

## **CR-05 - Goals and Outcomes**

**Progress the jurisdiction has made in carrying out its strategic plan and its action plan.**

### **91.520(a)**

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

As was the case with the 2017 CAPER, the following Goals and Actuals table produced by IDIS represents not a lack of progress in attaining the annual or cumulative goals anticipated for the 2018 program year but rather depicts continued functional issues with the eConPlan system and the requisite online reporting of data into IDIS. Federal Grants Management staff will take this report as produced by HUD's IDIS data system and review our data reporting practices to meet the system's requirements.

From these reports, gleaned from the activity performance numbers we've inputted into IDIS and from other qualitative and quantitative information from providers and City project managers, we assess that our progress in meeting our Consolidated Plan objectives are on track and that our funds are being used for the correct purposes. This assessment is made within the context of the City's overall budget and other resources available to assist low- and moderate-income persons, such as the Families and Education Levy and the Housing Levy, the Seattle Housing Levy and general fund investments that leverage CDBG/HOME/HOPWA/ESG activities.

During 2018, the City of Seattle focused on the second year's work to implement the 2017 City of Seattle and Seattle Housing Authority Assessment of Fair Housing (AFH). The development of the AFH required significant coordination, facilitation, research and production among 16 different city departments plus the Seattle Housing Authority during the period of 2015-2017. The AFH was adopted and accepted by HUD in July 2017. The 2018-2022 Consolidated Plan integrated the goals of the AFH work plan and as a result, the 2018 CAPER is the first time AFH accomplishment are included in our report. Please see the separate attachment that focus on the commitments and progress toward AFH goals.

HSD made progress on its strategies to address homelessness, contracting \$30M in funding that had been competitively re-bid in 2017. These investments reflected shifts toward prioritizing permanent housing exits, increasing racial equity outcomes, and increasing funding for enhanced shelter and diversion. HSD also implemented performance-based contracting increase desired permanent housing outcomes for homeless clients.

**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the

grantee's program year goals.

**NOTE:** For all Assessment of Fair Housing (AFH) goals, see attached 2017-2018 AFH Work Plan Accomplishments for detailed description of activities and accomplishments. The AFH overall goals listed in Table One are comprised of multiple project activities detailed in the attachment. If one of six projects is accomplished in a particular program year, that is manually tracked as a percentage of the overall goal, **but there is no accomplishment data for the individual activities tracked in IDIS** to auto-populate Table One.

Goals listed that are labeled "AFH/CPD" indicate activities that are **partially** funded with federal grant funds but also involve other fund sources. The IDIS CAPER data listed in these goals reflects **only the portion** of CDBG/HOME/HOPWA or ESG funded activities each year for the five years of our 2018-2022 Consolidated Plan. This may result in incomplete goal percentages for AFH/CPD related goals.

Because this is the first time AFH goals are integrated into the CAPER template, resulting in a new compilation of IDIS accomplishment data, comparison to prior years' CAPER reports will be complex. Future HUD instructions and changes to IDIS report templates may help streamline this reporting.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
AFH: Access to high opportunity areas	Non-Housing Community Development		Other	Other	9	0	0.00%			
AFH: Access to housing in high opportunity areas	Affordable Housing Public Housing Non-Housing Community Development		Other	Other	6	0	0.00%			
AFH: Address access to proficient schools	Non-Housing Community Development		Other	Other	5	0	0.00%			
AFH: All communities are environmentally sound	Non-Housing Community Development		Other	Other	3	0	0.00%	3	0	0.00%
AFH: Combat institutional racism and barriers	Affordable Housing Non-Housing Community Development		Other	Other	4	0	0.00%	3	0	0.00%

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AFH: Create supp hsg, reduce barriers for homeless	Affordable Housing Public Housing Homeless		Other	Other	4	0	0.00%	4	0	0.00%
AFH: Dedicated resources for affordable housing	Affordable Housing		Other	Other	5	0	0.00%			
AFH: Engage communities in civic participation	Outreach		Other	Other	5	0	0.00%	5	0	0.00%
AFH: Equitable input to environ. justice issues	Non-Housing Community Development		Other	Other	1	0	0.00%			
AFH: Equitable outreach efforts to support HALA	Affordable Housing Non-Housing Community Development		Other	Other	5	0	0.00%			
AFH: Housing for persons with different abilities	Non-Homeless Special Needs		Other	Other	2	0	0.00%			
AFH: Partnerships to imp public health outcomes	Public Housing Non-Housing Community Development		Other	Other	5	0	0.00%	1	0	0.00%

AFH: Promote equitable growth in new development	Affordable Housing Public Housing Non-Housing Community Development		Other	Other	2	0	0.00%	2	0	0.00%
AFH: Provide more housing choices for families	Affordable Housing Public Housing		Other	Other	5	0	0.00%	5	0	0.00%
AFH: Pursue best practices to end biases	Non-Housing Community Development		Other	Other	4	0	0.00%	4	0	0.00%
AFH: Services to those with different abilities	Affordable Housing Public Housing Non-Homeless Special Needs		Other	Other	4	0	0.00%	4	0	0.00%
AFH: Stay accountable to Comprehensive GM Plan	Affordable Housing Non-Housing Community Development		Other	Other	3	0	0.00%	3	0	0.00%
AFH: Equitable access and amenities throughout city	Non-Housing Community Development		Other	Other	4	0	0.00%	1	0	0.00%

AFH:Fair housing education to all involved parties	Public Housing Non-Housing Community Development		Other	Other	6	0	0.00%			
AFH:Increase housing options for homeless families	Homeless		Other	Other	3	0	0.00%	3	0	0.00%
AFH:Strong community despite displacement pressure	Non-Housing Community Development		Other	Other	4	0	0.00%	4	0	0.00%
AFH/CPD: Equitable investment across communities	Public Housing Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	500	0	0.00%	200	0	0.00%
AFH/CPD: Equitable investment across communities	Public Housing Non-Housing Community Development	CDBG: \$	Other	Other	2	0	0.00%			
AFH/CPD: Increase access to government facilities	Non-Housing Community Development		Other	Other	5	0	0.00%	1	0	0.00%

AFH/CPD: Initiatives support marginalized groups	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	750	133	17.73%	150	133	88.67%
AFH/CPD: Initiatives support marginalized groups	Non-Housing Community Development	CDBG: \$	Other	Other	2	0	0.00%			
AFH/CPD: Preserve and increase affordable housing	Affordable Housing	CDBG: \$ / HOME: \$	Rental units constructed	Household Housing Unit	110	0	0.00%			
AFH/CPD: Preserve and increase affordable housing	Affordable Housing	CDBG: \$ / HOME: \$	Rental units rehabilitated	Household Housing Unit	130	0	0.00%			
AFH/CPD: Preserve and increase affordable housing	Affordable Housing	CDBG: \$ / HOME: \$	Other	Other	6	0	0.00%	6	0	0.00%
AFH/CPD: Promote financial security for LMI HHS	Affordable Housing Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	400	141	35.25%	0	141	
AFH/CPD: Promote financial security for LMI HHS	Affordable Housing Non-Housing Community Development	CDBG: \$	Other	Other	3	0	0.00%	3	0	0.00%

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AFH/CPD: Provide housing/services to seniors	Affordable Housing Public Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	2500	0	0.00%	500	0	0.00%
AFH/CPD: Provide housing/services to seniors	Affordable Housing Public Housing	CDBG: \$	Other	Other	6	0	0.00%	6	0	0.00%
AFH/CPD:Resources for at-risk renters/owners	Affordable Housing Non-Homeless Special Needs	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	100	0	0.00%	30	0	0.00%
AFH/CPD:Resources for at-risk renters/owners	Affordable Housing Non-Homeless Special Needs	CDBG: \$	Other	Other	5	0	0.00%	5	0	0.00%
CPD: Access to Nature and Physical Activities	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	175000	51050	29.17%	35000	51050	145.86%
CPD: Affordable Commercial Opportunities	Non-Housing Community Development	CDBG: \$	Businesses assisted	Businesses Assisted	100	0	0.00%	45	0	0.00%



CPD: Increase Disaster Readiness	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development		Other	Other	1	0	0.00%	1	0	0.00%
CPD: Increase homeless services	Homeless	CDBG: \$ / HOPWA: \$ / ESG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	36000	0	0.00%			
CPD: Increase homeless services	Homeless	CDBG: \$ / HOPWA: \$ / ESG: \$	Homeless Person Overnight Shelter	Persons Assisted	19000	2139	11.26%	500	2139	427.80%
CPD: Increase homeless services	Homeless	CDBG: \$ / HOPWA: \$ / ESG: \$	HIV/AIDS Housing Operations	Household Housing Unit	2500	0	0.00%			
CPD: Increase Small Business Assistance	Non-Housing Community Development	CDBG: \$	Businesses assisted	Businesses Assisted	2000	0	0.00%	145	0	0.00%

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

Major priorities for the use of Consolidated Plan funds, especially CDBG, has been to provide emergency shelter and services for homeless persons and to preserve and develop affordable housing. All CDBG public service dollars are contracted out to community-based providers of homeless services.

The Office of Economic Development (OED) invests in neighborhood business districts to provide technical assistance to local small business owners to help them grow their business, cultivate customers and collaborate with others to expand their reach. CDBG supported 9 neighborhood business districts' revitalization work, supporting over 200 businesses. A \$95,000 contract with a nonprofit organization, Ventures, provided 234 small businesses, including owners of 47 existing businesses, classroom entrepreneurial training and 1-on-1 business coaching. Coaching seeks to train low-income business owners or prospective entrepreneurs to improve their financial and operational management skills. Early stage entrepreneurs receive an initial evaluation of their business and referrals to consultant resources for further assistance. OED disbursed \$138,956 in Business Development Account (BDA) funds to a nonprofit lender, Mercy Corps NW to provide grants to 28 microenterprises. Each business owner saved \$500 and participated in 12 hours of training and, in exchange, received a \$4,000 grant from the City. The BDA grants and training help stabilize these businesses during construction and prepare them for post-construction growth. Another OED contract for \$162,500 supported immigrant and refugee entrepreneurs by conducting outreach and financial consultations to owners to secure small business loans, develop an effective web presence which highlights customer services stories and engage in special events to boost a business local profile. The eligible businesses served by this contract is projected at 130 businesses from July 2018 to June 2019. From July to December 2018, the EBC served a total of 93 CDBG eligible businesses. The remaining businesses as set by this contract will be served from January to June 2019.

The Office of Immigrant and Refugee Assistance served a total of (133) distinct individuals in 8 classes using CDBG funds in the Ready for Work (RTW) program during 2018.

The Office of Housing (OH) awarded funding for 27 federally funded affordable housing units. CDBG funds were used to rehabilitate and preserve 16 units in North Seattle. HOME funds were used in the Low-Income Housing Institute Othello project, estimated to produce 93 units, 11 of which are HOME funded. OH completed and leased up 21 HOME units in two previously funded projects: Estelle by DESC, Tony Lee Apartments by the Low-Income Housing Institute.

The Parks and Recreation Department used CDBG funding to complete capital improvements and renovations, including ADA improvements, at nine (9) neighborhood parks serving low-moderate-income neighborhoods.

**CR-10 - Racial and Ethnic composition of families assisted**

Describe the families assisted (including the racial and ethnic status of families assisted).

**91.520(a)**

	<b>CDBG</b>	<b>HOME</b>	<b>HOPWA</b>	<b>ESG</b>
White	2168	26	0	0
Black or African American	1366	19	0	0
Asian	253	2	0	0
American Indian or American Native	185	1	0	0
Native Hawaiian or Other Pacific Islander	41	0	0	0

<b>Total</b>	<b>4,013</b>	<b>48</b>	<b>0</b>	<b>0</b>
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Hispanic	331	5	0	0
Not Hispanic	3,682	43	0	0

**Table 2 – Table of assistance to racial and ethnic populations by source of funds**

**Narrative**

Please note that ESG Race and Ethnicity data is not included in the table above due to the requirement to attach the ESG CAPER which takes the place of the CR-60 and 75 of this report. Additionally, the HOPWA Race and Ethnicity data is not included in the table above due to the requirement to attach the HOPWA CAPER. The ESG and HOPWA reports are attached separately to the CAPER.

Also note that the Race/Ethnicity categories used for this table do not match the racial categories used in IDIS for individual project tracking, especially the category for the multi-racial persons. This data may not be a perfect match between the two sources.

Data provided under HOME funding includes and homebuyer education recipient only.

**CR-15 - Resources and Investments 91.520(a)**

**Identify the resources made available**

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	CDBG	11,000,473	8,492,242
HOME	HOME	3,308,153	3,136,172
HOPWA	HOPWA	2,032,386	1,258,233
HESG	ESG	808,890	846,799
Other	Other		

**Table 3 - Resources Made Available**

**Narrative**

The Resources Made Available address the City's annual Community Development Block Grant (CDBG), HOME Investment Partnership (HOME), Emergency Solutions Grant (ESG) and Housing Opportunities for Persons with AIDS (HOPWA) allocations received by the U.S. Department of Housing and Urban Development. The Amount Expended During the Program Year address the funds from the 2018 allocation and funds from previous allocation years that were expended by the City during this Program Year.

**Identify the geographic distribution and location of investments**

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description

**Table 4 – Identify the geographic distribution and location of investments**

**Narrative**

At present, the City is not implementing any official HUD designated geographic based priority areas such as NRSAs or Empowerment Zone or Brownfields. Allocations and program activities are funded City-wide in accordance with eligibility and program priorities set through partner department policies.

**Leveraging**

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the**

**needs identified in the plan.**

The City of Seattle relies on Consolidated Plan funds to provide a foundation for our community and economic development activities. However, they are by no means the only investments the City or the community at large make in programs and services to support low- and moderate-income populations. Each of the three departments receiving the largest Consolidated Plan fund allocations anticipates sizable amounts of complementary funds from other sources to leverage the investment of HUD funds.

The Office of Housing does not require match for CDBG funds, but the City does not usually fully-fund capital projects. CDBG and HOME are far less than half the cost of any given capital project. HOME match is detailed in the following table. In August of 2016, the seven-year housing levy was renewed by Seattle voters which doubled the total effort to provide funds for affordable housing. It is expected to generate \$290 million over the next seven years. The levy's goals are to produce and preserve 2,150 apartments affordable for at least 50 years, reinvest in 350 affordable apartments, provide rent assistance and other supports for 4,500 families to prevent homelessness, assist 280 low-income homeowners, and provide loans for acquisition and rental rehabilitation of existing affordable apartments. Additionally, the pattern of non-City funding from prior years is expected to continue, with tax credit equity investments accounting for roughly half (40% - 60%) of total annual investments in multifamily rental projects involving Office of Housing funding. Other funding sources include incentive zoning payments, the Washington State Housing Trust Fund, private bank and bond financing, and owner contributions and fundraising.

The Office of Economic Development (OED) Only in Seattle Initiative provided \$150,000 in City General Funds to these neighborhoods in addition to the CDBG funds they receive. The business districts leveraged \$500,000 in other public funding and \$250,000 in private funding for their projects. While these funds did not have matching requirements, they did help support the City's neighborhood business district program which is largely funded by CDBG funds, thus stretching those federal dollars and expanding the reach of our program. Additionally, OED, received an allocation of \$7.9 million from the City's 2018 General Fund to support programs dedicated to developing a healthy business environment that empowers businesses to develop, grow, and succeed. This funding was complemented by \$1.4 million in CDBG that was allocated to be used by OED for those same purposes.

The Human Services Department supplements its 2018 allocation of \$8.3 million in Consolidated Plan funds for services supporting homeless and low-income persons and families with approximately \$13.8 million in federal McKinney funding and nearly \$51 million in local General Fund resources.

<b>Fiscal Year Summary – HOME Match</b>	
1. Excess match from prior Federal fiscal year	14,494,480
2. Match contributed during current Federal fiscal year	1,143,505
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	15,637,985
4. Match liability for current Federal fiscal year	1,005,599
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	14,632,386

**Table 5 – Fiscal Year Summary - HOME Match Report**

<b>Match Contribution for the Federal Fiscal Year</b>								
<b>Project No. or Other ID</b>	<b>Date of Contribution</b>	<b>Cash (non-Federal sources)</b>	<b>Foregone Taxes, Fees, Charges</b>	<b>Appraised Land/Real Property</b>	<b>Required Infrastructure</b>	<b>Site Preparation, Construction Materials, Donated labor</b>	<b>Bond Financing</b>	<b>Total Match</b>
Estelle Supportive Housing	0	0	5,456	0	0	0	0	5,456
Lake City Family Housing	0	0	256,554	0	0	0	0	256,554
Operations and Maintenance	0	229,580	0	0	0	0	0	229,580
Compass Broadview	0	0	651,915	0	0	0	0	651,915

**Table 6 – Match Contribution for the Federal Fiscal Year**

**HOME MBE/WBE report**

<b>Program Income – Enter the program amounts for the reporting period</b>				
<b>Balance on hand at beginning of reporting period</b>	<b>Amount received during reporting period</b>	<b>Total amount expended during reporting period</b>	<b>Amount expended for TBRA</b>	<b>Balance on hand at end of reporting period</b>
<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
3,356,717	1,082,748	1,375,690	0	3,063,775

**Table 7 – Program Income**

**Minority Business Enterprises and Women Business Enterprises** – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period

	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
<b>Contracts</b>						
Dollar Amount	28,820,487	0	0	0	0	28,820,487
Number	4	0	0	0	0	4
<b>Sub-Contracts</b>						
Number	33	3	3	3	12	9
Dollar Amount	8,206,140	229,670	1,286,496	167,512	3,185,405	3,337,057
	<b>Total</b>	<b>Women Business Enterprises</b>	<b>Male</b>			

<b>Contracts</b>			
Dollar Amount	28,820,487	0	28,820,487
Number	4	0	4
<b>Sub-Contracts</b>			
Number	33	12	21
Dollar Amount	8,206,140	2,418,613	5,787,527

**Table 8 - Minority Business and Women Business Enterprises**

**Minority Owners of Rental Property** – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted

	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	2	0	1	0	0	1



Dollar Amount	2,633,473	0	940,790	0	0	1,692,683
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**Table 9 – Minority Owners of Rental Property**

**Relocation and Real Property Acquisition** – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition

Parcels Acquired	0	0
Businesses Displaced	0	0
Nonprofit Organizations Displaced	0	0
Households Temporarily Relocated, not Displaced	42	32,520

Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

**Table 10 – Relocation and Real Property Acquisition**

**CR-20 - Affordable Housing 91.520(b)**

**Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.**

	<b>One-Year Goal</b>	<b>Actual</b>
Number of Homeless households to be provided affordable housing units	120	11
Number of Non-Homeless households to be provided affordable housing units	608	556
Number of Special-Needs households to be provided affordable housing units	109	0
<b>Total</b>	<b>837</b>	<b>575</b>

**Table 11 – Number of Households**

	<b>One-Year Goal</b>	<b>Actual</b>
Number of households supported through Rental Assistance	209	0
Number of households supported through The Production of New Units	22	21
Number of households supported through Rehab of Existing Units	606	533
Number of households supported through Acquisition of Existing Units	0	0
<b>Total</b>	<b>837</b>	<b>575</b>

**Table 12 – Number of Households Supported**

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

The production of housing units does not happen in a linear fashion, as projects are dependent on permitting and construction schedules. Production is also dependent on developers securing sufficient financing beyond the assistance provided by these federal funds. As mentioned in the section on

leveraging, the City is not the exclusive funder of any given capital project. The tables above reflect households and housing units, not individuals.

YouthCare and Friends of Youth’s rehabilitation of Sand Point was anticipated to be completed in 2018 but is now not completing until 2019.

Lake City Family Housing – Opened in September of 2018 with 70 multifamily units with 4 pre-school classrooms serving 80 children on the ground floor, the project only produced 10 HOME units, not 11 as anticipated.

Estelle produced 11 HOME units in 2018 as anticipated.

Home Repair Programs – The City funds two home repair programs with Consolidated Plan funds. The first, administered directly by the City’s Office of Housing, is the Home Repair Program, provides loans to qualifying homeowners to finance larger home rehabilitation projects. The goal of 2018 to close 30 loans was exceeded as OH closed 33 loans.

The second program, the Minor Home Repair Program, is operated via a contract with Sound Generations by the City’s Human Services Department . The program continued to provide low income home owners with minor home repairs and safety upgrades to their homes that both enable the homeowner to stay in their homes longer, as well as preserve older housing stock in the Seattle area. In 2018, a total of 1,419 repairs were completed for 438 low-income homeowners. Of the 438 households, 397 elderly home owners were served.

**Discuss how these outcomes will impact future annual action plans.**

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	240	13
Low-income	207	0
Moderate-income	122	8
<b>Total</b>	<b>569</b>	<b>21</b>

**Table 13 – Number of Households Served**

**Narrative Information**

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City of Seattle contracts with several service providers to conduct street outreach to persons living unsheltered. The City also operates a Navigation Team of social workers, outreach staff and police officers who target individuals living in unsafe encampment conditions and provide direct referral into some of the City's shelters. Coordinated Entry for All (CEA) has been operational in Seattle and King County for several years. CEA trained assessors conduct VI-SPDAT assessments with families, young adults and single adults at Regional Access Points (RAPs), shelters, day centers, and other designated sites. Outreach providers working with unsheltered persons also conduct VI-SPDATs. Once assessment results are entered into CEA the households are placed on the community queue for housing. In 2018 CEA convened multiple community stakeholders and conducted research to assess the effectiveness of current CEA practice. As a result of this analysis, our CoC has increased diversion resources and standards, and anticipates shifting to a Dynamic Prioritization coordinated entry model in 2019.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The City of Seattle recently surveyed over 1,000 persons experiencing homelessness to better understand their needs. This assessment provided new information regarding individuals' preference for enhanced shelter hours and amenities (hygiene services, accepts pets, has storage, etc.), and staff support to quickly exit into permanent housing. The Navigation Team tracks data that reflect these findings, i.e. individuals are more likely to accept a bed and leave the streets if the bed/shelter meets their needs. Please see the attached "2016 Homeless Needs Assessment" for detailed results. The City's 2017 Homeless Investments RFP prioritized enhanced shelter beds and services and continued to support shelters in shifting to enhanced models in 2018. The City and its partners have also made efforts to further align with housing first practices (such as reducing the number of rules at transitional housing programs), increase diversion, and add emergency shelter beds during severe weather.

### **Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

The Human Services Department has worked closely with institutions and systems of care to reduce the

rate of persons being exited from those programs into homelessness. Our partners working at the County jail work closely with housing providers to ensure that people completing their sentence are exiting to housing whenever possible. The State of Washington has increased support for youth aging out of the foster care system to reduce exits to homelessness. Additionally, the CEA system is funded to provide diversion and prevention assistance to households seeking assistance to retain or maintain housing before entering homelessness. In 2018, the Mayor and King County Executive partnered to launch the One Table initiative, which included significant community engagement of local stakeholders to identify system barriers and propose solutions. Also in 2018, state legislation was passed to develop a plan to address exits from the juvenile justice system and foster care system into homelessness; the plan is due during the current 2019 legislative session.

Additionally, the Office of Economic Development, uses over \$2.6 million in General Funds to support nonprofit service provider programs which train low-income, low-skill individuals, both youth and adults, to join the workforce and thus avoid homelessness. In addition to these training and worker readiness programs, OED staff work with local high demand industry leaders facing worker shortages and with the Community College District to develop worker training certifications aligned with their workforce needs.

To further develop our workforce and local businesses, OED staff work with a wide range of small business owners directly and indirectly through contract partners. Within our contracts we include a condition which requires our contract partners to engage and serve with at least 20 percent WMBEs (women/minority-owned business enterprises). OED staff encourage WMBE vendors to register and self-identify on the City's Online Business Directory through face to face business contacts, community events, community forums, and chamber events. OED also maintains a relationship with a translation phone bank that has allowed OED staff to work with a more diverse public by being accessible via over-the-phone translation of over 200 languages.

The Office of Housing manages the voter approved Seattle Housing Levy that provides affordable housing for Seattle's low-income residents. In August of 2016, the seven-year housing levy was renewed by Seattle voters which doubled the total effort to provide funds for affordable housing. It is expected to generate \$290 million over the next seven years. The levy's goals are to produce and preserve 2,150 apartments affordable for at least 50 years, reinvest in 350 affordable apartments, provide rent assistance and other supports for 4,500 families to prevent homelessness, assist 280 low-income homeowners, and provide loans for acquisition and rental rehabilitation of existing affordable apartments.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were**

### **recently homeless from becoming homeless again**

All Home, the CoC lead for Seattle and King County, has been measuring system performance for the last several years. The most current performance data can be seen on the website at:

<http://allhomekc.org/quarterly-data/>. In partnership with other funders, the City of Seattle is working to increase our system performance in terms of increasing exit rates to permanent housing, decreasing the length of time households spend homeless, and more. The Pathways Home framework is the foundation for the City's homelessness response. For detail on Pathways Home click on the link below:

<http://www.seattle.gov/pathwayshome>

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

Seattle Housing Authority (SHA) continues to advance its affordable housing goals, which are guided by a strategic plan for 2016-2020:

- Create more affordable housing: Leverage resources to increase rental assistance and housing units for more people in need of affordable housing.
- Advance affordable housing policy: Champion public policies that increase the viability, availability, and accessibility of affordable housing for people with low incomes.
- Diversify housing choice: Expand available housing choices, demonstrate alternative housing models, and preserve and increase access to neighborhoods throughout Seattle that would otherwise be out of reach for people with low incomes.
- Preserve and promote high quality housing: Provide safe, accessible, sustainable, and attractive living environments that contribute to Seattle neighborhoods through preservation and redevelopment of SHA's housing stock.
- Connect people to opportunity: Invest in communities through partnerships so that neighborhoods where participants live support access to opportunities such as good jobs, parks, transit, arts, high-performing schools, and healthy living.
- Strengthen community and service: Facilitate supportive relationships and respectful interactions among participants, staff, partner organizations, and neighbors so that people feel valued, proud, and connected to the community they live in.
- Enhance senior and disabled living: Connect senior and disabled participants to the services they need and facilitate access to other housing choices along a continuum of care as appropriate.
- Economically empower people: Assist participants in benefiting from education and employment to increase their economic security, skills, income, assets, and financial well-being. Support youth achievement: Promote access to high-quality learning opportunities for young children, youth, and young adults that increase educational performance, college and career readiness, and encourage lifelong well-being.

In 2018 SHA employed strategies to address the needs of public housing residents, including job placement and referral services, case management through SHA staff and contracts with agencies such as City of Seattle Aging and Disability Services, individualized planning and assessment to provide connections to training and education, and leadership development through SHA's Community Builders. SHA connected households with educational resources, including tutoring and recruitment for College Bound enrollment.

Launched in late 2017, SHA's JobLink completed its first full year in 2018. JobLink helps SHA residents increase their income through employment. JobLink connects residents to employment, education and resources through one-on-one support. The program is open to all SHA residents age 18 and older, and helps residents build job preparation and interview skills, teaches financial planning and literacy skills,

supports a resident to start a small business, connects residents with resources in the community such as childcare and transportation support, and helps residents sign up for college or vocational training or apply for jobs and explore buying a home.

In 2018 SHA completed repair and rehabilitation work at several properties to extend their useful life. Building upgrades included roofs, exteriors, and elevator work at multiple properties, including Jefferson Terrace and several Seattle Senior Housing Program (SSHP) buildings. The agency completed security upgrades for a number of SSHP buildings, as well as work on UFAS units at Jefferson Terrace and Tri-Court. Interior upgrades were completed in numerous scattered site locations as well as Gideon Matthews, Columbia Place, and Jefferson Terrace. SHA also installed mini-split HVAC units in the community rooms of most SSHP buildings, as feasible.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

In 2018 SHA's Community Builders supported residents interested in becoming involved in management, working with residents to form and sustain elected resident councils and issue-specific work groups to collaborate with management on issues of common interest. In addition, SHA organized and supported representatives from public housing communities to serve on the Joint Policy Advisory Committee and Seattle Senior Housing Program Advisory Council, with which SHA regularly consults on major policy issues. Residents were also involved in planning for the use of HUD's Resident Participation Funds.

Seattle Housing Authority also continued the Aging in Place Volunteer Initiative to bring activities and educational opportunities to senior communities and to recruit resident volunteers to lead these endeavors. The purpose of the initiative is to keep residents active and engaged and to help them to live independently longer.

SHA also supported JobLink participants interested in becoming homeowners. JobLink participants interested in pursuing homeownership receive coaching services related to saving for a down payment as well as building and repairing credit. Coaches also make connections to relevant community resources, including Habitat for Humanity and HomeSight.

### **Actions taken to provide assistance to troubled PHAs**

Not applicable



## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

### **SEE ATTACHED 2017-9 ASSESSMENT OF FAIR HOUSING ACCOMPLISHMENTS**

In 2018, the City continued implementation of the Housing Affordability and Livability Agenda (HALA)—an advisory committee report with 65 recommendations to increase the affordability and availability of housing in Seattle. A key focus of the City’s effort was passage of Mandatory Housing Affordability (MHA) - land use policies that will make affordable housing requirements mandatory for nearly all multifamily residential and commercial development in Seattle. MHA requires new development to include affordable homes or contribute to a City fund for affordable housing. In order to put MHA in effect in an area, using a State-approved approach, the City must make zoning changes that add development capacity and expand housing choices. By adding development capacity MHA will also increase the supply of market rate housing in high-opportunity areas of the City, in order to help address the housing shortage.

From 2015 to 2017, City Council adopted legislation establishing MHA requirements and rezones in the University District, Downtown, South Lake Union, Chinatown-International District, and along 23rd Ave in the Central Area, and Uptown. In November 2017, the City released a Final Environmental Impact Statement (FEIS) that analyzed putting MHA into effect throughout the city. The FEIS included a preferred alternative for implementing MHA in multifamily and commercial zones, urban villages, and urban village expansions studied during the Seattle 2035 Comprehensive Plan process. Key features of the preferred alternative include implementing MHA broadly to help meet the City's goal for affordable housing production, locating more housing in areas with high access to opportunity and low risk of displacement, and expanding urban villages to an approximate 10-minute walk from frequent transit.

After a lengthy SEPA appeal that concluded in November 2018, the City Council continued reviewing the proposed MHA legislation and conducted further public engagement in early 2019. On February 25, 2019, the Council’s MHA committee voted on several amendments approved the legislation (as amended), sending the bill towards a final full Council vote on March 18, 2019. New zoning designations (including expansion of land available for multifamily housing development) and corresponding affordable housing requirements would take effect 30 days following passage of the legislation.

Other actions were taken to implement HALA recommendations. The City took steps to prioritize surplus City-owned property for affordable housing development and coordinated with regional transit agencies on developing affordable housing at locations with access to transit. The City Council passed reforms to the design review process in 2017 to reduce costs added to new housing and increase effectiveness of community engagement. Legislation was transmitted to City Council to reform parking regulations to

reduce additional costs added to new housing due to parking regulations.

For further detail and to view all 65 recommendations covering a broad set of topics related to affordable housing, see website at <http://www.seattle.gov/hala> .

**Community Planning:** the City’s Community Planning program responds to neighborhood challenges and opportunities by planning strategies and implementation actions based on considerations of equity, growth, and coordinating investments. In many neighborhoods, this means assessing both the historical and current conditions impacting access to housing and using planning tools, such as rezones and upzones, to create development opportunities and an increase in capacity that often include affordable housing. Additionally, community plans can foster an environment where partnerships leveraging City, other agency, and private investments that may result in affordable housing development.

**Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

See CR - 20, 25, and 30 earlier in this report.

**Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

The City recognizes the need to decrease the level of lead-based paint hazards in residential units improved with City or federal funds. Contractors/workers doing repair or weatherization through one of OH’s programs are required to utilize lead-safe work practices. Contractors who perform work for the home repair program are required to complete lead-safe training. The City’s primary contractors for weatherization work have pollution occurrence insurance and each contractor’s field employees must possess lead-safe renovator certification. OH’s property rehabilitation specialists, who specify and subsequently inspect all weatherization work, are all certified in lead-safe work practices. OH owns an X-ray fluorescence spectrum analyzer in order to accurately determine the presence of lead-based paint in buildings receiving OH HomeWise Program (weatherization) services. This equipment allows the identification of lead-based paint whenever it is present in a home. All OH HomeWise Program clients are provided information regarding lead poisoning prevention.

**Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

- Besides on-going programs which help stabilize and create mobility for qualifying households such as child-care subsidies, youth training programs, and homelessness job retraining programs like Seattle Conservation Corp; the City took major steps in 2017 to help households rise above the poverty level. These include:

**RRIO:** The Rental Registration and Inspection Ordinance focuses on rental housing units’ compliance with safety and basic maintenance requirements. The program educates property owners, managers, and renters about their rights and responsibilities, and through a comprehensive inspection process, helps make sure that rental properties meet City housing code. Inspectors use the RRIO Checklist, a set

of plain-language requirements developed in consultation with rental property owners, renters, and other community members.

**Sustainable Incomes:** Seattle’s history of legislation in support of stable and sustainable incomes in the community includes the passage of Seattle Paid Sick and Safe Time Ordinance in 2012 and implementing the Minimum Wage Ordinance which took effect on April 1, 2015. The Secure Scheduling requirements for hourly workers in large food and retail businesses to require predictable work schedules passed in 2017. Paid Parental Leave for City employees, many of whom would otherwise qualify as working poor. The intent of C.B. 118356 is to provide critical bonding time for employees of the City to have with their children. This legislation also serves to address gender pay equity initiatives within the City by prioritizing paid parental leave for both women and men, which shifts the perception that women should be the main child-care provider both in the home and at work.

**Job Training:** Via the Office of Economic Development, the City’s General Funds support over \$2.6 million in contracts with nonprofit service providers for programs targeted to low-income, low-skill youth and adults to gain the training they need to join the workforce. OED staff also work with local industries facing worker shortages and with the Community College District to develop worker training certifications aligned with their workforce needs. OED contracts with small business owners include a condition which requires our contract partners to engage and serve with at least 20 percent WMBEs (women/minority-owned business enterprises) to ensure investment in businesses owned by more vulnerable populations. OED’s Language Line account makes OED staff and services more accessible by providing over-the-phone translation services available in over 200 languages.

**HSD direct-service affordability programs:**

- The Utility Discount Program (UDP) offers eligible LI customers a 60% discount on their Seattle City Light bill and a 50% discount on their Seattle Public Utilities bills.
- Vehicle License Fee Rebate. In 2014, voters in the City of Seattle approved a car tab increase to pay for improved transit service. Car tabs, also known as Vehicle License Fees, increased to \$80 per vehicle on June 1, 2015. However, via the \$20 Car Tab Rebate program, income qualified vehicle owners with a car registered in Seattle are eligible to receive a \$20 rebate check.

**Equitable Development Fund:** the City’s Equitable Development Implementation (EDI) fund fosters community leadership and supports organizations to promote equitable access to housing, jobs, education, parks, cultural expression, healthy food and other community needs and amenities. In 2018, the City released an additional \$6.93 million to 10 additional project sponsors:

- African Women Business Alliance
- Black and Tan Hall
- Chief Seattle Club
- Duwamish Valley Affordable Housing Coalition
- Ethiopian Community in Seattle

- Filipino Community of Seattle
- Africatown Community Land Trust
- Refugee and Immigrant Family Center
- United Indians of All Tribes Foundation
- West African Community Council

**Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

The Federal Grants Management Unit, responsible for development of the CAPER, Consolidated Plan, and Annual Action Plan reports, is housed in the Human Services Department of the City of Seattle. While ESG, HOPWA, and public services CDBG funds are retained within the Human Services Department, other CDBG funds are allocated to the Office of Housing, Office of Economic Development, Parks Department, and Office of Immigrant and Refugee Affairs. Extensive technical assistance work, especially on an activity by activity basis, is done across department lines by CDBG Administration staff to ensure program and reporting compliance.

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

City of Seattle and SHA have engaged extensively with both private market housing developers and landlords to increase the availability of affordable housing in Seattle, as well as partnering with health, education, and homeless social service systems and nonprofit partners to improve supports for SHA participants.

The Yesler Terrace Redevelopment project began in 2006 and continues through 2018. The critical upgrade and infrastructure, business, mixed use and housing improvements going into this project will ultimately benefit many of the 1,200 current residents. It will include 1,800 affordable homes for low and moderate-income residents, 65,000 square feet for neighborhood services, and multiple parks and space for community gardening.

Support youth and educational achievement with multiple contracts and lease space for service providers that provide services such as tutoring. SHA and Seattle Public Schools continue to partner to boost academic outcomes for the 5,000+ students living in SHA-subsidized housing, beginning with raising attendance. This partnership is sustaining successful efforts and implementing innovative approaches that improve attendance through three key levers: family engagement, community supports, and systems level changes.

Work with Seattle's Aging and Disability Services to provide support to older residents, extending their ability to remain in their units.

Committed project-based vouchers to the King County Combined Funders allocation and the Home from School initiative, which provided affordable housing to homeless families with children at Bailey Gatzert

## Elementary

School in the Yesler neighborhood. This pilot program, developed in partnership with the school system and the City, benefits both families and the school as a whole in decreasing interruptions to students' education.

Continued engagement in regional and agency-level work around the intersection of health and housing. SHA developed strategies to leverage its role as a housing organization to improve the health and stability of its participants. SHA partnered with KCHA, City of Seattle, King County, HealthierHere, Public Health, CSH, and many direct service providers.

Continued Robert Wood Johnson Foundation-funding research projects in partnership with Public Health Seattle-King County focused on accessing and interpreting Medicaid claims of SHA participants to better understand health needs and discrepancies between SHA populations and the Medicaid population as a whole; and a second project to evaluate the health impacts of the Yesler Terrace community redevelopment strategies on residents' health and well-being. A third data-driven project funded in part by Robert Wood Johnson Foundation has focused on matching Managed Care Organization-level data to our residential information to allow for a deeper understanding of health care use and needs.

In partnership with the City of Seattle's Aging and Disability Services, SHA helped to design an easier way for staff and residents across our housing systems to be referred to service providers for health and stability related needs. A new referral and response system were beta-tested in 2018 and will continue to be tested, refined, and launched in 2019.

Data mapping with the City of Seattle helped allow outreach to 2700 potential recipients of Medicaid Transformation Waiver (1115) Funded MAC/TSOA; over 100 individuals who may qualify for the intensive Foundational Community Supports program have also been identified through shared data and partnership activities.

SHA continued to fund \$1.2 million in direct health-related programming through contracted services with providers such as Aging and Disability Services, Full Life Care, NeighborCare Health, and Neighborhood House to enhance care coordination as well as nursing, crisis intervention, and social wellbeing programming.

## **Identify actions taken to overcome the effects of any impediments identified in the jurisdiction's analysis of impediments to fair housing choice. 91.520(a)**

The Seattle Office for Civil Rights (OCR) conducts education and outreach through free quarterly fair housing workshops for housing providers and community in partnership with Seattle Department of Construction and Inspections (DCI) to make information on housing laws easier to access for the public. These sessions are held in downtown Seattle and other locations around the City to meet people where

they are at. OCR and DCI piloted sessions for community members to raise awareness of tenant rights and has continued housing provider education which maintains existing relationships. The partnership with DCI has led to reaching owners who own less than 2.5 units and have less access to technical assistance than larger providers that are connected to landlord organizations.

In 2018, OCR conducted fair housing campaigns which included social media, radio spots, and print materials. The campaigns focused on fair housing and Fair Chance Housing legislation. In addition to campaigns, OCR held trainings and tabled at community events to reach community members and housing providers.

OCR investigates complaints of discrimination in housing but does not rely solely on individuals to come forward. OCR carries out strategic enforcement via OCR housing testing based on protected classes. In 2018, OCR completed a total of 191 in-person and phone tests based on race and the use of housing subsidies. OCR is in the process of compiling 2018 housing testing data and will likely finalize a report by the end of April 2019.

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

Monitoring starts with accurate and adequate documentation of service levels, participant characteristics, specific actions taken to assist participants, service outcomes, project accomplishments, contractor progress payments, and expenditure records. All subrecipient agencies are required to develop and maintain this documentation under the terms of their respective funding agreements. City departments implementing CDBG-funded programs utilize the following documents and means to ensure compliance with documentation requirements:

- Status Reports that are submitted with each invoice
- Narrative Reports
- Mid-Year Progress and Year End Reports
- On-Site Monitoring/Assessment of each agency, depending on nature of activity, some are completed on an ongoing basis, on an annual basis and/or on a 2 to 3-year cycle. On-site monitoring involves verification of reports that have been submitted, a review of organizational fiscal practices, and compliance with contract terms, which routinely include non-discrimination and affirmative marketing clauses.
- On-going monitoring of agency throughout the year associated with the submittal of detailed invoice documentation
- Depending on the program, compliance/eligibility is accomplished through the loan qualification process, including on-site physical inspections and tenant file reviews, in-progress inspections as needed and final inspections are completed before issuing final payment to a contractor
- Whenever an urgent issue is identified, a site visit is scheduled by the Project Manager/Specialist and a singular review is done addressing a specific compliance issue or a more in-depth agency review is done on a case-by-case basis, as needed
- Labor Standards monitoring is conducted when necessary on qualifying projects. Our Labor Standards monitor conducts preconstruction meetings, on-site interviews with workers, and reviews weekly certified payrolls. Enforcement of Davis-Bacon wages and related requirements are enforced by the withholding of retainage from contractors.

**Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

The draft CAPER is made available for public review and comment during the month of March. Comments are solicited and due by April 1, 2019 to ensure they can be included where appropriate into the submitted CAPER.



**CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction’s program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

No changes in the jurisdiction’s program objectives were made during this program year.

SouthEast Effective Development is scheduled to commence construction of Rainier Court IV in May 2018 with a completion date of September 2019. Upon completion, the project will include 81 affordable housing rental units (41 of which will be affordable at 50% area median income and 40 of which will be affordable at 60% area median income). The project lease-up is anticipated to be completed by January 2020.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

## **CR-50 - HOME 91.520(d)**

### **Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations**

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

Please see attachment with full table of rental housing program activities.

### **Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)**

Seattle's Office of Housing includes a nondiscrimination and affirmative marketing clause in the HOME Agreements executed with Borrowers. This clause states: "Borrower shall comply with all federal and state laws and regulations prohibiting discrimination in housing, including without limitation the Fair Housing Amendments Act of 1988 and the regulations thereunder, as the same may be amended from time to time. Borrower shall comply with the requirements of Seattle Municipal Code Chapter 14.08 and with the following affirmative marketing requirements for advertisement and rental of Units in the Property:

- (1) Borrower shall include a description of affirmative marketing efforts in its Management Plan.
- (2) Borrower shall maintain records documenting affirmative marketing efforts and shall report annually to City on such efforts and their results.
- (3) Notices or signs advertising the availability of vacant Units shall include the Equal Housing Opportunity logo.
- (4) Borrower shall take actions to provide information and otherwise attract eligible persons from all racial, ethnic and gender groups in the housing market area of the Property. Such actions shall include special outreach to inform and solicit applications from persons who are otherwise unlikely to apply for housing in the Property, according to procedures promulgated by the City from time to time pursuant to 24 CFR Section 92.351."

Our annual project monitoring evaluates performance in this area in accordance with the HOME Agreement, as well as the Seattle Housing Levy Administrative and Financial Plan Housing Funding Policies. The A&F Plan policy for affirmative marketing compliance and performance evaluation assesses the following: "The housing is affirmatively marketed, including advertisements in OH-identified listing sites that reach the general population and underserved groups; the population is diverse; and the borrower can demonstrate nondiscriminatory treatment for all applicants and occupants, consistent with federal, state, and local fair housing laws and regulations." To demonstrate compliance, borrowers are required to submit marketing materials or a statement explaining the

project's approach to affirmative marketing, as well as documentation of any fair housing complaints and dispositions (if any) to the Seattle Office of Housing each year.

The Race/Ethnicity composition of households served in our multifamily rental housing program is assessed on an annual basis. We are pleased to see that minority groups and communities of color served by the program generally reflect demographics of Low-Income renters of the city or exceed them. Results consistently demonstrate that households served in the rental housing program is comparable to, or exceed, the Race/Ethnicity of Seattle's Low-Income renter population, based on CHAS American Community Survey 5-year average data. Black/African American households comprise 12% of Seattle's Low-Income renter households but represent 29% of households served in the OH rental housing program. Non-white, non-Hispanic households make up 60% of Seattle's total Low-Income renter households but make up only 43% of households served.

The Seattle Office of Housing continues to engage external stakeholders around our Affirmative Marketing Policy, to ascertain ways it can be strengthened.

**Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics**

During this Program Year the City of Seattle expended over \$488,000 in HOME Program Income toward the development of 22 new affordable rental housing units in two developments. The Interbay Supportive Housing includes 11 HOME assisted efficiency/studio units occupied by households of 0-30% AMI. The Jackson Workforce includes 4 efficiency/studio units, 4 one-bedroom units and 3 two-bedroom units occupied by households of 30-50% AMI.

**Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)**

Through Seattle's housing initiatives, over the course of 30 years, the City has established a solid foundation of housing resources used by thousands of households. With each year's newly funded units, the Office of Housing's portfolio grows, meaning even more housing in Seattle remains affordable to low- and modest-income families and individuals. Our office's Asset Management specialists work with housing providers to keep these buildings financially viable and in good condition from year to year.

In 2018, we continued implementing housing programs funded by our local Housing Levy, passed again by Seattle voters by over a 70% margin in August 2016. This is the sixth ballot measure since 1981 that Seattle voters have approved for low-income housing. The Seattle Housing Levy provides \$290 million for affordable housing for seven years (2017-2023). The largest levy component allocates \$201 million for low-income rental production and preservation. Our portfolio dates back 3 decades, with some of the older properties needing recapitalization. Part of our accountability to voters and to supporters of

the Housing Levy is that our affordable housing portfolio be maintained in good condition and continue to serve its intended population.

The Seattle Office of Housing enjoyed another successful year administering the 2016 Housing Levy. With the completion of 4 affordable housing rental projects, the Office of Housing added 365 units to the portfolio (362 of which are income and rent-restricted; 3 are unrestricted for live-in staff). In addition to these 4 projects, the Office of Housing provided acquisition funding for the preservation of an existing, affordable housing project. This project added 73 income and rent restricted units to the portfolio. The Office of Housing also provided acquisition funding for an existing, new construction building that will be operated as affordable housing and provide another 60 income and rent restricted units. In total, the Office of Housing's rental housing portfolio in operations as of 12/31/17 (projects submitting reports on 6/30/18 for CY2017 operations) was 12,793 units (12,444 income and rent restricted units). With long term affordability secured with these units, the Office of Housing will ensure that there is housing opportunity in Seattle for households at all income levels.

The Asset Management unit within the Office of Housing had another busy year with physical inspections of 115 properties and the review of annual reports of 296 projects. This nuts and bolts review process is labor intensive for the staff of the Asset Management unit, but it is vital that the Office of Housing keep a watchful eye on the portfolio to ensure that we continue our financial fiduciary responsibility to the tax payers of the City of Seattle.

**CR-55 - HOPWA 91.520(e)**

**Identify the number of individuals assisted and the types of assistance provided**

Table for report on the one-year goals for the number of households provided housing through the use of HOPWA activities for: short-term rent, mortgage, and utility assistance payments to prevent homelessness of the individual or family; tenant-based rental assistance; and units provided in housing facilities developed, leased, or operated with HOPWA funds.

<b>Number of Households Served Through:</b>	<b>One-year Goal</b>	<b>Actual</b>
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family	98	71
Tenant-based rental assistance	58	69
Units provided in permanent housing facilities developed, leased, or operated with HOPWA funds	126	114
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds	0	0
<b>Total</b>	<b>282</b>	<b>254</b>
Total	282	260

**Table 14 – HOPWA Number of Households Served**

**Narrative**

See separate HOPWA CAPER attachment

## CR-60 - ESG 91.520(g) (ESG Recipients only) See attached ESG Matrix

### ESG Supplement to the CAPER in *e-snaps*

#### For Paperwork Reduction Act

#### 1. Recipient Information—All Recipients Complete

##### Basic Grant Information

Recipient Name	SEATTLE
Organizational DUNS Number	612695425

##### Regard

EIN/TIN Number	916001275
Identify the Field Office	SEATTLE
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	Seattle/King County CoC

##### ESG Contact Name

Prefix	MR
First Name	Dan
Middle Name	0
Last Name	Burton
Suffix	0
Title	Manager, Federal Grants

##### ESG Contact Address

Street Address 1	P. O. Box 34215
Street Address 2	0
City	Seattle
State	WA
ZIP Code	98124-4215
Phone Number	2066151717
Extension	0
Fax Number	0
Email Address	Dan. Burton@seattle.gov

##### ESG Secondary Contact

Prefix
First Name
Last Name
Suffix
Title
Phone Number
Extension

**Email Address**

**2. Reporting Period—All Recipients Complete**

<b>Program Year Start Date</b>	01/01/2017
<b>Program Year End Date</b>	12/31/2017

**3a. Subrecipient Form – Complete one form for each subrecipient**

**Subrecipient or Contractor Name:** SEATTLE

**City:** Seattle

**State:** WA

**Zip Code:** 98104, 1850

**DUNS Number:** 612695425

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Unit of Government

**ESG Subgrant or Contract Award Amount:** 808890

## CR-65 - Persons Assisted

### 4. Persons Served

#### 4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
<b>Total</b>	

Table 16 – Household Information for Homeless Prevention Activities

#### 4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
<b>Total</b>	

Table 17 – Household Information for Rapid Re-Housing Activities

#### 4c. Complete for Shelter

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
<b>Total</b>	

Table 18 – Shelter Information

#### 4d. Street Outreach

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
<b>Total</b>	

Table 19 – Household Information for Street Outreach



**4e. Totals for all Persons Served with ESG**

<b>Number of Persons in Households</b>	<b>Total</b>
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
<b>Total</b>	

**Table 20 – Household Information for Persons Served with ESG**

**5. Gender—Complete for All Activities**

	<b>Total</b>
Male	
Female	
Transgender	
Don't Know/Refused/Other	
Missing Information	
<b>Total</b>	

**Table 21 – Gender Information**

**6. Age—Complete for All Activities**

	<b>Total</b>
Under 18	
18-24	
25 and over	
Don't Know/Refused/Other	
Missing Information	
<b>Total</b>	

**Table 22 – Age Information**

**7. Special Populations Served—Complete for All Activities**

**Number of Persons in Households**

<b>Subpopulation</b>	<b>Total</b>	<b>Total Persons Served – Prevention</b>	<b>Total Persons Served – RRH</b>	<b>Total Persons Served in Emergency Shelters</b>
Veterans				
Victims of Domestic Violence				
Elderly				
HIV/AIDS				
Chronically Homeless				

<b>Persons with Disabilities:</b>				
Severely Mentally Ill				
Chronic Substance Abuse				
Other Disability				
Total (unduplicated if possible)				

**Table 23 – Special Population Served**

**CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes**

**10. Shelter Utilization**

Number of New Units - Rehabbed	0
Number of New Units - Conversion	0
Total Number of bed-nights available	71,540
Total Number of bed-nights provided	72,893
Capacity Utilization	102%

**Table 24 – Shelter Capacity**

**11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)**

The CoC performance standard for utilization of emergency shelter is a minimum utilization rate of 85% for single adults/families and 90% for youth/young adults, and a target utilization rate of 95% for all populations. ESG funded one overnight shelter, operating 196 beds. Utilization during 2017 was at 101.89%, which exceeds the systems performance target of 95%.

## CR-75 – Expenditures

### 11. Expenditures

#### 11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2015	2016	2017
Expenditures for Rental Assistance			
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance			
Expenditures for Housing Relocation & Stabilization Services - Services			
Expenditures for Homeless Prevention under Emergency Shelter Grants Program			
<b>Subtotal Homelessness Prevention</b>	0	0	0

Table 25 – ESG Expenditures for Homelessness Prevention

#### 11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2015	2016	2017
Expenditures for Rental Assistance			
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance			
Expenditures for Housing Relocation & Stabilization Services - Services			
Expenditures for Homeless Assistance under Emergency Shelter Grants Program			
<b>Subtotal Rapid Re-Housing</b>	0	0	0

Table 26 – ESG Expenditures for Rapid Re-Housing

#### 11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2015	2016	2017
Essential Services			
Operations			
Renovation			
Major Rehab			
Conversion			
<b>Subtotal</b>	0	0	0

Table 27 – ESG Expenditures for Emergency Shelter

**11d. Other Grant Expenditures**

	Dollar Amount of Expenditures in Program Year		
	2015	2016	2017
Street Outreach			
HMIS			
Administration			

Table 28 - Other Grant Expenditures

**11e. Total ESG Grant Funds**

Total ESG Funds Expended	2015	2016	2017
0	0	0	0

Table 29 - Total ESG Funds Expended

**11f. Match Source**

	2015	2016	2017
Other Non-ESG HUD Funds			
Other Federal Funds			
State Government			
Local Government			
Private Funds			
Other			
Fees			
Program Income			
<b>Total Match Amount</b>	0	0	0

Table 30 - Other Funds Expended on Eligible ESG Activities

**11g. Total**

Total Amount of Funds Expended on ESG Activities	2015	2016	2017

Table 31 - Total Amount of Funds Expended on ESG Activities

HUD - ESG-C PER Tables in Sage  
 Consistent with 2017 Data Standards

**Program Year Dates**

CoC - Not HMIS; Sage - manual entry

Program start date

Program end date

1/1/2018
12/31/2018

**ESG CAPER Submission**

**Contact Information**

First Name

Middle Name

Last Name

Suffix

Title

Street Address 1

Street Address 2

City

State / Territory

ZIP Code

E-mail Address

Phone Number

Extension

Fax Number

Dan
R
Burton
Mr.
Federal Grants Manager
600 4th Ave
Seattle
WA
98104
<a href="mailto:dan.burton@seattle.gov">dan.burton@seattle.gov</a>
206.256.5415

*(Enter the number of each type of project funded through ESG during this program year)*

Street Outreach

Emergency Shelter

Transitional Housing (grandfathered under ES)

Day Shelter (funded under ES)

Rapid Re-Housing

Homelessness Prevention

X
X

1

**Additional Information**

HMIS

Are 100% of the projects funded through ESG, which are allowed to use HMIS entering data into HMIS?

YES

CSV-ESG CAPER Report Tables

Q5 Report Validations

Q5a. Report Validations Table

Validation	Count
1 Total number of persons served	759
2 Number of adults (age 18 or over)	405
3 Number of children (under age 18)	354
4 Number of persons with unknown age	0
5 Number of leavers	605
6 Number of adult leavers	311
7 Number of adult and head of household leavers	311
8 Number of stayers	154
9 Number of adult stayers	94
10 Number of veterans	7
11 Number of chronically homeless persons	114
12 Number of youth under age 25	42
13 Number of parenting youth under age 25 with children	30
14 Number of adult heads of household	346
15 Number of child and unknown-age heads of household	0
16 Heads of households and adult stayers in the project 365 days or more	3

Q6. Data Quality

Data Element

Name  
 Social Security Number  
 Date of Birth  
 Race  
 Ethnicity  
 Gender  
 Overall Score

Q6a. Data Quality: Personally Identifiable Information (PII)

Client Doesn't Know/Refused	Information Missing	Data Issues	% of Error Rate
146	2	0	19%
224	0	19	32%
25	0	57	11%
36	0	0	0%
0	0	0	0%
0	0	0	0%
0	0	0	0%

2

Q6b. Data Quality: Universal Data Elements

Data Element

Veteran Status  
 Project Entry Date  
 Relationship to Head of Household  
 Client Location  
 Disabling Condition

Error Count	% of Error Rate
0	0.00%
1	0.13%
3	0.40%
0	0.00%
63	8.30%

Q6c. Data Quality: Income and Housing Data Quality

Data Element

Destination  
 Income and Sources at Entry  
 Income and Sources at Annual Assessment  
 Income and Sources at Exit

Error Count	% of Error Rate
83	10.94%
6	0.79%
1	0.13%
0	0.00%

Q6d. Data Quality Chronic Homelessness

Entering into project type

ES, SH, Street Outreach  
 TH  
 PH (all)  
 Total

Count of total records	Missing time in institution	Missing time in housing	Approximate Date started DK/R/missing	Number of times DK/R/missi	Number of months DK/R/missi	% of records unable to calculate
287	0	0	0	1	4	8
0	0	0	0	0	0	0
118	0	0	2	0	4	5
287	0	0	0	0	0	0

**6e. Data Quality: Timeliness**

**Time for Record Entry**

0 days  
1-3 days  
4-6 days  
7-10 days  
11+ days

	Number of Project Entry Records	Number of Project Exit Records
0 days	135	226
1-3 days	252	132
4-6 days	89	36
7-10 days	59	65
11+ days	77	146

**6f. Data Quality: Inactive Records: Street Outreach and Emergency Shelter**

**Data Element**

Contact (Adults & Heads of Household in Street Outreach or ES-NB)  
Bed Night (All clients in ES - NBN)

	# of Records	# of Inactive Records	% of Inactive Records
Contact (Adults & Heads of Household in Street Outreach or ES-NB)	0	0	0
Bed Night (All clients in ES - NBN)	0	0	0

**Q7. Persons Served**

**7a. Number of Persons Served**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Adults	405	169	236	0	0
Children	354	0	354	0	0
Client Doesn't Know/ Client Refused	0	0	0	0	0
Data Not Collected	307	6	301	0	0
<b>Total</b>	<b>1066</b>	<b>175</b>	<b>891</b>	<b>0</b>	<b>0</b>

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**Q8. Households Served**

**8a. Number of Households Served**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Total Households	346	166	180	0	0

**8b. Point-in-Time Count of Households on the Last Wednesday**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
January	71	27	44	0	0
April	109	37	72	0	0
July	104	30	74	0	0
October	135	64	71	0	0

**Q9 Contacts and Engagements**

**9a. Number of Persons Contacted**

Number of Persons Contacted

Once  
2-5 Times  
6-9 Times  
10+ Times

**Total Persons Contacted**

	All Persons Contacted	First contact was at a place not meant for human habitation	First contact was at a non-residential service setting	First contact was at a residential service setting	First contact place was missing
Once	0	0	0	0	0
2-5 Times	0	0	0	0	0
6-9 Times	0	0	0	0	0
10+ Times	0	0	0	0	0
<b>Total Persons Contacted</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**9b. Number of Persons Engaged**

Number of Persons Engaged

Once  
2-5 Times  
6-9 Times  
10+ Times

**Total Persons Engaged**

Rate of Engagement

	All Persons Engaged	First contact was at a place not meant for human habitation	First contact was at a non-residential service setting	First contact was at a residential service setting	First contact place was missing
Once	0	0	0	0	0
2-5 Times	0	0	0	0	0
6-9 Times	0	0	0	0	0
10+ Times	0	0	0	0	0
<b>Total Persons Engaged</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Rate of Engagement	0	0	0	0	0



**Q10. Gender**

**10a. Gender of Adults**

Total	Without Children	With Children and Adults	Unknown Household Type	
Male	56	2	54	0
Female	349	167	182	0
Trans Female (MTF or Male to Female)	0	0	0	0
Trans Male (FTM or Female to Male)	0	0	0	0
Gender Non-Conforming (i.e. not exclusively)	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0
Data Not Collected	0	0	0	0
<b>Subtotal</b>	<b>405</b>	<b>169</b>	<b>236</b>	<b>0</b>

**10b. Gender of Children**

Total	With Children and Adults	With only children	Unknown Household Type	
Male	190	190	0	0
Female	164	164	0	0
Trans Female (MTF or Male to Female)	0	0	0	0
Trans Male (FTM or Female to Male)	0	0	0	0
Gender Non-Conforming (i.e. not exclusively)	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0
Data Not Collected	0	0	0	0
<b>Subtotal</b>	<b>354</b>	<b>354</b>	<b>0</b>	<b>0</b>

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**10c. Gender of Persons Missing Age Information**

Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Male	0	0	0	0
Female	0	0	0	0
Trans Female (MTF or Male to Female)	0	0	0	0
Trans Male (FTM or Female to Male)	0	0	0	0
Gender Non-Conforming (i.e. not exclusively)	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0
Data Not Collected	0	0	0	0
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**10c. Gender by Age Ranges**

Total	Under Age 18	Age 18-24	Age 25-61	Age 62 & over	Client Does Data Not Know/Client Collected
<b>Refused</b>	246	190	9	47	0
Male	513	164	54	266	29
Female	0	0	0	0	0
Trans Female (MTF or Male to Female)	0	0	0	0	0
Trans Male (FTM or Female to Male)	0	0	0	0	0
Gender Non-Conforming (i.e. not exclusively)	0	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	0	0	0	0	0
<b>Total</b>	<b>759</b>	<b>354</b>	<b>63</b>	<b>313</b>	<b>29</b>

**Q11. Age**

Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Under 5	140	0	140	0
5-12	166	0	166	0
13-17	48	0	48	0
18-24	63	13	50	0
25-34	145	42	103	0
35-44	79	27	52	0
45-54	59	41	18	0
55-61	30	18	12	0
62+	29	28	1	0
Client Doesn't Know/Client Refused	0	0	0	0
Data Not Collected	0	0	0	0
<b>Total</b>	<b>759</b>	<b>169</b>	<b>590</b>	<b>0</b>

**Q12. Race & Ethnicity**

**12a. Race**

Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
White	118	60	58	0
Black or African American	446	72	374	0
Asian	8	6	2	0
American Indian or Alaska Native	18	4	14	0
Native Hawaiian or Other Pacific Islander	43	7	36	0
Multiple Races	90	9	81	0
Client Doesn't Know/Client Refused	36	11	25	0
Data Not Collected	0	0	0	0
<b>Total</b>	<b>759</b>	<b>169</b>	<b>590</b>	<b>0</b>

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**12b. Ethnicity**

Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Non-Hispanic/Non-Latino	681	157	524	0
Hispanic/Latino	78	12	66	0
Client Doesn't Know/Client Refused	0	0	0	0
Data Not Collected	0	0	0	0
<b>Total</b>	<b>759</b>	<b>169</b>	<b>590</b>	<b>0</b>

**Q13. Physical and Mental Health Conditions**

**13a1. Physical and Mental Health Conditions at Entry**

Total Persons	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Mental Health Problem	154	77	77	0
Alcohol Abuse	11	8	3	0
Drug Abuse	24	15	9	0
Both Alcohol and Drug Abuse	10	10	0	0
Chronic Health Condition	111	75	36	0
HIV/AIDS	0	0	0	0
Developmental Disability	45	12	33	0
Physical Disability	82	53	29	0

**13a2. Number of Conditions at Entry**

Total Persons	Without Children	With Children and Adults	With Only Children	Unknown Household Type
None	0	0	0	0
1 Condition	0	0	0	0
2 Conditions	0	0	0	0
3+ Conditions	0	0	0	0
Condition Unknown	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0
Data Not Collected	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**13b1. Physical and Mental Health Conditions at Exit**

Total Persons	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Mental Health Problem	126	62	64	0
Alcohol Abuse	10	8	2	0
Drug Abuse	13	7	6	0
Both Alcohol and Drug Abuse	9	9	0	0
Chronic Health Condition	74	51	23	0
HIV/AIDS	0	0	0	0
Developmental Disability	42	11	31	0
Physical Disability	53	29	24	0

13c1. Physical and Mental Health Conditions for Stayers

Total Persons	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Mental Health Problem	33	24	9	0
Alcohol Abuse	2	1	1	0
Drug Abuse	7	5	2	0
Both Alcohol and Drug Abuse	2	2	0	0
Chronic Health Condition	30	24	6	0
HIV/AIDS	0	0	0	0
Developmental Disability	1	0	1	0
Physical Disability	22	20	2	0

6

Q14. Domestic Violence

14a. Domestic Violence History

Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Yes	165	79	86	0
No	237	88	149	0
Client Doesn't Know/Client Refused	3	2	1	0
Data Not Collected	0	0	0	0
<b>Total</b>	<b>405</b>	<b>169</b>	<b>236</b>	<b>0</b>

14b. Persons Fleeing Domestic Violence

Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Yes	44	26	18	0
No	120	52	68	0
Client Doesn't Know/Client Refused	1	1	0	0
Data Not Collected	0	0	0	0
<b>Total</b>	<b>165</b>	<b>79</b>	<b>86</b>	<b>0</b>

**Q15. Living Situation**

Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
<b>Homeless Situations</b>				
Emergency Shelter	219	128	91	0
Transitional housing for homeless persons	0	0	0	0
Place not meant for human habitation	162	22	140	0
Safe Haven	1	0	1	0
Interim Housing	0	0	0	0
<b>Subtotal</b>	<b>382</b>	<b>150</b>	<b>232</b>	<b>0</b>
<b>Institutional Settings</b>				
Psychiatric hospital or facility	0	0	0	0
Substance abuse or detox center	2	2	0	0
Hospital (non-psychiatric)	1	1	0	0
Jail, prison, or juvenile detention	1	1	0	0
Foster care home or foster care group home	0	0	0	0
Long-term care facility or nursing home	0	0	0	0
Residential project or halfway house with no homeless criteria	0	0	0	0
<b>Subtotal</b>	<b>4</b>	<b>4</b>	<b>0</b>	<b>0</b>
<b>Other Locations</b>				
Permanent housing (other than RRH) for formerly homeless persons	0	0	0	0
Owned by client, no subsidy	0	0	0	0
Owned by client, with subsidy	0	0	0	0
Rental by client, no subsidy	0	0	0	0
Rental by client, with VASH subsidy	0	0	0	0
Rental by client with GPD TIP subsidy	0	0	0	0
Rental by client with other housing subsidy (including RRH)	1	1	0	0
Hotel/Motel, paid by client	0	0	0	0
Staying or living with friend(s)	7	7	0	0
Staying or living with family	6	6	0	0
Client Doesn't Know/Client Refused	3	1	2	0
Data Not Collected	2	0	2	0
<b>Subtotal</b>	<b>19</b>	<b>15</b>	<b>4</b>	<b>0</b>
<b>TOTAL</b>	<b>405</b>	<b>169</b>	<b>236</b>	<b>0</b>

7

**Q20. Non-Cash Benefits**

**20a. Type of Non-Cash Benefit Sources**

	Benefit at Entry	Benefit at Latest Annual Assessment for Stayers	Benefit at Exit for Leavers
Supplemental Nutrition Assistance Program	260	1	197
WIC	27	0	34
TANF Child Care Services	8	0	4
TANF Transportation Services	0	0	0
Other TANF-Funded Services	0	0	0
Other Source	1	0	1

**Q21. Health Insurance**

	At Entry	At Annual Assessment for Stayers	At Exit for Leavers
Medicaid	468	1	407
Medicare	99	0	70
State Children's Health Insurance Program	91	0	53
VA Medical Services	1	0	2
Employer Provided Health Insurance	21	0	28
Health Insurance through COBRA	0	0	0
Private Pay Health Insurance	5	0	2
State Health Insurance for Adults	26	0	21
Indian Health Services Program	0	0	0
Other	1	0	0
No Health Insurance	58	1	32
Client Doesn't Know/Client Refused	8	0	1
Data not Collected	0	5	0
Number of Stayers Not Yet Required to Have an Annual Assessment	0	147	0
1 Source of Health Insurance	674	1	560
More than 1 Source of Health Insurance	19	0	12

**Q22. Length of Participation**

**Q22a2. Length of Participation—ESG projects**

	Total	Leavers	Stayers
0 to 7 days	24	20	4
8 to 14 days	8	8	0
15 to 21 days	39	24	15
22 to 30 days	52	41	11
31 to 60 days	92	66	26
61 to 90 days	162	144	18
91 to 180 days	221	171	50
181 to 365 days	150	122	28
366 to 730 Days (1-2 Yrs)	11	9	2
731 to 1,095 Days (2-3 Yrs)	0	0	0
1,096 to 1,460 Days (3-4 Yrs)	0	0	0
1,461 to 1,825 Days (4-5 Yrs)	0	0	0
More than 1,825 Days (> 5 Yrs)	0	0	0
Data Not Collected	0	0	0
<b>Total</b>	<b>759</b>	<b>605</b>	<b>154</b>

8

**Q22c. RRH Length of Time between Project Start Date and Housing Move-in Date**

Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
0 to 7 days	20	0	20	0
8 to 14 days	15	1	14	0
15 to 21 days	12	0	12	0
22 to 30 days	18	0	18	0
31 to 60 days	29	0	29	0
61 to 180 days	56	0	56	0
181 to 365 days	8	0	8	0
366 to 730 Days (1-2 Yrs)	0	0	0	0
Data Not Collected	0	0	0	0
<b>Total</b>	<b>158</b>	<b>1</b>	<b>157</b>	<b>0</b>

**Q22d. Length of Participation by Household Type**

Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
7 days or less	24	#VALUE!	20	0
8 to 14 days	8	7	1	0
15 to 21 days	35	12	23	0
22 to 30 days	28	12	16	0
31 to 60 days	96	43	53	0
61 to 90 days	73	#VALUE!	50	0
91 to 180 days	230	42	188	0
181 to 365 days	242	22	220	0
366 to 730 Days (1-2 Yrs)	23	4	19	0
731 to 1,095 Days (2-3 Yrs)	0	0	0	0
1,096 to 1,460 Days (3-4 Yrs)	0	0	0	0
1,461 to 1,825 Days (4-5 Yrs)	0	0	0	0
More than 1,825 Days (> 5 Yrs)	0	0	0	0
Data Not Collected	0	0	0	0
<b>Total</b>	<b>759</b>	<b>169</b>	<b>590</b>	<b>0</b>

**Q23. Exit Destination**

**23a. Exit Destination - More than 90 Days**

Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
<b>Permanent Destinations</b>				
Moved from one HOPWA funded project to HOPWA PH	0	0	0	0
Owned by client, no ongoing subsidy	0	0	0	0
Owned by client, with ongoing subsidy	132	2	130	0
Rental by client, no ongoing subsidy	0	0	0	0
Rental by client, with VASH subsidy	1	0	1	0
Rental by client, with GPD TIP subsidy	40	2	38	0
Rental by client, other ongoing subsidy	4	0	4	0
Permanent housing (other than RRH) for formerly homeless persons	2	0	2	0
Staying or living with family, permanent tenure	0	0	0	0
Staying or living with friends, permanent tenure	1	0	1	0
RRH	1	0	1	0
<b>Subtotal</b>	<b>180</b>	<b>4</b>	<b>176</b>	<b>0</b>
<b>Temporary Destinations</b>				
Emergency shelter, including hotel or motel paid for with emergency funds	12	0	12	0
Moved from one HOPWA funded project to HOPWA TH	0	0	0	0
Transitional housing for homeless persons (including homeless vouchers)	3	0	3	0
Staying or living with family, temporary tenure	8	0	8	0
Staying or living with friends, temporary tenure	0	0	0	0
Place not meant for human habitation	4	0	4	0
Safe Haven	0	0	0	0
Hotel or motel, paid by client	0	0	0	0
<b>Subtotal</b>	<b>27</b>	<b>0</b>	<b>27</b>	<b>0</b>
<b>Institutional Settings</b>				
Foster care home or group foster care home	0	0	0	0
Psychiatric hospital or other psychiatric facility	0	0	0	0
Substance abuse treatment facility or detox center	0	0	0	0
Hospital or other residential non-psychiatric medical facility	0	0	0	0
Jail, prison, or juvenile detention facility	0	0	0	0
Long-term care facility or nursing home	0	0	0	0
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Other Destinations</b>				
Residential project or halfway house with no homeless criteria	0	0	0	0
Deceased	0	0	0	0
Other	0	0	0	0
Client Doesn't Know/Client Refused	18	1	17	0
Data Not Collected (no exit interview completed)	0	0	0	0
<b>Subtotal</b>	<b>18</b>	<b>1</b>	<b>17</b>	<b>0</b>
<b>Total</b>	<b>225</b>	<b>5</b>	<b>220</b>	<b>0</b>
Total persons exiting to positive housing destinations	180	4	176	0
Total persons whose destinations excluded them from the calculation	0	0	0	0
Percentage	80%	80%	80%	0%

**Q23b. Exit Destination—90 Days or less**

<b>Total</b>	<b>Without Children</b>	<b>With Children and Adults</b>	<b>With Only Children</b>	<b>Unknown Household Type</b>
<b>Permanent Destinations</b>				
Moved from one HOPWA funded project to HOPWA PH	0	0	0	0
Owned by client, no ongoing subsidy	0	0	0	0
Owned by client, with ongoing subsidy	0	0	0	0
Rental by client, no ongoing subsidy	12	0	12	0
Rental by client, with VASH subsidy	0	0	0	0
Rental by client, with GPD TIP subsidy	0	0	0	0
Rental by client, other ongoing subsidy	21	0	21	0
Permanent housing (other than RRH) for formerly homeless person	0	0	0	0
Staying or living with family, permanent tenure	0	0	0	0
Staying or living with friends, permanent tenure	0	0	0	0
<b>Subtotal</b>	<b>33</b>	<b>0</b>	<b>33</b>	<b>0</b>
<b>Temporary Destinations</b>				
Emergency shelter, including hotel or motel paid for with emergency shelter voucher	14	0	14	0
Moved from one HOPWA funded project to HOPWA TH	2	0	2	0
Transitional housing for homeless persons (including homeless youth)	0	0	0	0
Staying or living with family, temporary tenure	0	0	0	0
Staying or living with friends, temporary tenure	0	0	0	0
Place not meant for human habitation	2	0	2	0
Safe Haven	0	0	0	0
Hotel or motel, paid by client	0	0	0	0
<b>Subtotal</b>	<b>18</b>	<b>0</b>	<b>18</b>	<b>0</b>
<b>Institutional Settings</b>				
Foster care home or group foster care home	0	0	0	0
Psychiatric hospital or other psychiatric facility	0	0	0	0
Substance abuse treatment facility or detox center	0	0	0	0
Hospital or other residential non-psychiatric medical facility	0	0	0	0
Jail, prison, or juvenile detention facility	0	0	0	0
Long-term care facility or nursing home	0	0	0	0
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Other Destinations</b>				
Residential project or halfway house with no homeless criteria	0	0	0	0
Deceased	0	0	0	0
Other	0	0	0	0
Client Doesn't Know/Client Refused	15	1	14	0
Data Not Collected (no exit interview completed)	0	0	0	0
<b>Subtotal</b>	<b>15</b>	<b>1</b>	<b>14</b>	<b>0</b>
<b>Total</b>	<b>66</b>	<b>1</b>	<b>65</b>	<b>0</b>
Total persons exiting to positive housing destinations	33	0	33	0
Total persons whose destinations excluded them from the calculation	0	0	0	0
Percentage	50%	0%	51%	0%

**Q23c. Exit Destination - All persons**

<b>Total</b>	<b>Without Children</b>	<b>With Children and Adults</b>	<b>With Only Children</b>	<b>Unknown Household Type</b>
<b>Permanent Destinations</b>				
Moved from one HOPWA funded project to HOPWA PH	0	0	0	0
Owned by client, no ongoing subsidy	1	1	0	0
Owned by client, with ongoing subsidy	0	0	0	0
Rental by client, no ongoing subsidy	57	16	41	0
Rental by client, with VASH subsidy	0	0	0	0
Rental by client, with GPD TIP subsidy	0	0	0	0
Rental by client, other ongoing subsidy	74	19	55	0
Permanent housing (other than RRH) for formerly homeless person	0	0	0	0
Staying or living with family, permanent tenure	23	10	13	0
Staying or living with friends, permanent tenure	10	1	9	0
RRH	35	2	33	0
<b>Subtotal</b>	<b>200</b>	<b>49</b>	<b>151</b>	<b>0</b>
<b>Temporary Destinations</b>				
Emergency shelter, including hotel or motel paid for with emergency funds	0	0	0	0
Moved from one HOPWA funded project to HOPWA TH	31	23	8	0
Transitional housing for homeless persons (including homeless youth)	0	0	0	0
Staying or living with family, temporary tenure	9	3	6	0
Staying or living with family, temporary tenure	12	0	12	0
Staying or living with friends, temporary tenure	4	0	4	0
Place not meant for human habitation	1	1	0	0
Safe Haven	0	0	0	0
Hotel or motel, paid by client	0	0	0	0
<b>Subtotal</b>	<b>57</b>	<b>27</b>	<b>30</b>	<b>0</b>
<b>Institutional Settings</b>				
Foster care home or group foster care home	0	0	0	0
Psychiatric hospital or other psychiatric facility	0	0	0	0
Substance abuse treatment facility or detox center	3	3	0	0
Hospital or other residential non-psychiatric medical facility	0	0	0	0
Jail, prison, or juvenile detention facility	2	2	0	0
Long-term care facility or nursing home	1	0	1	0
<b>Subtotal</b>	<b>6</b>	<b>5</b>	<b>1</b>	<b>0</b>
<b>Other Destinations</b>				
Residential project or halfway house with no homeless criteria	0	0	0	0
Deceased	1	1	0	0
Other	0	0	0	0
Client Doesn't Know/Client Refused	35	25	10	0
Data Not Collected (no exit interview completed)	15	0	15	0
<b>Subtotal</b>	<b>51</b>	<b>26</b>	<b>25</b>	<b>0</b>
<b>Total</b>	<b>314</b>	<b>107</b>	<b>207</b>	<b>0</b>
Total persons exiting to positive housing destinations	200	49	151	0
Total persons whose destinations excluded them from the calculation	0	0	0	0
Percentage	64%	46%	73%	0%

**Q24. Homelessness Prevention Housing Assessment at Exit**

<b>Total</b>	<b>Without Children</b>	<b>With Children and Adults</b>	<b>With Only Children</b>	<b>Unknown Household Type</b>
<b>Adults</b>				
Able to maintain the housing they had at project start - without a subsidy	0	0	0	0
Able to maintain the housing they had at project start - with the subsidy	0	0	0	0
Able to maintain the housing they had at project start - with an other arrangement	0	0	0	0
Able to maintain the housing they had at project start - only with a subsidy	0	0	0	0
Moved to new housing unit - with on-going subsidy	0	0	0	0
Moved to new housing unit - without on-going subsidy	0	0	0	0
Moved in with family/friends on a temporary basis	0	0	0	0
Moved in with family/friends on a permanent basis	0	0	0	0
Moved to a transitional or temporary housing facility or program	0	0	0	0
Client became homeless - moving to a shelter or other place unfit for human habitation	0	0	0	0
Client went to jail/prison	0	0	0	0
Client died	0	0	0	0
Client doesn't know/Client refused	0	0	0	0
Data not collected (no exit interview completed)	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



**Q25. Veterans Questions**

**25a. Number of Veterans**

	Total	Without Children	With Children and Adults	Unknown Household Type
Chronically Homeless Veteran	1	1	0	0
Non-Chronically Homeless Veteran	6	2	4	0
Not a Veteran	398	166	232	0
Client Doesn't Know/Client Refused	0	0	0	0
Data Not Collected	0	0	0	0
<b>Total</b>	<b>405</b>	<b>169</b>	<b>236</b>	<b>0</b>

**Q26. Chronically Homeless Questions**

**Q26b. Number of Chronically Homeless Persons by Household**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Chronically Homeless	114	55	59	0	0
Not Chronically Homeless	637	112	525	0	0
Client Doesn't Know/Client Refused	2	0	0	0	0
Data Not Collected	6	0	6	0	0
<b>Total</b>	<b>759</b>	<b>167</b>	<b>590</b>	<b>0</b>	<b>0</b>

## CR-50 HOME RENTAL HOUSING INSPECTIONS

### Results of On-Site Inspections of OH-Funded Rental Housing

Project Name and Address	Home Units	Total Units	Owner - Borrower	Last Inspection Date	Passed Inspection?	Annual Report recv'd	Performance Letter sent to Owner	Comments
10355 Wallingford Ave	2	3	Parkview Services	2/26/18	YES	6/30/18	1/02/19	HOME period of affordability expired 2014.
11545 30th Avenue NE	2	3	Parkview Services	4/18/17	YES	6/30/18	12/31/18	HOME period of affordability expired 2016.
13736 Meridian Ave N	2	3	Parkview Services	2/26/18	YES	6/30/18	1/03/19	HOME period of affordability expired 2014.
14010 Courtland Place N	2	3	Parkview Services	4/19/17	YES	6/30/18	12/31/18	HOME period of affordability expired 2016.
1811 Eastlake	11	75	DESC	5/10/18	YES	6/30/18	1/24/19	
18th Ave Apts	5	9	CHH	3/29/16	YES	6/30/18	8/09/18	
2500 East Union	6	7	YWCA Seattle/KC	1/31/17	YES	6/30/18	1/07/19	HOME period of affordability expired in 2007.
3512 NE 140th Street	2	3	Parkview Services	2/28/18	YES	6/30/18	1/04/19	HOME period of affordability expired 2014.
500 N. 141st Street	2	3	Parkview Services	4/19/17	YES	6/30/18	12/31/18	
814 Hiawatha Place S.	1	3	Parkview Services	4/18/17	YES	6/30/18	12/31/18	
8217 5th Ave. NE	1	2	Parkview Services	4/18/17	YES	6/30/18	1/02/19	HOME period of affordability expired 2016.
Abbey Lincoln Court	11	68	LIHI	10/4/16	YES	6/30/18	10/10/18	
Aki Kurose II- 11520 Stone Ave N	7	36	LIHI	5/22/18	YES	6/30/18	10/10/18	
Albion Place - 3521 Albion Place N	3	12	CPC	5/11/16	YES	6/30/18	7/27/18	
Alder Crest - 6520 35th Ave SW	4	36	SHA	3/30/17	YES	6/30/18	8/1/18	
Ambassador II Condos - 506 E. Howell	6	6	T.H.S. ONE	1/25/18	YES	6/30/18	1/31/19	HOME period of affordability expired in 2012.
Avalon Way Mutual Hsng.*- 2980 SW Avalon Way	10	15	Transitional Resources	4/25/18	YES	6/30/18	10/23/18	

Bakhita Gardens - N 118 Bell St.	11	90	Catholic Housing Services	4/11/17	YES	6/30/18	12/27/18	
Bergan Place - 101 N 104th St	28	38	Compass Housing Alliance	8/29/17	YES	6/30/18	10/3/18	
Brierwood* - 11020 Greenwood Ave N	5	24	Community House M.H.	4/20/17	YES	6/30/18	12/30/18	
Broadway Crossing - 1531 Broadway	9	44	CHH	2/7/17	YES	6/30/18	8/22/18	
Cal Anderson House - 400 Broadway	23	24	Plymouth Housing Grp	5/23/18	YES	6/30/18	1/4/19	HOME period of affordability expired 2014.
Canaday House- 424 Minor Ave N	7	83	DESC	4/26/17	YES	6/30/18	1/22/19	
Cannon House - 113 23rd Ave S	11	120	SeaMar	3/28/18	YES	6/30/18	Pending	
Cate Apartments - 312 NW 85th St	6	31	LIHI	5/19/16	YES	6/30/18	1/31/19	
Centerwood Apartments - 8427 Delridge Way SW	1	12	DNDA	3/30/18	YES	6/30/18	1/29/19	
Claremont Apts - 3333 Rainier Ave S	11	68	SEED	3/31/16	YES	6/30/18	1/4/19	
Columbia City Station Apts - MLK Jr Way S	13	52	Mercy Housing NW	2/10/16	YES	6/30/18	2/6/19	
Columbia Hotel - 4900 Rainier Ave S	8	8	SEED	2/17/17	YES	6/30/18	12/13/18	HOME period of affordability expired in 2005.
Croft Place - 6701 21st Ave SW	4	21	DNDA	3/3/18	YES	6/30/18	9/25/18	
Delridge Heights Apts - 8630 Delridge Way SW	2	12	DNDA	3/30/18	YES	6/30/18	2/6/19	Maintaining on annual inspection cycle (risk-based monitoring) until capital improvements completed. Inspected on 2/9/17.
Denice Hunt Townhomes- 620 N 85th St	20	30	LIHI	4/20/16	YES	6/30/18	1/23/19	
Domingo Viernes - 721 S Lane St	7	57	SCIPDPA	5/30/17	YES	6/30/18	10/5/18	
Ernestine Anderson Place - 2010 S. Jackson St	11	61	LIHI	3/3/16	YES	6/30/18	11/1/18	
Firwood - 10751 2nd Ave NW	8	28	Community House M.H.	4/12/17	YES	6/30/18	1/4/19	
Frye Hotel - 223 Yesler Way	233	234	LIHI	2/16/18	YES	6/30/18	1/31/19	HOME period of affordability expired in 2007.

Glen Hotel - 1413 3rd Ave	37	38	LIHI	5/1/18	YES	6/30/18	2/1/19	HOME period of affordability expired in 2009.
Good Shephard Center - 4649 Sunnyside Ave N	5	6	Historic Seattle	2/13/18	YES	6/30/18	9/18/18	
Gossett Place - 4719 12th Ave. NE	11	63	LIHI	2/13/18	YES	6/30/18	9/28/18	
Helen V Apartments - 1319 E Union St	7	38	CHH	2/24/16	YES	6/30/18	1/7/19	HOME period of affordability expired in 2007.
Hiawatha Artists Lofts - 843 Hiawatha Pl S	11	61	ArtSpace	1/25/18	YES	6/30/18	Pending	
Historic Cooper School - 4408 Delldridge Way SW	5	36	DNDA	3/28/18	YES	6/30/18	Pending	
Holden Manor - 1213 SW Holden St	4	10	DNDA	4/02/18	YES	6/30/18	9/25/18	
Humphrey House - 2630 1st Ave	11	84	Plymouth Housing Grp	5/19/17	YES	6/30/18	1/3/19	
Interbay Place	11	97	DESC	7/14/16	YES	6/30/18	10/18/18	
Jordan House - 13340 3rd Ave NE	8	8	SMH	3/23/17	YES	6/30/18	Pending	HOME period of affordability expired in 2010.
Julie Apts - 1922 9th Ave	24	47	LIHI	2/26/16	YES	6/30/18	1/11/19	HOME period of affordability expired in 2012.
Katherine's Place - 3512 S Juneau St	6	26	Catholic Housing Services	4/10/18	YES	6/30/18	10/22/18	
Kenyon Housing - 3936 S Kenyon St	11	18	SMH	3/27/18	YES	6/30/18	Pending	
Las Brisas Del Mar* - 501 S Sullivan St	10	11	Consejo	3/14/17	YES	6/30/18	1/31/19	HOME period of affordability expired 2016.
Leroy Helms - 416 2nd Ave S	11	11	Catholic Housing Services	5/8/18	YES	6/30/18	10/22/18	HOME period of affordability expired 2015.
Longfellow/Westwood Court - 9413 27th Ave SW	9	45	Compass Housing Alliance	5/2/18	YES	6/30/18	10/11/18	
Marion West	19	49	LIHI	6/23/16	YES	6/30/18	1/10/19	
Martin Court - 6188 4th Ave S	24	42	LIHI	4/5/17	YES	6/30/18	11/29/18	HOME period of affordability expired 2015.

McDermott Place - 12730 33rd Ave NE	11	76	LIHI	3/2/16	YES	6/30/18	11/19/18	
McKinney Manor - 1916 E Madison St	40	64	Mt Zion	5/26/16	YES	6/30/18	Pending	
Meadowbrook View - 11032 Lake City Way NE	7	50	LIHI	2/1/18	YES	6/30/18	12/26/18	
Monica's Village Place I - 100 23rd Ave S	11	51	Catholic Housing Services	1/30/18	YES	6/30/18	10/22/18	
New Holly II - 7001 32nd Ave S	19	96	SHA	4/12/16	YES	6/30/18	7/30/18	
New Holly III - 7001 32nd Ave S	30	219	SHA	4/26/17	YES	6/30/18	7/30/18	
Pacific Hotel - 317 Marion St	111	112	Plymouth Housing Grp	4/18/18	YES	6/30/18	12/29/18	HOME period of affordability expired in 2002.
Phinney Place - 11021 Phinney Ave N	8	8	Community House M.H.	4/20/17	YES	6/30/18	1/4/19	
Plaza Roberto Maestas	11	112	El Centro de la Raza	12/8/16	YES	6/30/18	8/22/18	
Rainier House - 5270 Rainier Ave S	11	50	DESC	3/29/18	YES	6/30/18	10/3/18	
Rose Street Apts - 8124 Rainier Ave. S	23	71	Bellwether	1/29/18	YES	6/30/18	Pending	
Santa Teresita del nino Jesus - 2427 SW Holden St	10	26	Catholic Housing Services	3/21/16	YES	6/30/18	11/29/18	
Security House - 2225 4th Ave	13	107	Bellwether	5/24/16	YES	6/30/18	7/27/18	
Simons Senior Apts - 2119 3rd Ave	9	95	Plymouth Housing Grp	3/14/18	YES	6/30/18	1/1/19	
Stoneway Apartments - 1215 N 45th St	8	70	Bellwether	2/10/16	YES	6/30/18	Pending	
Tyree Scott Apartments - 4000 ML King Jr Way S	2	21	LIHI	3/17/16	YES	6/30/18	11/21/18	
Villa Park Townhomes - 9111 50th Ave S	42	43	SHA	4/19/18	YES	6/30/18	8/23/18	
Vivian McLean Place - 5423 Delridge Way SW	4	19	DNDA	3/30/18	YES	6/30/18	9/25/18	
72 completed projects with total units:	1,089	3,304						
53 projects in operations within HOME affordability period	570	2,701						

**2018 CDBG PR26 Financial Summary**  
**Consolidated Annual Performance Evaluation Report**

<b>Community Development Block Grant Program</b>		<b>U.S. Department of Housing Urban Development</b>	
1. Name of Grantee	2. Grant Number	3. Reporting Period	
CITY OF SEATTLE	B-18-MC-53-0005	FROM 1/1/2018	TO 12/31/2018
<b>Part 1: Summary of CDBG Resources</b>			
1. Unexpended CDBG Funds at end of previous reporting period			13,061,999.71
2. Entitlement Grant			9,488,150.00
3. Surplus urban Renewal Funds			
4. Section 108 Guaranteed Loan Funds			
5. IDIS Program Income Received	Grantee	Subrecipient	
a. Revolving Funds	1,512,322.48		
b. Other (Identify below)			
Miscellaneous			
Miscellaneous			
Miscellaneous			
c. Total Program Income	1,512,322.48		1,512,322.48
6. Returns			
7. Adjustment to compute Total Available			
8. Total CDBG Funds available for use during this reporting period (1+...+7)			24,062,472.19
<b>Part II: Summary of CDBG Expenditures</b>			
9. IDIS Disbursements other than 108 Repayments or Planning/Admin			6,441,685.37
10. Adjustment to compute total amount subject to LowMod Benefit			
11. Amount Subject to LowMod Benefit (9+11)			6,441,685.37
12. Disbursed in IDIS for Planning and Administration			1,871,281.69
13. Disbursed in IDIS for 108 Repayments			179,274.73
14. Adjustment to compute Total Expenditures			
15. Total Expenditures (Sum 11+...+14)			8,492,241.79
16. Unexpended Balance (8 - 15)			15,570,230.40
<b>Part III: Low/Mod Benefit</b>			
18. IDIS Expended for Low/Mod Housing in Special Areas			
18. IDIS Expended for Low/Mod Multi-Unit Housing			410,565.29
19. IDIS Disbursed for Other Low/Mod Activities			6,031,120.08
20. Adjustment to Compute Total Low/Mod Credit			
21. Total Low/Mod Credit (18+...+20)			6,441,685.37
22. Percent low/Mod Credit (21/11)			100%
Low/Mod Benefit for Multi-Year Certification			
23. Program Years (PY) Covered in Certification			Not Applicable
24. Cumulative Net Expenditures Subject to Low/Mod Benefit			Not Applicable
25. Cumulative Expenditures Benefiting Low/Mod Persons			Not Applicable

26. Percent Benefit to Low/Mod Persons (Line 25/Line 24)			Not Applicable
<b>Part IV: Public Service (PS) Cap Calculations</b>			
27. PS Disbursements in IDIS			3,730,628.00
28. PS Unliquidated Obligations at end of Current PY			0.00
29. PS Unliquidated Obligations at end of Previous PY			0.00
30. Adjustment to Compute Total PS Obligations			
31. Total PS Obligations (27+28-29+30)			3,730,628.00
32. Entitlement Grant			9,488,150.00
33. IDIS Prior Year Program Income			3,596,781.06
34. Adjustment to Compute Total Subject to PS Cap			0.00
35. Total Subject to PS Cap (32+33+34)			13,084,931.06
36. Percent Funds Obligated for PS Activities (31/35) See Footnote(s): Note 1			28.51%
<b>Part V: Planning and Program Administration (PA) Cap</b>			
37. PA Disbursements in IDIS			1,871,281.69
38. PA Unliquidated Obligations at end of Current PY from IDIS			
39. PA Unliquidated Obligations at end of Previous PY			
40. Adjustment to Compute Total PA Obligations			
41. Total PA Obligations (37+38-39+40)			1,871,281.69
42. Entitlement Grant			9,488,150.00
43. Current Year Program Income from IDIS			1,512,322.48
44. Adjustment to Compute Tot Subject to PA Cap			
45. Total Subject to PA Cap (42+43+44)			11,000,472.48
46. Percent Funds Obligated for PA Activities (37/41)			17.01%

Footnote(s):

Note 1: The maximum amount of funds that can be obligated for public services according to (24 CFR Part 570.201(e)(ii)(a-d)) is based on the City of Seattle's 1982 and 1983 program year. The City's obligations were as follows:

Year	Grant Amount	Obligated Amount	% of Grant
1982	13,714,000	4,974,800	34.96%
1983	13,348,000	4,974,800	35.92%

The regulations at 570.201 (e) stipulate that a recipient that obligated more than 15% from its 1982 or 1983 grant may continue to obligate more CDBG funds than allowable as long as the total amount obligated in any program year does not exceed:

- 1) 15% of the program income it received during the preceding year, plus
- 2) the highest of the following amounts:
  - A. The amount determined by applying the percentage of the grant it obligated in 1982 or 1983 against its current program year; or
  - B. The amount of funds obligated for public services in the 1982 or 1983 program year.

**2017 City and Seattle Housing Authority Assessment of Fair Housing 2017 - 2018 Accomplishments Report**  
 Five Year Work Plan Integrated into 2018-2022 Consolidated Plan

SP Goal #	AFH/SP Goal Name	Con Plan Strategic Goal Indicator	AFH Activity Name	Dept. or Agency	Source Document for Activity	Metric source location	Metric (5-year period)	Metric Indicator	Comments	Est. Date Completed	
1	CPD: Increase Homeless Services		Increase <b>non-housing</b> services and supports to assist homeless individuals and families to stabilize as rapidly as possible.	HSD	Con Plan	HMIS			See Table 1 of 2018 CAPER for data	2018	
2	CPD: Increase Small Business Assistance		Increase access to financial and technical assistance to small businesses, particularly microenterprises that do not have equitable access to conventional financing and	OED	Con Plan	IDIS			See Table 1 of 2018 CAPER for data	2018	
3	CPD: Affordable Commercial Opportunities		Develop financing that incentivizes creation of affordable commercial space (including, but not limited to, tenant improvement financing)	OED	Con Plan	IDIS			See Table 1 of 2018 CAPER for data	2018	
4	CPD: Access to Nature and Physical Activities		Enhance equitable access to nature and physical activity opportunities for people in protected classes throughout the City.	Parks	Con Plan	IDIS		6 Park upgrades for ADA access	6 of the 9 2018 PUP projects included ADA improvements	2018	
5	CPD: Increase Disaster Readiness		Increase the City's readiness for disaster prevention, recovery, and resiliency. Ensure needs of vulnerable individuals and families in protected classes are integrated disaster plans and activities.	HSD	Con Plan	IDIS		1 1 - Integration into Con Plan	Inclusion of Disaster readiness language in 2018-2022 Con Plan	2018	
6	Engage communities in civic participation	5 Other (1 for each activity by SHA & DON)	Host community clinics	DON				11 6 Clinics hosted	DON hosts community clinics via the People's Academy for Community Engagement (PACE) program. In addition to the three PACE cohorts which graduated more than 50 community members, PACE hosted six Pop-Up workshops: Capitol Hill Housing Resource Fair, Seattle Teen Summit (in partnership with Seattle Youth Commission), Transportation Equity in Delridge, Seattle Renter's Commission, Seattle Youth Commission. In addition, two DON Community Liaisons (CL) audited PACE classes to support their liaison work; and one completed the full program.	2017 & 2018	
			Increase active Community Liaisons	DON				25 4 Liaisons added and 40 communities served	Four new communities have been added to the Community Liaison Roster and include Lao, Tajik, Toishanese, and Japanese. The total number of communities served is 40. In 2018, CLs held 21 Community Conversations with an estimated attendance of 3,715.	2017 & 2018	
			Staff and engage with resident advisory committees	SHA	<a href="#">AFH/Council Website</a>	CSD Reports		1. 19 resident groups -> 2. LIPH Joint Policy Advisory Committee (JPAC) > SSHP Joint Policy Advisory Committee quarterly meetings -> 3. Resident advisory council monthly meetings -> 4. 16 Duly elected resident councils - varies by building.	Resident groups formed		ongoing
7	Equitable outreach efforts to support HALA	5 Other (for each activity by OPCD/DON)	Convene focus groups about MHA	OPCD				150 People engaged	Completed in 2017 (NW)	2017	
			Produce "Weekly Wonk" videos and translate documents to 7 top languages	OPCD				2 2 Consider.it Tools	Created two Consider.it tools for input on MHA implementation and Neighborhood Plan policy changes (NW)		
				OPCD				6 Weekly Wonk Videos made	<a href="http://www.seattle.gov/hala/videos">http://www.seattle.gov/hala/videos</a>		2017 & 2018
				OPCD				7 Languages translated to	<a href="http://www.seattle.gov/hala/videos">http://www.seattle.gov/hala/videos</a>		2017
			Attend "lunch and learns" that included underrepresented populations	DON				589 Meetings attended	Representatives of DON, including Community Engagement Coordinators, attended 589 community/ City outreach meetings/ events, including "lunch and learns" in 2018.	ongoing	



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			Ensure inclusion of underrepresented groups in the community engagement process about HALA upzones impact	DON/OPC D			Quarterly	Reports summarizing community engagement efforts		2019			
8	Provide housing/support services to seniors	6 (for each OH, SHA HSD/ADS activity)	Adopt policies prioritizing seniors and people with disabilities for the Housing Levy	OH	Levy A&F Plan/Housing Funding Policies	N/A		1	1 Policies enacted	Housing Levy Administrative and Financial Plan for program years 2017-2018, and Housing Funding Policies, adopted by Ordinance 125308 (2017) and amended by Ordinance 125571 (2018); Seniors and people with disabilities identified as a one of the priority resident populations for Rental Housing Program funding	2017 & 2018		
			SHA Aging in Place initiative: Explore how to leverage ACA and ACH	SHA	AFH	Policy Dept. Reports		2	Workgroup efforts continuing in 2018	Outreach for MAC/TSOA; work with CSH, KCHA, KC, Seattle to expand Foundational Community Supports	ongoing		
			Continue to offer and expand community services, socialization, and exercise programs	SHA	AFH	CSD Reports				23 Buildings receiving services		ongoing	
			Continue providing senior-specific units, and vouchers to service providers serving seniors	SHA	AFH	EDW				1000+ Number of units, vouchers	23 buildings and 1,000+ units in Seattle Senior Housing program	ongoing	
			Implement data sharing agreement between Seattle/King County Public Health, SHA, and King County Housing Authority	SHA	AFH	AFH, Budget report				1	Agreement	Completed	2017
			Generate housing action plan to assess senior needs, as part of the City's Positive Aging Initiative	HSD/ADS	Age Friendly Seattle Action Plan	N/A				1	1 Plan created	After obtaining input from more than 1,000 persons, and holding focus groups with a broad cross-section of community stakeholders, Age Friendly Seattle completed a work plan that includes 86 actions to implement 29 goals or initiatives. <a href="http://www.seattle.gov/agefriendly">http://www.seattle.gov/agefriendly</a>	2018
			Implement coordinated entry systems for homeless people including those with disabilities	HSD/HSI						1	CEA policy created	CEA Policy group is working on a complete redesign of the CEA vulnerability assessment process. Disability status will be a significant factor in prioritizing for housing placement. The new process was in the research and planning phase for all of 2018 and will continue through 2019 with new tools and processes planned to be rolled out by the end of 2019.	2019
9	Create supportive housing and reduce barriers (for homeless)	4 (for each activity by HSD/HSD, OH, SHA)	Expand stock of Permanent Supportive housing through capital investment	OH	Levy A&F Plan/Housing Funding Policies	MFDB			747 Housing units funded	DESC 22nd Avenue: 85 units; Plymouth 501 Rainier: 102 units; Eng House: 7 units; Patricia K: 52 units	ongoing		
			Adopt policies prioritizing homeless families, individuals, and youth for Housing Levy	OH	Levy A&F Plan/Housing Funding Policies	N/A			1	Policies enacted	Housing Levy Administrative and Financial Plan for program years 2017-2018, and Housing Funding Policies, adopted by Ordinance 125308 (2017) and amended by Ordinance 125571 (2018); Homeless families, adults, and youth and young adults, including chronically homeless individuals with disabling conditions, identified as a one of the priority resident populations for Rental Housing Program funding	2017	
			SHA will dedicate additional Housing Choice Vouchers	SHA	AFH	EDW				300 Vouchers dedicated to homeless housing	Committed to in 2016 levy	ongoing	
			SHA to continue the conversion and construction of UFAS units	SHA	AFH	Asset MGMT reports				11	Corrective action plans created		ongoing
			SHA to hire a second ADA Coordinator	SHA	AFH, MTW, Budget reports	HR		1	Coordinators hired	Completed	2018		
			Ensure all high-rise buildings housing more than 2,000 people with disabilities have access to case managers	SHA & HSD	AFH, MTW, Budget reports	CSD Reports			50 Buildings receiving services		ongoing		

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10	Services for people with different abilities	4 (for each activity by HSD/HSD, OH, SHA)	Adopt policies prioritizing seniors and people with disabilities for the Housing Levy	OH	Levy A&F Plan/Housing Funding Policies	N/A	1	Policies enacted	Housing Levy Administrative and Financial Plan for program years 2017-2018, and Housing Funding Policies, adopted by Ordinance 125308 (2017) and amended by Ordinance 125571 (2018); Seniors and people with disabilities identified as a one of the priority resident populations for Rental Housing Program funding	2017	
11	Provide more housing choices for families	5	Fund production of affordable projects with family-oriented housing units	OH	Levy A&F Plan/Housing Funding Policies	MFDB		# 516 Housing units funded	6600 Roosevelt TOD: 245 units; Judkins Junction: 74 units; Uncle Bob's Place: 103 units; Mt. Baker Family Housing: 94 units	ongoing	
			Encourage production of larger, family-friendly units in private market projects	OPCD			#Not Available (DC)	Family sized units produced	We do not have a readily available data set to track bedroom sizes units in private market construction. Answering this question in full would essentially require a study. In the past we could have used Dupre+Scott's reports to get an idea of this for market-rate apartments. However, Dupre+Scott has closed and we have yet to identify a similarly reliable data source. The best we can do quickly is to use the estimates in the American Community Survey (ACS) on total number of housing units by number of bedrooms. See accompanying screenshot from ACS Table B25041.	ongoing	
			SHA will enable families with children to access high opportunity areas through financial assistance and a range of services	SHA	AFH, MTW, Budget reports	Policy Dept. Reports			224 Number of households served	224 households served through Creating Moves to Opportunity and 20 households receiving the Family Access Supplement to their voucher. Primarily 2018 numbers but may include a few families served in 2019.	2020
			Explore conversion of units in Scattered Site portfolio to family-sized units	SHA	AFH, MTW, Budget reports	HOPS Reports, EDW			# Units converted		2019
			Evaluate requirements and incentives to build family friendly housing into market-rate multifamily residential development	OPCD					1	Reports generated	MHA Director's Report discusses family-size housing requirements as part of citywide MHA implementation <a href="http://www.seattle.gov/Documents/Departments/HALA/Policy/Directors_Report_MHA_Citywide.pdf">http://www.seattle.gov/Documents/Departments/HALA/Policy/Directors_Report_MHA_Citywide.pdf</a>
12	Dedicated resources for affordable housing	5	Effective implementation of Seattle Housing Levy to ensure success	OH	Levy A&F Plan/Housing Funding Policies	Summit		1	Within administrative budget for 7-year Levy	Commitments and expenditures of the 2016 Seattle Housing Levy remained under budget in 2017	2024
			Pilot City bond financing for affordable housing	OH	N/A	Legislative database		1	Legislation adopted	Ordinance 125263, adopted by Council on 2/21/2017, created City bond financing of \$29M for affordable housing production	2017
			Implement assessment of City-owned property for affordable housing opportunities	OH	N/A	N/A		1	Updated review of City inventory		2018
			Advocate for state authority to enact REET affordable housing	OIR							ongoing
			Advocate for greater federal investment in affordable housing	OIR & OH & SHA				1	Federal Investment		ongoing
			Provide funding for weatherization and repair of low-income residents homes	OH & HSD	Levy A&F Plan/Housing Funding Policies	HWDB		# 1,446 Low-income households assisted	\$444,000 of loans and grants were awarded in 2017 (28 homeowners assisted); \$3.71M HomeWise Weatherization Program grant funds awarded in 2017 (1,418 units weatherized)	ongoing	

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13	Provide resources to stabilize at-risk renters and homeowners	5	Provide funding for low-income homeowners at risk of foreclosure	OH			\$ Funds provided	In 2018, OH selected an administrator and awarded a \$484,000 contract for its foreclosure prevention loan program, which can provide loans of up to \$30,000 to help low-income homeowners become current on housing related payments. While the program was actively marketed, no loans were closed in 2018.	ongoing		
			SHA provides resources for eviction prevention interventions	SHA	AFH, MTW, Budget reports	CSD Reports	# 50 buildings receiving services		ongoing		
			Identify low-income seniors to increase HHS in Utility Discount Program, Senior homeowner property tax exemption, or deferral program	HSD/ADS	Age Friendly Seattle Action Plan	Age Friendly team at ADS tracking this	# Seniors identified		Working with the City of Seattle's Youth and Family Empowerment Division and the Mayor's Council on African American Elders, Age Friendly Seattle mapped a plan to identify and reach out to older adults through coffee hours in downtown and throughout the City's various neighborhoods.	ongoing	
			Create cross-referral relationship between tax exemption, deferral program, and utility discount and expedited enrollment into these programs	HSD/ADS	COMBINED WITH ABOVE ACTIVITY						
			Develop age-friendly Seattle 2018-2021 Work Plan	HSD/ADS	Age Friendly Seattle Action Plan	Age Friendly team at ADS tracking this	1 Work Plan created		Upon accepting the report "Moving Toward Age-Friendly Housing in King County", the City of Seattle's Aging and Disability Services (ADS) Division supported plan implementation through the formation of a community-led housing committee. At the same time, ADS's Age Friendly Seattle partnered collaboratively with other city departments and outside agencies such as King County Metro to create GIS asset and service maps, as recommended in the report's conclusion. <a href="http://www.seattle.gov/agefriendly">http://www.seattle.gov/agefriendly</a>	2018	
14	Preserve and increase affordable housing	6	Invest in production/preservation of affordable housing in areas with high risk of displacement	OH	Levy A&F Plan/Housing Funding Policies	MFDB	# 944 Housing units funded	Households with low incomes are at high risk of displacement in Seattle due to high cost of housing. The majority of the 944 units of newly constructed LIH funded in 2017 are located in neighborhoods where low-income people are particularly at high risk of displacement.	ongoing		
			Conduct assessment on RCW 35.21.830 and its connection to fair housing	HSD/HSI	Council item		1	Preliminary work complete.	2020		
			Provide funding to rehab and preserve affordable rents in existing housing	OH	Levy A&F Plan/Housing Funding Policies	MFDB	# 534 Housing units funded		\$21.7M NOFA award for portfolio preservation projects in 2017 (534 units)	ongoing	
			Advocate for state authority for a Preservation Tax Exemption for landlords to keep rents affordable in existing housing	OH	Council-adopted State legislative agenda	N/A	1 Advocacy conducted			ongoing	
			Scale MHA requirements to other geographic areas with strong markets yielding large contributions to affordable housing	OPCD			1	MHA requirements in Chapters 23.58B and 23.58C	Established in MHA framework in 2016/2017	2017	
			Dedicate land and resources toward affordable housing near major transit investments	OH	N/A	N/A	# 3 publicly owned properties sold or leased for affordable housing	Roosevelt TOD: 245 units at the Roosevelt light rail station area purchased from Sound Transit; Mt. Baker Family Housing: 94 units located 1 block from the Mt. Baker light rail station.	ongoing		
			Adopt zoning legislation that promotes diverse housing types within urban villages	OPCD			Approx. 1,320 acres multifamily zoning by zone type	Approx. 1320 acres of multifamily and mixed-use zoning would be created through proposed citywide MHA legislation. Documented in Appendix H of MHA EIS: <a href="http://www.seattle.gov/Documents/Departments/HALA/Policy/MHA_FEIS/AppH_MHA_FEIS_2017.pdf">http://www.seattle.gov/Documents/Departments/HALA/Policy/MHA_FEIS/AppH_MHA_FEIS_2017.pdf</a>			

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15	Access to housing in high opportunity areas	6	Promote affirmative marketing of affordable housing units in Multifamily Tax Exemption and incentive zoning/MHA programs	OH	OH Affirmative Marketing Plan Requirements	N/A	1	Requirements published; outreach completed	Published affirmative marketing requirements for MFTE, MHA, and IZ performance units. <a href="https://www.seattle.gov/Documents/Departments/Housing/HousingDevelopers/MultifamilyTaxExemption/Affirmative%20Marketing%20-%20Info%20sheet.pdf">https://www.seattle.gov/Documents/Departments/Housing/HousingDevelopers/MultifamilyTaxExemption/Affirmative%20Marketing%20-%20Info%20sheet.pdf</a> ; held public outreach and information meeting 4Q 2018	2018	
			Pursue development of affordable housing on surplus public property	OH	N/A	N/A	#	6 publicly owned properties sold or leased for affordable housing	affordable housing on 6 surplus properties funded (permanent and bridge loans) through NOFA and RFPs	ongoing	
			SHA to enable families with children to access rental units in high opportunity areas	SHA	AFH, MTW, Budget reports	Policy Dept. Reports	#	Number of families served			2020
			Continue redevelopment of Yesler Terrace (Choice Neighborhoods Initiative) - activity also appears in Goal #17	SHA	AFH, Yesler Reports	Development Reports	150	70 Units at 60% AMI or below	2017 and 2018. Hoa Mai Gardens (41 units at 60% AMI and 70 units at 30% AMI) and Batik (80% AMI).		ongoing
			Study MHA alternatives that increase affordable housing in areas with high access to opportunity and low risk of displacement	OPCD			1	Environmental Impact statement	Complete		ongoing
16	Increase housing options for homeless families	3	Develop 100 new 24/7 enhanced shelter beds for unsheltered homeless persons	HSD	Pathways Home	Compass 1st Presbyterian	100	# of beds	291 new units of enhanced shelter were added in 2018	ongoing	
			Implement Pathways Home: improve coordination and outreach, increase safe sleeping locations, shelter and housing options, facilitate those on waiting lists for housing.	HSD	Pathways Home		1	Reports generated	The system improvements implemented as a result of Pathways Home have resulted in the increase of enhanced shelter, improvements to CEA process including the development of a case conferencing process, increased coordination of outreach through the development of the outreach continuum and transitioning investments to high performing programs. These improvements have resulted in significant increases in the number of persons exiting to permanent housing.	ongoing	
			Create Navigation Center to bring adults living outdoors into the Center and transition them to stable housing within 30 days.	HSD	Pathways Home		#	%/# placed annually	2018: 76 households exited to permanent housing at a rate of 46% percent of exits to permanent housing	ongoing	
17	Promote equitable growth in new development	2	Adopt zoning legislation to implement MHA in: University District, Downtown/South Lake Union, Central Area/Chinatown International District, Uptown	OPCD			4	Zoning legislation adopted by area	Complete	2017	
			Continue redevelopment of Yesler Terrace (Choice Neighborhoods Initiative) - activity also appears in Goal #15	SHA	AFH, Yesler Reports	Development Reports		150 units, of which 70 Units at 60% AMI or below	2017 and 2018. Hoa Mai Gardens (41 units at 60% AMI and 70 units at 30% AMI) and Batik (80% AMI).		ongoing
18	Support tenants access to affordable housing	3	Improve quantity and quality of assistance provided to voucher holders	SHA	AFH, MTW, Budget reports	HVC Reports		55 receiving Home First services (voucher holders)	In 2018 SHA employed 4 housing counselors to assist voucher holders in renting a home in the private market. SHA also instituted its Home First program offering additional, intensive supports to unstably housed participants. In 2018 this program served 55 households and provided financial assistance in the form of 39 application/screening fees and 39 security deposits.	ongoing, launching 2018	
			Evaluate payment standards annually using market factors and pilot supplemental payment standards in opportunity neighborhoods for families with children	SHA	AFH, MTW, Budget reports	Policy Dept. Reports		20 households served with Family Access Supplement	Primarily 2018 numbers but may include a few families served in 2019.	2020	
			Maintain and expand affordable units in neighborhoods that are otherwise difficult for SHA's clients to access	SHA	AFH, MTW, Budget reports	Policy Dept. Reports		224 households served through Creating Moves to Opportunity and 20 households receiving the Family Access Supplement to their voucher		2020	
19	Promote financial security for low-income HHS	3	Provide resources to low-income home buyers to purchase homes in Seattle	OH	Levy A&F Plan/Housing Funding Policies	HWDB	#	25 units developed	In 2017, \$2.25M for affordable ownership development that is resale-restricted for 50 years or more (25 units funded)	ongoing	
			Utilize public property to develop low-income ownership models	OH	Housing Funding Policies	N/A	1	Make property available for development	OH awarded a publicly owned parcel in the Leschi neighborhood to a non-profit homeownership developer for the development of at least nine permanently affordable townhomes that will be sold to low-income, first-time homebuyers	ongoing	
			SHA will develop a proposal to support residents seeking economic self-sufficiency	SHA	AFH, MTW, Budget reports	N/A	1	Program folded in to JobLink (AFH Goal #17)		2017	

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20	Housing for Persons with different abilities	2	Determine method to identify ADA Class I permitted units for both rental and single family in the existing permit database.	HSD/HSI & SDCI	AFH	Current DB - SCDI	1	Proposal developed for db changes	2019	
			Determine cost and feasibility of creating an inventory of units and making list accessible to the public	SDCI	AFH		1	Implementation work plan developed	2020	
21	Address access to proficient schools	5	Improve children's readiness for school	Seattle Public Schools	SPS District Scorecard	SPS District Scorecard	#/%	Kindergarteners demonstrating readiness to be successful learners	2019	
				DEEL	FEL Implementation Plan	OSPI	#/%	Children meeting age level expectations on WaKIDS	2019	
			Enhance students' academic achievement and reduce achievement gap	Seattle Public Schools	SPS District Scorecard	SPS District Scorecard	#/%	Opportunity Gap in grade level English language arts proficiency (3rd-8th grades) / Opportunity Gap in grade level mathematics proficiency (3rd-8th grades)	2019	
				DEEL	FEL Implementation Plan	SPS Data analyzed by DEEL	#/%	% Reduction in opportunity gap of all first-time 9th graders earning a C or better in all core courses	2019	
			Decrease student dropout rate and increase graduation from high school and prepare students for college and/or careers	Seattle Public Schools	SPS District Scorecard	SPS District Scorecard	#/%	High school students graduating in four years or fewer	2019	
				DEEL	FEL Implementation Plan	OSPI	#/%	5 year graduation rate	2019	
			Work towards eliminating opportunity gap across the Seattle Public Schools district	DEEL	SPS District Scorecard	SPS	#/%	Opportunity Gap in grade level English language arts proficiency (3rd-8th grades) / Opportunity Gap in grade level mathematics proficiency (3rd-8th grades)	2019	
			Support schools and students living in and near R/ECAPS as identified in the AFH	DEEL	AFH	DEEL Expenditures		Money spent invested in schools in and near R/ECAPS	2019	
22	Economic mobility for low-income residents public housing residents	1	SHA will revamp workforce services, programs, and incentives through participant feedback, evaluation of current offerings, best practices, and community strengths.	SHA	AFH, MTW, Budget reports	Economic Opportunities Reports		643 individuals served	ongoing, launching 2018	
23	Initiatives supporting marginalized groups	2	Various Commercial Affordability and Workforce initiative targets throughout 2017.	OED	AFH	OED		500 Low income individuals offered career planning	2018	
				OED	AFH	OED		300 Low income individuals enrolled in high demand career training	2018	
				OED	AFH	OED		250 Low income individuals employed in high demand careers	2018	
		Various Commercial Affordability and Workforce initiative targets throughout 2017. - CPD funded activities that connect workers of color to the broader economy	OIRA	1. 2017 CDBG Activity Close out	All Ready to Work metrics, data and information collected and reported to OIRA by HomeSight and its subcontractors		160 Ready to Work slots offered in classes	2018		
			OIRA	National Objective: Low-Mod Clientele 2.			160 Ready to Work slots offered in classes filled	2018		
			OIRA	2018 OIRA Contract with the Ready to Work Program, CBDO fiscal agent, Home Sight 3. 2017 CDBG year End Report: Public Service Activities			8 classes offered	2018		
			OIRA				120 individuals participating in the program	2018		
			OIRA				100 individuals enrolled in classes	2018		
			OIRA				120 Low Income and Extremely Low-Income individuals served	2018		
			OIRA				120 individuals receiving educational, career counseling, and job placement services	2018		
24	Increase access to government facilities	5	Coordinate with FAS to implement recommendations from the City-wide 2016 ADA survey. Priority for projects that increase access to public/community facilities, programs & services, and communication between the public and government.	FAS				158 City program evaluated	All program evaluations completed throughout 2017	2018
				FAS				24 Departmental corrective action plans	All completed and department directors signed off.	2018
				FAS	Citywide ADA Self-Evaluation and Transition Plan	ADA Title II Compliance Program in FAS	1	Citywide corrective action plan	Completed	2018
				FAS			159	City owned facilities reviewed for ADA compliance	Reviews completed. Some projects have begun for barrier removal.	2018
			FAS			1	Barrier removal schedule (BRS) listing target dates for barrier removal (12,222 elements identified)	BRS, including protocols for entering data, is complete. Working on next steps, including a plan for barrier removal prioritization.	2018	
ADA improvements for Gov't facilities. - CPD funded activities. This would be ADA Parks, not SCC parks- SCC doesn't do just ADA as they also do non-ADA rehabilitation.	Parks/HSD /HSI	PKS ADA Plan			13 parks had ADA improvements	The Parks Dept is expecting a higher number of completions next year	2018			
25	Strong community despite displacement pressure	4	Create interim advisory board to build on low-income communities and communities of color existing capacity for self-determination	DON				Board members invited	Delayed implementation, may resume in 2020.	2020
			Make capacity building investments to elevate leadership in planning and development	DON			1	Investment made in 20 projects	Through the Neighborhood Matching Fund, DON funded 20 projects related to the planning and design of capacity building projects totaling \$594,444.	ongoing
			Through RSJI make capacity building investment within government for staff to undertake equity work	DON			1	Investment made	In 2018, DON relaunched our RSJI effort, a Healthy and Thriving System, with four opportunities for staff members to engage.	ongoing
			Through equity analysis anticipate and prevent displacement of vulnerable residents	OPCD	EDI Implementation Plan			15 displacement strategies initiated in EDI neighborhoods		2018

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			Establish community stabilizing policies and investments	OPCD	EDI Implementation Plan/EDI Financial Strategy			3f EDI Projects supported		2018
26	Improve educational outcomes for families in public housing	6	Leverage its partnership with SPS to improve educational outcomes both organizations serve	SHA	AFH, Urban Institute Eval	SPS-SHA datashare	5,000	More than 5,000		2019
			Evaluate, possibly continue or expand, Home from School program, supporting homeless families with students in target schools to access affordable housing	SHA	AFH, MTW, Budget reports	HCV Reports		17 families served		ongoing
			Promote access to its residents to higher education scholarship program and federal financial aid	SHA	AFH	Policy Dept. Reports		9 Dream Big scholarships, 530 mailings to encourage FAFSA applications, 225 College Bound calls		ongoing
			Expand engagement opportunities for youth in its large family communities	SHA	AFH, Budget Reports	CSD Reports	#	800 programs		ongoing
			Continue partnership with Seattle University to provide academic supports to families and students in Choice Neighborhoods zone	SHA	AFH, Seattle Univ. Reports	Seattle Univ. Reports	#	149 youth served		2018
			Promote digital access and training for all SHA tenants including continuation of free internet services for families	SHA	AFH	CSD Reports	#	5 communities/buildings		2018
27	Track/stay accountable to Comprehensive Growth Management Plan	3	Develop and monitor community indicators of equitable development and progress in implementing City Comprehensive Plan	OPCD	Seattle 2035 Comp. Plan (pg. 15-16) and Equitable Development Implementation Plan (pages 37-40)			2	Number of monitoring programs established	2018
				OPCD	Seattle 2035 Comp. Plan (pg. 15-16)	Comprehensive Plan Urban Village Monitoring Report		17 Comp Plan Urban Village Indicators and EDI indicators updated per year	Published first Comprehensive Plan Urban Village Monitoring Report. In June 2018, we completed this first monitoring report to gauge the City's progress in implementing Seattle's recently updated Comprehensive Plan. We're tracking indicators related to housing and employment growth, housing affordability, and key aspects of livability including access to frequent transit, presence of sidewalks, and access to parks and open space. We're measuring the indicators for the city as a whole and for individual centers and villages across the city. The report included a combined total of 17 indicators and sub-indicators.  We'll be updating the data periodically to help the public and elected leaders identify how well the Comprehensive Plan Growth Strategy is working to guide growth and investments. Indicators related to housing and employment growth are updated on an ongoing basis in an online dashboard at <a href="http://www.seattle.gov/opcd/population-and-demographics">http://www.seattle.gov/opcd/population-and-demographics</a> .  The next full update of the report is anticipated in 2021. Available at <a href="https://www.seattle.gov/opcd/ongoing-initiatives/comprehensive-plan">https://www.seattle.gov/opcd/ongoing-initiatives/comprehensive-plan</a> .	ongoing
				OPCD	Equitable Development Implementation Plan (pages 37-40)		See notes to right	Completion of first EDI Plan Monitoring Report	Now scheduled for 2019	2019
28	Equitable input to environmental justice issues	1	Review three (3) environmental programs or policies to ensure people and communities that are most affected are centered in the environmental progress and rectifying environmental justice issues.	OSE				3 reviews completed for environmental policy/programs for response to addressing environmental justice issues.	3 Completed through Equity and Environment Initiative: Transportation Electrification Initiative (Drive Clean), Outside City (with OPCD), review of Duwamish Valley Action Plan, and Transportation Equity program within SDOT. All reviewed by Mayor's Environmental Justice Committee.	2017
29	Equitable investment across all communities	2	Establishment of Equitable Development Initiative Fund to distribute the benefits and burdens of growth equitably Develop neighborhood strategy for revitalization of Yesler Terrace- Choice Neighborhood Initiatives	OPCD	EDI Implementation Plan			\$1,745,191 EDI fund investment		2018
				SHA	AFH, Yesler Reports	Development Reports	1	Unit production schedule		ongoing
30	Equitable Access and amenities throughout city	4	Transportation equity - Complete priorities for \$930 million Seattle Moves Levy over next 9 years. Base investment priorities on objective data need to minimize undue influence of privileged voices and economic power as the key determinant of public investment (e.g., RSII lens)	SDOT	SDOT Racial Equity Toolkits (RETs) 2016-2018	<a href="#">SDOT RET Library</a>		RETs completed for each levy program and CIP project		2025
				SDOT	Levy to Move Seattle Oversight Committee quarterly updates	<a href="#">SDOT RET Library</a>	# of reports	Quarterly Updates	Levy to Move Seattle Oversight Committee quarterly updates track projects and program delivery against levy commitments	2019
				OPCD & DON	EDI Implementation Plan			15 projects in multiple neighborhoods	Based on # of existing EDI projects. Some projects may overlap neighborhoods	2018
				OPCD & DON	EDI Implementation Plan			2 EDI Projects that have an economic development component		2018
				OED				Green Pathways Resolution for green jobs		2019
				OPCD & DON	EDI Implementation Plan			8 EDI Projects initiated that contain a cultural component		2018
31	All communities are environmentally sound	3	Complete Duwamish Clean Up and Valley plan.	OSE				1 Action Plan created	Complete	2017
			Develop Duwamish Valley Action Plan to align and coordinate investments and programs city-wide to address environmental and integrate shared community vision for improvements.	OSE				1 Progress reports completed	Plan completed in 2017	
			Implement the Seattle Climate Preparedness Strategy as adopted in Q2 2017	OSE				1 Strategy Plan created	Plan completed in 2017	ongoing
			Provide funding for weatherization and repair of low-income residents homes	OH	SEE "Provide resources to stabilize at-risk renters and homeowners"					
			Expand partnerships to provide on-site nursing in more LIHP buildings and offer the Community Health Worker program in Yesler Terrace	SHA	AFH, Budget Reports	CSD Reports	#	Number of buildings receiving services		ongoing

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32	Partnerships to improve public health outcomes	5	Evaluate impact of redevelopment strategies on resident health and well-being at Yesler Terrace	SHA	AFH	CSD/Development	1	Study completed	Dependent on redevelopment	
			Selected units at Yesler Terrace will feature Breathe Easy units	SHA	AFH	Development Reports	#	150 Breathe Easy Units	ongoing	
			Engage in data sharing arrangement with Seattle-King County Public Health to gather understanding of risk factors and outcomes for those receiving housing subsidies	SHA	AFH, DSA with Public Health	Policy Dept. Reports	#	More than 360,000 records matched	2018; exploring add'l data match	
33	Access to high opportunity areas	9	Complete 7 Rapid Ride Bus Rapid Transit (BRT) projects in partnership with Metro Transit	SDOT	Levy to move Seattle Annual Report	<a href="#">Website</a>	7	Completion of 7 Rapid Projects 2019-2024	2024	
			In partnership with Sound Transit, provide funding for an infill Link light rail station at Graham Street in southeast Seattle	SDOT	Sound Transit 3 Progress Reports	<a href="#">Website</a>		Project completion and commencement of service station	2031	
			Fund a pedestrian and bicycle bridge over I-5 connecting North Seattle College to the Northgate light rail station	SDOT	Levy to move Seattle Annual Report	<a href="#">Website</a>		Completion of project in time for opening of Northgate Link light rail	2021	
			Implement the Accessible Mount Baker Phase project to improve bicycle, pedestrian, and bus connections to the Mt. Baker light rail station	SDOT	Levy to move Seattle Annual Report	<a href="#">Website</a>		Project completion , along Rainier Ave RapidRide project	2022	
			Make bus service more reliable through a comprehensive transit improvement program to eliminate bottlenecks in key locations	SDOT	Levy to move Seattle Annual Report	<a href="#">Website</a>	#	Completion of Transit Spot Improvement work plan for each year	2023	
			Complete 12-15 corridor safety projects, improving safety for all travelers on high-crash streets	SDOT	Levy to move Seattle Annual Report	<a href="#">Website</a>	12	Completion of 12+ safety projects	2024	
			Complete 9-12 Safe Routes to School projects, with additional investment at schools in areas with the most barriers to children walking.	SDOT	Levy to move Seattle Annual Report	<a href="#">Website</a>	9	Completion of 9+ projects	2023	
			Build over 50 miles of new protected bike lanes and 60 miles of neighborhood greenways	SDOT	Annual Bicycle Master Plan Implementation Plan	<a href="#">Website</a>	50 mils of PBLs; 60 miles of neighborhood greenways	50 PBLs and 60 miles of greenway	2024	
			Repair up to 225 blocks of damaged sidewalks in urban villages and centers	SDOT	Annual Pedestrian Master Plan Implementation Plan	<a href="#">Website</a>	225 blocks	Completion of each project	2024	
			Make curb ramp and crossing improvements at up to 750 intersections citywide	SDOT	Annual Pedestrian Master Plan Implementation Plan	<a href="#">Website</a>	750 intersections	Completion of each project	2024	
			Seismically reinforce 16 vulnerable bridges	SDOT	Levy to move Seattle Annual Report	<a href="#">Website</a>	16 seismic bridge projects	Completion of each project	2024	
			Repave up to 180 lane-miles of arterial streets	SDOT	Levy to move Seattle Annual Report	<a href="#">Website</a>	180 lane miles	Completion of each project	2024	
			Repave 65 targeted locations every year, totaling an average of 7-8 arterial lane-miles per year	SDOT	Levy to move Seattle Annual Report	<a href="#">Website</a>	65 spot improvements per year	Completion of each project	2024	
			Work with employers to improve employees access to transit passes, bike share, and car share memberships	SDOT	Levy to move Seattle Annual Report	<a href="#">Website</a>		Completion of each project		
			Work with residents, landlords, and developers of new buildings to ensure access to transit, car share, bike share, and other travel options	SDOT	Citywide and Network Area CTR Performance	<a href="#">Website</a>	Based on Annual Work Plan targets		ongoing	
			Build over 150 new blocks of sidewalks, filling in 75% of the sidewalk gaps on priority transit corridors citywide	SDOT	Pedestrian Master Plan Implementation Plan	<a href="#">Website</a>	150 block faces	Completion of each project	2024	
Complete 20-35 neighborhood priority projects to improve safety, mobility, and access and quality of life in those neighborhoods	SDOT	Levy to move Seattle Annual Report	<a href="#">Website</a>	20 projects	Completion of all awarded projects	2024				
Partner with Seattle Public Utilities to pave streets, provide new pedestrian infrastructure and crossings, and address drainage issues in flood-prone South Park	SDOT	Levy to move Seattle Annual Report	<a href="#">Website</a>	2 projects	Completion of projects in two neighborhoods	2024				
			Conduct a study on housing needs of LGBTQ seniors	OH	N/A	N/A	1	Study completed	Study completed in 2018 <a href="https://www.seattle.gov/Documents/Departments/Housing/Footer%20Pages/Data%20and%20Reports/Seattle%20Rainbow%20Housing%20Report.pdf">https://www.seattle.gov/Documents/Departments/Housing/Footer%20Pages/Data%20and%20Reports/Seattle%20Rainbow%20Housing%20Report.pdf</a>	2018

**2017 City and Seattle Housing Authority Assessment of Fair Housing 2017 - 2018 Accomplishments Report**  
 Five Year Work Plan Integrated into 2018-2022 Consolidated Plan

34	Pursue best practices to end biases	4	Issue affirmative marketing guidelines for private housing participating in City incentive programs and City funded housing	OH	N/A	N/A	1	Requirements published	Published affirmative marketing requirements for MFTE, MHA, and IZ performance units in 2018. <a href="https://www.seattle.gov/Documents/Departments/Housing/HousingDevelopers/MultifamilyTaxExemption/Affirmative%20Marketing%20-%20Info%20sheet.pdf">https://www.seattle.gov/Documents/Departments/Housing/HousingDevelopers/MultifamilyTaxExemption/Affirmative%20Marketing%20-%20Info%20sheet.pdf</a>	2018		
			Provide trainings on how to best address bias when using criminal records in tenant screening	SOCR	AFH, HUD Guidance	Internal spreadsheet	15	26 Trainings held	As part of OCR's core fair housing curriculum, sections on implicit bias and microaggressions help housing providers and community members learn how those actions may impact housing decisions. OCR conducted 26 workshops and training sessions for housing providers and community on how best to address bias when using criminal records in tenant screening.	2018		
			Support housing providers in reaching groups most impacted by displacement and gentrification	SOCR	AFH	Internal spreadsheet		33	Workshop and trainings held	See section above. OCR conducted 33 workshops and training sessions for housing providers.	2018	
			Monitor impact of City First Come First Served renters protection legislation							Though the City passed this legislation in 2017, the court ruled it unconstitutional. The case is on appeal to the WA State Supreme Court.	2017	
35	Fair housing education to all involved parties	6	Provide quarterly fair housing workshops to housing providers and the community	SOCR		Internal spreadsheet		8	Workshops held	The Seattle Office for Civil Rights (OCR) conducts education and outreach through free quarterly fair housing workshops for housing providers and community in partnership with Seattle Department of Construction and Inspections (DCI) in an effort to make information on housing laws easier to access for the public. These sessions are held in downtown Seattle and other locations around the City to meet people where they are at. OCR and DCI piloted sessions for community members to raise awareness of tenant rights and has continued housing provider education which maintains existing relationships. The partnership with DCI has led to reaching owners who own less than 2.5 units and have less access to technical assistance than larger providers that are connected to landlord organizations.	2018	
			Educate public via campaigns on new protection passed 2016/2017, or in response to significant testing findings	SOCR		Internal spreadsheet		1	Campaigns launched	OCR has educated the public through campaigns about Alternative Source of Income and Fair Chance Housing legislation. The campaigns have included community grants, bus ads, print ads, workshops, print materials, tabling, and more. OCR conducted 51 training sessions on Alternative Source of Income and 30 training sessions on Fair Chance Housing since those laws were passed.	2018	
			Create a "Renting in Seattle" web portal	SDCI		SDCI Code Compliance		1	Portals created		30-Apr-18	
			Provide fair housing awareness and resources to SHA residents	SHA	AFH	HCV Reports		#	2	courses held		ongoing
			Develop a proposal for a Tenant/Landlord Resource Center	SDCI		SDCI Code Compliance				Proposal developed	Completed. Open Center by April 2018	2018
			All Housing Choice Voucher orientations include instruction from SHA staff on Fair Housing Act protections	SHA	AFH	HCV Reports		#	681	orientations		ongoing



**2017 City and Seattle Housing Authority Assessment of Fair Housing 2017 - 2018 Accomplishments Report**  
 Five Year Work Plan Integrated into 2018-2022 Consolidated Plan

36	Combat institutional racism and barriers	3	Conduct fair housing testing on an annual basis	SOCR	N/A			1 Report generated	OCR investigates complaints of discrimination in housing. In addition to receiving complaints, OCR carries out strategic enforcement via housing testing based on protected classes. OCR completed a total of 191 in-person and phone tests on race and the use of housing subsidies. NOTE: The 2017 report is available on OCR's website and the 2018 report is in progress.	ongoing
			Pass Fair Chance Housing legislation	SOCR	N/A			Legislation passed	In August 2017, Seattle City Council passed the Fair Chance Housing Ordinance which was signed by the Mayor of Seattle. The Ordinance became effective on February 19, 2018.	2017
			Ensure accountable relationships with communities of color, people with disabilities, LGBTQ residents, immigrants and refugee students, and other communities	SOCR	N/A				OCR worked in partnership with Human Services Department to attend community listening sessions as part of a Racial Equity Toolkit to examine how City Council designated funds should be distributed for tenant outreach. OCR is learning from community as part of a Racial Equity Toolkit to explore how changes to the office's permanent structure, leadership appointment or designation, and duties and responsibilities could help the office accomplish its work. OCR also offers grants to community organizations like The Tenants Union of Washington and the Urban League of Metropolitan Seattle when funding is available.	ongoing
			Implement and evaluate the City First in Time renter's protections	SOCR	N/A				Seattle's First in Time protections were struck down in court. The City of Seattle has appealed the case to the Washington State Supreme Court.	2017



# **Housing Opportunities for Persons With AIDS (HOPWA) Program**

## **Consolidated Annual Performance and Evaluation Report (CAPER) Measuring Performance Outcomes**

**OMB Number 2506-0133 (Expiration Date: 01/31/2021)**

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The CAPER report for HOPWA formula grantees provides annual information on program accomplishments that supports program evaluation and the ability to measure program beneficiary outcomes as related to: maintain housing stability; prevent homelessness; and improve access to care and support. This information is also covered under the Consolidated Plan Management Process (CPMP) report and includes Narrative Responses and Performance Charts required under the Consolidated Planning regulations. Reporting is required for all HOPWA formula grantees. The public reporting burden for the collection of information is estimated to average 41 hours per manual response, or less if an automated data collection and retrieval system is in use, along with 60 hours for record keeping, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Grantees are required to report on the activities undertaken only, thus there may be components of these reporting requirements that may not be applicable. This agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless that collection displays a valid OMB control number.

**Overview.** The Consolidated Annual Performance and Evaluation Report (CAPER) provides annual performance reporting on client outputs and outcomes that enables an assessment of grantee performance in achieving the housing stability outcome measure. The CAPER fulfills statutory and regulatory program reporting requirements and provides the grantee and HUD with the necessary information to assess the overall program performance and accomplishments against planned goals and objectives.

HOPWA formula grantees are required to submit a CAPER demonstrating coordination with other Consolidated Plan resources. HUD uses the CAPER data to obtain essential information on grant activities, project sponsors, housing sites, units and households, and beneficiaries (which includes racial and ethnic data on program participants). The Consolidated Plan Management Process tool (CPMP) provides an optional tool to integrate the reporting of HOPWA specific activities with other planning and reporting on Consolidated Plan activities.

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**Continued Use Periods.** Grantees that used HOPWA funding for new construction, acquisition, or substantial rehabilitation of a building or structure are required to operate the building or structure for HOPWA-eligible beneficiaries for a ten (10) years period. If no further HOPWA funds are used to support the facility, in place of completing Section 7B of the CAPER, the grantee must submit an Annual Report of Continued Project Operation throughout the required use periods. This report is included in Part 6 in CAPER. The required use period is three (3) years if the rehabilitation is non-substantial.

**Record Keeping.** Names and other individual information must be kept confidential, as required by 24 CFR 574.440. However, HUD reserves the right to review the information used to complete this report for grants management oversight purposes, except for recording any names and other identifying information. **In the case that HUD must review client-level data, no client names or identifying information will be retained or recorded. Information is reported in aggregate to HUD without personal identification. Do not submit client or personal information in data systems to HUD.**

In connection with the development of the Department’s standards for Homeless Management Information Systems (HMIS), universal data elements are being collected for clients of HOPWA-funded homeless assistance projects. These project sponsor records would include: Name, Social Security Number, Date of Birth, Ethnicity and Race, Gender, Veteran Status, Disabling Conditions, Residence Prior to Program Entry, Zip Code of Last Permanent Address, Housing Status, Program Entry Date, Program Exit Date, Personal Identification Number, and Household

Identification Number. These are intended to match the elements under HMIS. The HOPWA program-level data elements include: Income and Sources, Non-Cash Benefits, HIV/AIDS Status, Services Provided, Housing Status or Destination at the end of the operating year, Physical Disability, Developmental Disability, Chronic Health Condition, Mental Health, Substance Abuse, Domestic Violence, Medical Assistance, and T-cell Count. Other HOPWA projects sponsors may also benefit from collecting these data elements. HMIS local data systems must maintain client confidentiality by using a closed system in which medical information and HIV status are only shared with providers that have a direct involvement in the client’s case management, treatment and care, in line with the signed release of information from the client.

**Operating Year.** HOPWA formula grants are annually awarded for a three-year period of performance with three operating years. The information contained in this CAPER must represent a one-year period of HOPWA program operation that coincides with the grantee’s program year; this is the operating year. More than one HOPWA formula grant awarded to the same grantee may be used during an operating year and the CAPER must capture all formula grant funding used during the operating year. Project sponsor accomplishment information must also coincide with the operating year this CAPER covers. Any change to the period of performance requires the approval of HUD by amendment, such as an extension for an additional operating year.

**Final Assembly of Report.** After the entire report is assembled, number each page sequentially.

**Filing Requirements.** Within 90 days of the completion of each program year, grantees must submit their completed CAPER to the CPD Director in the grantee’s State or Local HUD Field Office, and to the HOPWA Program Office: at [HOPWA@hud.gov](mailto:HOPWA@hud.gov). Electronic submission to HOPWA Program office is preferred; however, if electronic submission is not possible, hard copies can be mailed to: Office of HIV/AIDS Housing, Room 7248, U.S. Department of Housing and Urban Development, 451 Seventh Street, SW, Washington, D.C., 20410.

**Definitions**

**Adjustment for Duplication:** Enables the calculation of unduplicated output totals by accounting for the total number of households or units that received more than one type of HOPWA assistance in a given service category such as HOPWA Subsidy Assistance or Supportive Services. For example, if a client household received both TBRA and STRMU during the operating year, report that household in the category of HOPWA Housing Subsidy Assistance in Part 3, Chart 1, Column [1b] in the following manner:

HOPWA Housing Subsidy Assistance		[1] Outputs: Number of Households
1.	Tenant-Based Rental Assistance	1
2a.	Permanent Housing Facilities: Received Operating Subsidies/Leased units	
2b.	Transitional/Short-term Facilities: Received Operating Subsidies	
3a.	Permanent Housing Facilities: Capital Development Projects placed in service during the operating year	
3b.	Transitional/Short-term Facilities: Capital Development Projects placed in service during the operating year	
4.	Short-term Rent, Mortgage, and Utility Assistance	1
5.	Adjustment for duplication (subtract)	1
6.	TOTAL Housing Subsidy Assistance (Sum of Rows 1-4 minus Row 5)	1

**Administrative Costs:** Costs for general management, oversight, coordination, evaluation, and reporting. By statute, grantee administrative costs are limited to 3% of total grant award, to be expended over the life of the grant. Project sponsor administrative costs are limited to 7% of the portion of the grant amount they receive.

**Beneficiary(ies):** All members of a household who received HOPWA assistance during the operating year including the one individual who qualified the household for HOPWA assistance as well as any other members of the household (with or without HIV) who benefitted from the assistance.

**Chronically Homeless Person:** An individual or family who : (i) is homeless and lives or resides individual or family who: (i) Is homeless and lives or resides in a place not meant for human habitation, a safe haven, or in an emergency shelter; (ii) has been homeless and living or residing in a place not meant for human habitation, a safe haven, or in an emergency shelter continuously for at least 1 year or on at least 4 separate occasions in the last 3 years; and (iii) has an adult head of household (or a minor head of household if no adult is present in the household) with a diagnosable substance use disorder, serious mental illness, developmental disability (as defined in section 102 of the Developmental Disabilities Assistance and Bill of Rights Act of 2000 (42 U.S.C. 15002)), post traumatic stress disorder, cognitive impairments resulting from a brain injury, or chronic physical illness or disability, including the co-occurrence of 2 or more of those conditions. Additionally, the statutory definition includes as chronically homeless a person who currently lives or resides in an institutional care facility, including a jail, substance abuse or mental health treatment facility, hospital or other similar facility, and has resided there for fewer than 90 days if such person met the other criteria for homeless prior to entering that facility. (See 42 U.S.C. 11360(2)) This does not include doubled-up or overcrowding situations.

**Disabling Condition:** Evidencing a diagnosable substance use disorder, serious mental illness, developmental disability, chronic physical illness, or disability, including the co-occurrence of two or more of these conditions. In addition, a disabling condition may limit an individual's ability to work or perform one or more activities of daily living. An HIV/AIDS diagnosis is considered a disabling condition.

**Facility-Based Housing Assistance:** All eligible HOPWA Housing expenditures for or associated with supporting facilities including community residences, SRO dwellings, short-term facilities, project-based rental units, master leased units, and other housing facilities approved by HUD.

**Faith-Based Organization:** Religious organizations of three types: (1) congregations; (2) national networks, which include national denominations, their social service arms (for example, Catholic Charities, Lutheran Social Services), and networks of related organizations (such as YMCA and YWCA); and (3) freestanding religious organizations, which are incorporated separately from congregations and national networks.

**Grassroots Organization:** An organization headquartered in the local community where it provides services; has a social services budget of \$300,000 or less annually, and six or fewer full-time equivalent employees. Local affiliates of national organizations are not considered "grassroots."

**HOPWA Eligible Individual:** The one (1) low-income person with HIV/AIDS who qualifies a household for HOPWA assistance. This person may be considered "Head of Household." When the CAPER asks for information on eligible individuals, report on this individual person only. Where there is more than one person with HIV/AIDS in the household, the additional PWH/A(s), would be considered a beneficiary(s).

**HOPWA Housing Information Services:** Services dedicated to helping persons living with HIV/AIDS and their families to identify, locate, and acquire housing. This may also include fair housing counseling for eligible persons who may encounter discrimination based on race, color, religion, sex, age, national origin, familial status, or handicap/disability.

**HOPWA Housing Subsidy Assistance Total:** The unduplicated number of households receiving housing subsidies (TBRA, STRMU, Permanent

Housing Placement services and Master Leasing) and/or residing in units of facilities dedicated to persons living with HIV/AIDS and their families and supported with HOPWA funds during the operating year.

**Household:** A single individual or a family composed of two or more persons for which household incomes are used to determine eligibility and for calculation of the resident rent payment. The term is used for collecting data on changes in income, changes in access to services, receipt of housing information services, and outcomes on achieving housing stability. Live-In Aides (see definition for Live-In Aide) and non-beneficiaries (e.g. a shared housing arrangement with a roommate) who resided in the unit are not reported on in the CAPER.

**Housing Stability:** The degree to which the HOPWA project assisted beneficiaries to remain in stable housing during the operating year. See *Part 5: Determining Housing Stability Outcomes* for definitions of stable and unstable housing situations.

**In-kind Leveraged Resources:** These are additional types of support provided to assist HOPWA beneficiaries such as volunteer services, materials, use of equipment and building space. The actual value of the support can be the contribution of professional services, based on customary rates for this specialized support, or actual costs contributed from other leveraged resources. In determining a rate for the contribution of volunteer time and services, use the criteria described in 2 CFR 200. The value of any donated material, equipment, building, or lease should be based on the fair market value at time of donation. Related documentation can be from recent bills of sales, advertised prices, appraisals, or other information for comparable property similarly situated.

**Leveraged Funds:** The amount of funds expended during the operating year from non-HOPWA federal, state, local, and private sources by grantees or sponsors in dedicating assistance to this client population. Leveraged funds or other assistance are used directly in or in support of HOPWA program delivery.

**Live-In Aide:** A person who resides with the HOPWA Eligible Individual and who meets the following criteria: (1) is essential to the care and well-being of the person; (2) is not obligated for the support of the person; and (3) would not be living in the unit except to provide the necessary supportive services. See *24 CFR 5.403 and the HOPWA Grantee Oversight Resource Guide* for additional reference.

**Master Leasing:** Applies to a nonprofit or public agency that leases units of housing (scattered-sites or entire buildings) from a landlord, and subleases the units to homeless or low-income tenants. By assuming the tenancy burden, the agency facilitates housing of clients who may not be able to maintain a lease on their own due to poor credit, evictions, or lack of sufficient income.

**Operating Costs:** Applies to facility-based housing only, for facilities that are currently open. Operating costs can include day-to-day housing function and operation costs like utilities, maintenance, equipment, insurance, security, furnishings, supplies and salary for staff costs directly related to the housing project but not staff costs for delivering services.

**Outcome:** The degree to which the HOPWA assisted household has been enabled to establish or maintain a stable living environment in housing that is safe, decent, and sanitary, (per the regulations at 24 CFR 574.310(b)) and to reduce the risks of homelessness, and improve access to HIV treatment and other health care and support.

**Output:** The number of units of housing or households that receive HOPWA assistance during the operating year.

**Permanent Housing Placement:** A supportive housing service that helps establish the household in the housing unit, including but not limited to reasonable costs for security deposits not to exceed two months of rent costs.

**Program Income:** Gross income directly generated from the use of HOPWA funds, including repayments. See grant administration

requirements on program income at 2 CFR 200.307.

**Project-Based Rental Assistance (PBRA):** A rental subsidy program that is tied to specific facilities or units owned or controlled by a project sponsor. Assistance is tied directly to the properties and is not portable or transferable.

**Project Sponsor Organizations: Per HOPWA regulations at 24 CFR 574.3,** any nonprofit organization or governmental housing agency that receives funds under a contract with the grantee to provide eligible housing and other support services or administrative services as defined in 24 CFR 574.300. Project Sponsor organizations are required to provide performance data on households served and funds expended.

**SAM:** All organizations applying for a Federal award must have a valid registration active at sam.gov. SAM (System for Award Management) registration includes maintaining current information and providing a valid DUNS number.

**Short-Term Rent, Mortgage, and Utility (STRMU) Assistance:** A time-limited, housing subsidy assistance designed to prevent homelessness and increase housing stability. Grantees may provide assistance for up to 21 weeks in any 52-week period. The amount of assistance varies per client depending on funds available, tenant need and program guidelines.

**Stewardship Units:** Units developed with HOPWA, where HOPWA funds were used for acquisition, new construction and rehabilitation that no longer receive operating subsidies from HOPWA. Report information for the units is subject to the three-year use agreement if rehabilitation is non-substantial and to the ten-year use agreement if rehabilitation is substantial.

**Tenant-Based Rental Assistance (TBRA):** TBRA is a rental subsidy program similar to the Housing Choice Voucher program that grantees can provide to help low-income households access affordable housing. The TBRA voucher is not tied to a specific unit, so tenants may move to a different unit without losing their assistance, subject to individual program rules. The subsidy amount is determined in part based on household income and rental costs associated with the tenant's lease.

**Transgender:** Transgender is defined as a person who identifies with, or presents as, a gender that is different from his/her gender at birth.

**Veteran:** A veteran is someone who has served on active duty in the Armed Forces of the United States. This does not include inactive military reserves or the National Guard unless the person was called up to active duty.

# Housing Opportunities for Person With AIDS (HOPWA) Consolidated Annual Performance and Evaluation Report (CAPER) Measuring Performance Outputs and Outcomes

OMB Number 2506-0133 (Expiration Date: 01/31/2021)

## Part 1: Grantee Executive Summary

As applicable, complete the charts below to provide more detailed information about the agencies and organizations responsible for the administration and implementation of the HOPWA program. Chart 1 requests general Grantee Information and Chart 2 is to be completed for each organization selected or designated as a project sponsor, as defined by 24 CFR 574.3.

*Note: If any information does not apply to your organization, please enter N/A. Do not leave any section blank.*

### 1. Grantee Information

<b>HUD Grant Number</b> WAH18F001		<b>Operating Year for this report</b> From (mm/dd/yy) 01/01/2018 To (mm/dd/yy) 12/31/2018		
<b>Grantee Name</b> City of Seattle, Human Services Department				
<b>Business Address</b>		700 5th Ave Ste 5800		
<b>City, County, State, Zip</b>		Seattle	King	WA 98104-5017
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>		91-6001275		
<b>DUN &amp; Bradstreet Number (DUNs):</b>		790597814	<b>System for Award Management (SAM)::</b> <b>Is the grantee's SAM status currently active?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <b>If yes, provide SAM Number: 4NGK9</b>	
<b>Congressional District of Grantee's Business Address</b>		WA-007		
<b>*Congressional District of Primary Service Area(s)</b>		WA-007 WA-002		
<b>*City(ies) and County(ies) of Primary Service Area(s)</b>		Cities: Seattle Everett		Counties: King Snohomish
<b>Organization's Website Address</b>  http://www.seattle.gov/humanservices/		<b>Is there a waiting list(s) for HOPWA Housing Subsidy Assistance Services in the Grantee Service Area?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <b>If yes, explain in the narrative section what services maintain a waiting list and how this list is administered.</b>		

\* Service delivery area information only needed for program activities being directly carried out by the grantee.

## 2. Project Sponsor Information

Please complete Chart 2 for each organization designated or selected to serve as a project sponsor, as defined by 24 CFR 574.3. Use this section to report on organizations involved in the direct delivery of services for client households.

*Note: If any information does not apply to your organization, please enter N/A.*

<b>Project Sponsor Agency Name</b> Catholic Community Services of Western Washington		<b>Parent Company Name, if applicable</b> N/A		
<b>Name and Title of Contact at Project Sponsor Agency</b>	Kelli Steele, NW Housing Compliance Manager & Contract Accountant			
<b>Email Address</b>	kellim@ccsww.org			
<b>Business Address</b>	1918 Everett Avenue			
<b>City, County, State, Zip,</b>	Everett	Snohomish	WA	98201-3607
<b>Phone Number (with area code)</b>	(425) 374-6344			
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>	91-1585652	<b>Fax Number (with area code)</b> 425-257-2120		
<b>DUN &amp; Bradstreet Number (DUNs):</b>	799006341			
<b>Congressional District of Project Sponsor's Business Address</b>	WA-002			
<b>Congressional District(s) of Primary Service Area(s)</b>	WA-002 WA-001			
<b>City(ies) and County(ies) of Primary Service Area(s)</b>	<b>Cities:</b> Everett		<b>Counties:</b> Snohomish	
<b>Total HOPWA contract amount for this Organization for the operating year</b>	\$368,945			
<b>Organization's Website Address</b>	www.ccsww.org			
<b>Is the sponsor a nonprofit organization?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  <i>Please check if yes and a faith-based organization.</i> <input checked="" type="checkbox"/> <i>Please check if yes and a grassroots organization.</i> <input type="checkbox"/>		<b>Does your organization maintain a waiting list?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  <b>If yes, explain in the narrative section how this list is administered.</b>		

<b>Project Sponsor Agency Name</b> Downtown Emergency Service Center		<b>Parent Company Name, if applicable</b> N/A		
<b>Name and Title of Contact at Project Sponsor Agency</b>	Dora Quach, Contracts Manager			
<b>Email Address</b>	dquach@desc.org			
<b>Business Address</b>	515 3rd Avenue			
<b>City, County, State, Zip,</b>	Seattle	King	WA	98104-2304
<b>Phone Number (with area code)</b>	206-515-1521			
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>	91-1275815	<b>Fax Number (with area code)</b> 206-624-4196		
<b>DUN &amp; Bradstreet Number (DUNs):</b>	165580226			
<b>Congressional District of Project Sponsor's Business Address</b>	WA-007			
<b>Congressional District(s) of Primary Service Area(s)</b>	WA-007			

<b>City(ies) and County(ies) of Primary Service Area(s)</b>	<b>Cities:</b> Seattle	<b>Counties:</b> King
<b>Total HOPWA contract amount for this Organization for the operating year</b>	\$222,245	
<b>Organization's Website Address</b>	http://desc.org/	
<b>Is the sponsor a nonprofit organization?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please check if yes and a faith-based organization.</i> <input type="checkbox"/> <i>Please check if yes and a grassroots organization.</i> <input type="checkbox"/>	<b>Does your organization maintain a waiting list?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <b>If yes, explain in the narrative section how this list is administered.</b>	

<b>Project Sponsor Agency Name</b>	Lifelong AIDS Alliance				<b>Parent Company Name, if applicable</b>	N/A				
<b>Name and Title of Contact at Project Sponsor Agency</b>	Laura Jones, Housing Manager									
<b>Email Address</b>	lauraj@lifelong.org									
<b>Business Address</b>	210 S. Lucile Street									
<b>City, County, State, Zip,</b>	Seattle	King	WA	98108-2432						
<b>Phone Number (with area code)</b>	206-957-1762									
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>	91-1275815					<b>Fax Number (with area code)</b>	206-860-6326			
<b>DUN &amp; Bradstreet Number (DUNS):</b>	190494849									
<b>Congressional District of Project Sponsor's Business Address</b>	WA-007									
<b>Congressional District(s) of Primary Service Area(s)</b>	WA-007 WA-008 WA-009 WA-001 WA-002									
<b>City(ies) and County(ies) of Primary Service Area(s)</b>	<b>Cities:</b> Seattle					<b>Counties:</b> King				
<b>Total HOPWA contract amount for this Organization for the operating year</b>	\$1,233,320									
<b>Organization's Website Address</b>	http://lifelongaidsalliance.org									
<b>Is the sponsor a nonprofit organization?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please check if yes and a faith-based organization.</i> <input type="checkbox"/> <i>Please check if yes and a grassroots organization.</i> <input type="checkbox"/>	<b>Does your organization maintain a waiting list?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <b>If yes, explain in the narrative section how this list is administered.</b>									



## **5. Grantee Narrative and Performance Assessment**

### **a. Grantee and Community Overview**

Provide a one to three page narrative summarizing major achievements and highlights that were proposed and completed during the program year. Include a brief description of the grant organization, area of service, the name(s) of the program contact(s), and an overview of the range/type of housing activities provided. This overview may be used for public information, including posting on HUD's website. *Note: Text fields are expandable.*

#### **City of Seattle Human Services Department - King County & Snohomish County, WA**

The City of Seattle Human Services Department (HSD) is the regional grantee and coordinator of the federally funded Housing Opportunities for Persons with AIDS (HOPWA) Program. In 2018, HSD allocated approximately \$1.8 million for the service area consisting of King County and Snohomish County.

The HOPWA program is an integral part of our HIV/AIDS system of care. HOPWA provides funding for HIV-dedicated housing units, and the system is designed to place and support people living with HIV and AIDS into the most appropriate housing possible, based on assessment of individual needs. The range of housing options in 2018 included permanent housing in supported and independent units, permanent housing placements, and homelessness prevention through Short Term Rent, Mortgage, and Utility Assistance (STRMU).

#### **2018 HOPWA Project Sponsors and Overview:**

HOPWA and Ryan White issued a combined Request for Applications in 2016 for 2017 and 2018 contracts. The second year of funding continued HOPWA's capacity to support permanent housing, having shifted from HOPWA to Ryan White funds for transitional housing and housing stability services. In 2018, HOPWA investments were allocated to Lifelong AIDS Alliance (Lifelong), Downtown Emergency Service Center (DESC), and Catholic Community Services of Western Washington (CCS).

These local providers expended approximately \$1.6 million in HOPWA grants and provided housing subsidy assistance to 335 households. Eligibility for HOPWA housing subsidy assistance includes people living with HIV/AIDS and their families who have household incomes at or below 50% of area median income (not exceeding 80% of area median income for STRMU assistance).

- In King County, Lifelong is the centralized housing intake and referral agency and provides information, assessment, and placement for people who are in need of independent and supportive housing as well as homelessness prevention services. The agency maintains a waiting list for both short term and long term housing assistance. HOPWA provided funding for tenant based and project based rental assistance, STRMU, and permanent housing placement. PLWHA who are experiencing homelessness and qualify for permanent supportive housing through a vulnerability assessment are referred by a coordinated entry system.
- In Snohomish County, CCS provides a range of housing assistance and supportive services to PLWHA in Snohomish County and maintains a waiting list for both short term and long term housing assistance. HOPWA provides funding for tenant based and project based rental assistance, STRMU, and permanent housing placement.
- DESC operates the Lyon Building, a permanent supportive housing program. The Lyon Building provides a range of on-site supportive and housing stabilization services specifically for residents living with mental health and/or chemical dependency issues. HOPWA provides funding for operating costs in set-aside units.

#### **System Coordination, Planning and Policy Development:**

Several 2018 initiatives involved HOPWA and HIV planning networks in system coordination:

- Bailey-Boushay House was funded by the City of Seattle to open the first emergency shelter specifically for people with HIV/AIDS. With 50 beds, this was part of the Mayor's initiative to provide 500 more shelter beds in Seattle in 2018. While not funded by HOPWA, this is a critical harm reduction resource, bringing people in from the street and offering nutrition, warmth, connection, and support as people want to engage.
- Another resource funded by the City under the Path to 500, the Bridge Shelter, is regularly engaging clients of Lifelong. This provides the "bridge", bringing people inside, while they are waiting for permanent housing options.

- King County’s Coordinated Entry for All (CEA) is transitioning to Dynamic Prioritization. This new assessment approach which will help to ensure that the needs of people of color experiencing homelessness are more equitably reflected and that the most vulnerable people are prioritized for housing.
- The second combined HOPWA and Ryan White Part A Request for Applications for Housing and Stability Services for People with HIV/AIDS was released in 2018 for 2019 contracts. This continues to support the direct connection between homelessness prevention and housing to access to and retention in medical care and viral suppression. HOPWA funds in the amount of \$2 million were allocated to Bailey-Boushay House, Lifelong, and CCS.
- The Housing and Services Stakeholder group met bimonthly in 2018 and continued the work of assessing barriers and gaps in the continuum, understanding homelessness among people with HIV, and discussing racial disparity. This included discussions of moving toward more multicultural work and trauma informed care.
- HOPWA staff is a member of the Seattle TGA HIV Planning Council Meeting and regularly attends meeting and participates in discussions about housing and services needs and funding coordination with the Ryan White program.

**HOPWA Grantee – City of Seattle Human Services Department Contacts:**

Dan Burton, Federal Grants Manager, Homeless Strategy & Investment Division  
 Genie Sheth and Amy Brickley, Senior Grants and Contracts Specialists  
 Kim von Henkle, Planning and Development Specialist

**b. Annual Performance under the Action Plan**

Provide a narrative addressing each of the following four items:

**1. Outputs Reported.** Describe significant accomplishments or challenges in achieving the number of housing units supported and the number households assisted with HOPWA funds during this operating year compared to plans for this assistance, as approved in the Consolidated Plan/Action Plan. Describe how HOPWA funds were distributed during your operating year among different categories of housing and geographic areas to address needs throughout the grant service area, consistent with approved plans.

**Distribution of Funding by Type of Program Services:**

HOPWA funding was distributed to Seattle/King County project sponsors based on funding awards made through a competitive process in 2016. Program expenditures in 2018 were \$1,652,156.72, including program administration. The details for funding outcomes are included in Part 3, Chart 1: Accomplishment Data – Planned and Actual Outputs.

Housing Assistance	
50% Tenant Based Rental Assistance	
37% Permanent Housing (operating & leased units)	\$1,492,717.97
0% Transitional Housing (operating & leased units)	
9% Short-Term Rent Mortgage Utility Assistance	
5% Permanent Housing Placement	
Housing Development (Capital Rehabilitation)	\$0.00
Supportive Services & Housing Information Services	\$0.00
Resource Identification	\$0.00
Administration (Grantee and Project Sponsor Activities)	\$159,438.75

**Geographic Distribution of Funding:**

HOPWA funds are distributed to agencies to provide services in King County and Snohomish County. Approximately 20% of the annual HOPWA award is allocated to programs in Snohomish County. The funding level is based on the number of HIV/AIDS cases in Snohomish as a proportion of the two-county area.

**Number of Households/Housing Units Receiving Assistance:**

The total output for all HOPWA programs in 2018 was 335 households that received housing subsidy assistance. These subsidies included short-term rent, mortgage, utility assistance payment, tenant based rental subsidies or assistance in a HOPWA-subsidized permanent housing unit (operating subsidy/leased unit), and permanent housing placement.

**Summary Overview of Individuals and Families Receiving HOPWA Rental Assistance:**

The HOPWA program is providing rental assistance and support to extremely low-income households, many of whom have histories of homelessness.

- The majority of the households who received housing subsidies in 2018 had extremely low incomes. About 90% had incomes that were less than 30% of the area median income.
- Homelessness: In 2018, 39 or 28% of the new individuals enrolled into HOPWA housing subsidy assistance had a history of homelessness and reported their prior living arrangement was emergency shelter, a place not meant for human habitation or a transitional or permanent housing setting for formerly homeless persons.
- Agencies reported that 33 individuals were chronically homeless before receiving HOPWA assistance.
- Housing subsidy assistance beneficiaries included 335 individuals with HIV/AIDS and 81 other persons residing with the eligible HOPWA assisted clients. Among the total 416 individual beneficiaries:

**Gender:** 71.5% of beneficiaries were male; 26.8% beneficiaries were female; and 1.4% beneficiaries were transgender.

**Age:** The majority of beneficiaries are between 31 and 50 years old for HOPWA eligible individuals and beneficiaries. However, project sponsors report serving a growing number of aging clients who have been living with HIV for a long time and families.

Under 18 years	7.5%
18 to 30 years	8.9%
31 to 50 years	44.7%
51 years and older	38.9%

**Race and Ethnicity of individuals with HIV/AIDS:**

Race	HOPWA eligible individuals %	King County Cases ** %
White/Caucasian	63.1%	56%
Black/African American	29.7%	19%
American Indian/Alaskan Native	1.2%	1%
Two or More Races	3.9%	6%
Asian	2.1%	4%
Native Hawaiian/Other Pacific Islander	0.0%	<1%
Ethnicity		
Hispanic/Latino	18.3%	13%

\*\*2018 HIV/AIDS Epidemiology Report

**2. Outcomes Assessed.** Assess your program’s success in enabling HOPWA beneficiaries to establish and/or better maintain a stable living environment in housing that is safe, decent, and sanitary, and improve access to care. Compare current year results to baseline results for clients. Describe how program activities/projects contributed to meeting stated goals. If program did not achieve expected targets, please describe how your program plans to address challenges in program implementation and the steps currently being taken to achieve goals in next operating year. If your program exceeded program targets, please describe strategies the program utilized and how those contributed to program successes.

**Housing Stability Outcomes:**

The HUD target result for HOPWA housing assistance is that at least 80% of HOPWA clients maintain housing stability, avoid homelessness and access care. Overall, our local outcomes demonstrate that 94.8% of households were in stable housing in 2018 (see table in Part 5, summarized from Outcomes reported in Part 4). A total of 240 clients remained stable with a HOPWA program subsidy in 2018.

**3. Coordination.** Report on program coordination with other mainstream housing and supportive services resources, including the use of committed leveraging from other public and private sources that helped to address needs for eligible persons identified in the Consolidated Plan/Strategic Plan.

**System Coordination:**

2018 outcomes reinforced the system rethinking of the previous year. The combined HOPWA and Ryan White Part A funding process mainly resulted in the increase of TBRA households being served and benefits of employment services.

Our combined housing and services advisory committee, the Housing and Services Stakeholder group, bringing together Ryan White and HOPWA-funded organizations providing housing and services, tackled topics of barriers and gaps in services, PLWH and homelessness, and some discussions of racial disparity. Participants include nonprofit housing providers, housing and medical case managers, homeless programs, funders, and representation from other systems such as Department of Corrections.

**Leveraging Resources:** In 2018, project sponsors in King and Snohomish Counties leveraged over \$6.4 million primarily from federal and state government sources such as Ryan White, Housing Choice Voucher Program, Continuum of Care, and other public and private programs.

**4. Technical Assistance.** Describe any program technical assistance needs and how they would benefit program beneficiaries.

The main technical assistance that was provided in 2018 was through the HUD Exchange, which gave direct guidance for specific programmatic questions.

**c. Barriers and Trends Overview**

Provide a narrative addressing items 1 through 3. Explain how barriers and trends affected your program’s ability to achieve the objectives and outcomes discussed in the previous section.

<input type="checkbox"/> HOPWA/HUD Regulations	<input type="checkbox"/> Planning	<input checked="" type="checkbox"/> Housing Availability	<input checked="" type="checkbox"/> Rent Determination and Fair Market Rents
<input type="checkbox"/> Discrimination/Confidentiality	<input checked="" type="checkbox"/> Multiple Diagnoses	<input type="checkbox"/> Eligibility	<input type="checkbox"/> Technical Assistance or Training
<input type="checkbox"/> Supportive Services	<input type="checkbox"/> Credit History	<input type="checkbox"/> Rental History	<input checked="" type="checkbox"/> Criminal Justice History
<input checked="" type="checkbox"/> Housing Affordability	<input type="checkbox"/> Geography/Rural Access	<input type="checkbox"/> Other, please explain further	

1. Describe any barriers (including regulatory and non-regulatory) encountered in the administration or implementation of the HOPWA program, how they affected your program’s ability to achieve the objectives and outcomes discussed, and, actions taken in response to barriers, and recommendations for program improvement. Provide an explanation for each barrier selected.

**Housing Affordability, Housing Availability, and Fair Market Rents**

Housing availability and affordability continue to be significant issues in this region. 2018 Seattle rent increases continue to be challenging with rents over \$2,000 per month for a 1-bedroom apartment. The average rent for studios is close to \$1700. These rents are unaffordable for most people with HIV, living on SSI, and many people are having to move further away from services in search of affordability, including moving to rentals in South King County. Additionally, there is an insufficient supply of subsidized housing to meet demand and a shortage of Section-8 rental assistance vouchers and other rental subsidy programs. The increase in fair market rents in this last year helped to expand the supply of available housing. Housing costs, while still high relative to income, are seeing decreases in some neighborhoods as there is more supply.

**Criminal History**

A proportion of low income people with HIV/AIDS in need of housing continue to struggle with barriers to accessing housing such as criminal history.

In August 2017, the City of Seattle passed Fair Chance Housing legislation to help prevent discrimination in housing against renters with a past criminal record. The new ordinance prevents landlords from unfairly denying applicants housing based on criminal history. It also prohibits the use of advertising language that automatically or categorically excludes people with arrest records, conviction records, or criminal history.

### **Multiple Diagnosis**

The Lifelong housing program restructure and participation in Coordinated Entry for All (CEA) has been and will continue to provide better access to appropriate housing resources. As previously discussed, scores from the vulnerability assessment tool and the organization of HIV-dedicated housing by “bands” supports the success of housing placement and stability. People with HIV, multiple diagnoses, and high vulnerability scores will be housed through CEA in permanent supportive housing, and those with lower scores will be matched with housing that has case management and other supportive services.

2. Describe any trends in the community that may affect the way in which the needs of persons living with HIV/AIDS are being addressed and provide any other information important to the future provision of services to this population.

### **Aging**

Providers are encountering increasing numbers of people with HIV who are aging and presenting with age-related health and dementia issues. This age group has different care needs than younger individuals, and these needs should be assessed and addressed. While the system has not done specific planning around supporting the aging population, there will be opportunity to identify strategies in the Housing and Services Stakeholder group.

### **Racial Equity**

HIV disproportionately affects Black (U.S. born and foreign-born) and Latino individuals in King County. We continued to work to increase racially equitable access to housing and services for low income people with HIV/AIDS.

### **Crisis of Homelessness**

The Seattle area has a housing crisis. The local one night count for 2018 estimated that more than 12,000 people in King County are experiencing homelessness. Among people with HIV, homelessness is associated with poor engagement with care and lower levels of viral suppression. Permanent, stable housing may improve HIV-related health outcomes. Data available for King County estimate that 12% or about 800 people with HIV are also experiencing homelessness. In Snohomish County, the count identified 378 persons living unsheltered, a 27% decrease from 2017. We do not have an estimate on the number of people with HIV also experiencing homelessness.

Here are some approaches being taken by the City of Seattle and our regional Continuum of Care:

- Prevention: Expanding funding for program approaches that are most effective at exiting people from homelessness such as diversion, rapid re-housing, and permanent supportive housing.
- Emergency Response: Increasing shelter and tiny house village capacity and prioritizing shelter and housing access for people living unsheltered and people who have the longest histories of homelessness. Shifting shelter models to allow partners, pets, and possessions.
- Orienting all aspects of the homeless response system towards exits to permanent housing and tracking performance.

3. Identify any evaluations, studies, or other assessments of the HOPWA program that are available to the public.

- King County & Washington State HIV/AIDS Epidemiology Report 2018
- Seattle/King County Point-in-Time Count of Persons Experiencing Homelessness 2018
- Snohomish County Point-in-Time Count Summary 2018

**End of PART 1**

## PART 2: Sources of Leveraging and Program Income

### 1. Sources of Leveraging

Report the source(s) of cash or in-kind leveraged federal, state, local or private resources identified in the Consolidated or Annual Plan and used in the delivery of the HOPWA program and the amount of leveraged dollars. In Column [1], identify the type of leveraging. Some common sources of leveraged funds have been provided as a reference point. You may add Rows as necessary to report all sources of leveraged funds. Include Resident Rent payments paid by clients directly to private landlords. Do NOT include rents paid directly to a HOPWA program as this will be reported in the next section. In Column [2] report the amount of leveraged funds expended during the operating year. Use Column [3] to provide some detail about the type of leveraged contribution (e.g., case management services or clothing donations). In Column [4], check the appropriate box to indicate whether the leveraged contribution was a housing subsidy assistance or another form of support.

*Note: Be sure to report on the number of households supported with these leveraged funds in Part 3, Chart 1, Column d.*

#### A. Source of Leveraging Chart

[1] Source of Leveraging	[2] Amount of Leveraged Funds	[3] Type of Contribution	[4] Housing Subsidy Assistance or Other Support
Public Funding			
Ryan White-Housing Assistance	\$483,121.00	Housing Assistance	<input checked="" type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Ryan White-Other	\$950,755.00	Supportive Services	<input type="checkbox"/> Housing Subsidy Assistance <input checked="" type="checkbox"/> Other Support
Housing Choice Voucher Program	\$2,175,675.00	Housing Assistance	<input checked="" type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Low Income Housing Tax Credit	\$756,000.00	Housing Assistance	<input checked="" type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
HOME			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Continuum of Care	\$992,845	Housing Assistance Supportive Services	<input checked="" type="checkbox"/> Housing Subsidy Assistance <input checked="" type="checkbox"/> Other Support
Emergency Solutions Grant			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Public:			<input type="checkbox"/> Housing Subsidy Assistance <input checked="" type="checkbox"/> Other Support
Other Public:			<input type="checkbox"/> Housing Subsidy Assistance <input checked="" type="checkbox"/> Other Support
Other Public:			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Public:			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Public:			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Private Funding			
Grants	\$4,000.00	Supportive Services	<input type="checkbox"/> Housing Subsidy Assistance <input checked="" type="checkbox"/> Other Support
In-kind Resources			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Private: Local Non-profits	\$4,317.00	Supportive Services	<input type="checkbox"/> Housing Subsidy Assistance <input checked="" type="checkbox"/> Other Support
Other Private: Contributions	\$45,297.00	Supportive Services	<input type="checkbox"/> Housing Subsidy Assistance <input checked="" type="checkbox"/> Other Support
Other Funding			
Grantee/Project Sponsor (Agency) Cash		Supportive Services	<input type="checkbox"/> Housing Subsidy Assistance <input checked="" type="checkbox"/> Other Support
Resident Rent Payments by Client to Private Landlord	\$1,008,223.00		
<b>TOTAL (Sum of all Rows)</b>	<b>\$6,420,233.00</b>		

## 2. Program Income and Resident Rent Payments

In Section 2, Chart A, report the total amount of program income and resident rent payments directly generated from the use of HOPWA funds, including repayments. Include resident rent payments collected or paid directly to the HOPWA program. Do NOT include payments made directly from a client household to a private landlord.

*Note: Please see report directions section for definition of program income. (Additional information on program income is available in the HOPWA Grantee Oversight Resource Guide).*

### A. Total Amount Program Income and Resident Rent Payment Collected During the Operating Year

Program Income and Resident Rent Payments Collected		Total Amount of Program Income (for this operating year)
1.	Program income (e.g. repayments)	\$3,985.00
2.	Resident Rent Payments made directly to HOPWA Program	\$0.00
3.	<b>Total Program Income and Resident Rent Payments (Sum of Rows 1 and 2)</b>	\$3,985.00

### B. Program Income and Resident Rent Payments Expended To Assist HOPWA Households

In Chart B, report on the total program income and resident rent payments (as reported above in Chart A) expended during the operating year. Use Row 1 to report Program Income and Resident Rent Payments expended on Housing Subsidy Assistance Programs (i.e., TBRA, STRMU, PHP, Master Leased Units, and Facility-Based Housing). Use Row 2 to report on the Program Income and Resident Rent Payment expended on Supportive Services and other non-direct Housing Costs.

Program Income and Resident Rent Payment Expended on HOPWA programs		Total Amount of Program Income Expended (for this operating year)
1.	Program Income and Resident Rent Payment Expended on Housing Subsidy Assistance costs	\$3,985.00
2.	Program Income and Resident Rent Payment Expended on Supportive Services and other non-direct housing costs	\$0.00
3.	<b>Total Program Income Expended (Sum of Rows 1 and 2)</b>	\$3,985.00

**End of PART 2**

**PART 3: Accomplishment Data Planned Goal and Actual Outputs**

In Chart 1, enter performance information (goals and actual outputs) for all activities undertaken during the operating year supported with HOPWA funds. Performance is measured by the number of households and units of housing that were supported with HOPWA or other federal, state, local, or private funds for the purposes of providing housing assistance and support to persons living with HIV/AIDS and their families.

**1. HOPWA Performance Planned Goal and Actual Outputs**

<b>HOPWA Performance Planned Goal and Actual</b>		[1] Output: Households				[2] Output: Funding	
		HOPWA Assistance		Leveraged Households		HOPWA Funds	
		a.	b.	c.	d.	e.	f.
		Goal	Actual	Goal	Actual	HOPWA Budget	HOPWA Actual
<b>HOPWA Housing Subsidy Assistance</b>		<b>[1] Output: Households</b>				<b>[2] Output: Funding</b>	
1.	Tenant-Based Rental Assistance	58	69				\$746,649.87
2a.	<b>Permanent Housing Facilities:</b> Received Operating Subsidies/Leased units (Households Served)	121	114				\$545,326.34
2b.	<b>Transitional/Short-term Facilities:</b> Received Operating Subsidies/Leased units (Households Served) (Households Served)	0	0				\$0.00
3a.	<b>Permanent Housing Facilities:</b> Capital Development Projects placed in service during the operating year (Households Served)	0	0				\$0.00
3b.	<b>Transitional/Short-term Facilities:</b> Capital Development Projects placed in service during the operating year (Households Served)	0	0				\$0.00
4.	Short-Term Rent, Mortgage and Utility Assistance	96	71				\$131,127.12
5.	Permanent Housing Placement Services	109	110				\$69,614.64
6.	Adjustments for duplication (subtract)	0	29				
7.	<b>Total HOPWA Housing Subsidy Assistance</b> (Columns a – d equal the sum of Rows 1-5 minus Row 6; Columns e and f equal the sum of Rows 1-5)	384	335				\$1,492,717.97
<b>Housing Development (Construction and Stewardship of facility based housing)</b>		<b>[1] Output: Housing Units</b>				<b>[2] Output: Funding</b>	
8.	Facility-based units; Capital Development Projects not yet opened (Housing Units)	0	0			\$0.00	\$0.00
9.	Stewardship Units subject to 3- or 10- year use agreements	0	0				
10.	<b>Total Housing Developed</b> (Sum of Rows 8 & 9)	0	0			\$0.00	\$0.00
<b>Supportive Services</b>		<b>[1] Output: Households</b>				<b>[2] Output: Funding</b>	
11a.	Supportive Services provided by project sponsors that also delivered <u>HOPWA</u> housing subsidy assistance	0	0			\$0.00	\$0.00
11b.	Supportive Services provided by project sponsors that only provided supportive services.	0	0			\$0.00	\$0.00
12.	Adjustment for duplication (subtract)	0	0				
13.	<b>Total Supportive Services</b> (Columns a – d equals the sum of Rows 11 a & b minus Row 12; Columns e and f equal the sum of Rows 11a & 11b)	0	0			\$0.00	\$0.00
<b>Housing Information Services</b>		<b>[1] Output: Households</b>				<b>[2] Output: Funding</b>	
14.	Housing Information Services	0	0			\$0.00	\$0.00
15.	<b>Total Housing Information Services</b>	0	0			\$0.00	\$0.00



Grant Administration and Other Activities		[1] Output: Households				[2] Output: Funding	
16.	Resource Identification to establish, coordinate and develop housing assistance resources					\$0.00	\$0.00
17.	Technical Assistance (if approved in grant agreement)					\$0.00	\$0.00
18.	Grantee Administration (maximum 3% of total HOPWA grant)						\$48,745.69
19.	Project Sponsor Administration (maximum 7% of portion of HOPWA grant awarded)						\$110,693.06
20.	<b>Total Grant Administration and Other Activities (Sum of Rows 16 – 19)</b>						\$159,438.75
<b>Total Expended</b>							
						[2] Outputs: HOPWA Funds Expended	
						Budget	Actual
21.	<b>Total Expenditures for operating year (Sum of Rows 7, 10, 13, 15, and 20)</b>						\$1,652,156.72

## 2. Listing of Supportive Services

Report on the households served and use of HOPWA funds for all supportive services. Do NOT report on supportive services leveraged with non-HOPWA funds.

**Data check:** Total unduplicated households and expenditures reported in Row 17 equal totals reported in Part 3, Chart 1, Row 13.

Supportive Services		[1] Output: Number of <u>Households</u>	[2] Output: Amount of HOPWA Funds Expended
1.	Adult day care and personal assistance	0	\$0.00
2.	Alcohol and drug abuse services	0	\$0.00
3.	Case management	0	\$0.00
4.	Child care and other child services	0	\$0.00
5.	Education	0	\$0.00
6.	Employment assistance and training	0	\$0.00
7.	Health/medical/intensive care services, if approved Note: Client records must conform with 24 CFR §574.310	0	\$0.00
8.	Legal services	0	\$0.00
9.	Life skills management (outside of case management)	0	\$0.00
10.	Meals/nutritional services	0	\$0.00
11.	Mental health services	0	\$0.00
12.	Outreach	0	\$0.00
13.	Transportation	0	\$0.00
14.	Other Activity (if approved in grant agreement). <b>Specify:</b>	0	\$0.00
15.	<b>Sub-Total Households receiving Supportive Services (Sum of Rows 1-14)</b>	0	
16.	<b>Adjustment for Duplication (subtract)</b>	0	
17.	<b>TOTAL Unduplicated Households receiving Supportive Services (Column [1] equals Row 15 minus Row 16; Column [2] equals sum of Rows 1-14)</b>	0	\$0.00

### 3. Short-Term Rent, Mortgage and Utility Assistance (STRMU) Summary

In Row a, enter the total number of households served and the amount of HOPWA funds expended on Short-Term Rent, Mortgage and Utility (STRMU) Assistance. In Row b, enter the total number of STRMU-assisted households that received assistance with mortgage costs only (no utility costs) and the amount expended assisting these households. In Row c, enter the total number of STRMU-assisted households that received assistance with both mortgage and utility costs and the amount expended assisting these households. In Row d, enter the total number of STRMU-assisted households that received assistance with rental costs only (no utility costs) and the amount expended assisting these households. In Row e, enter the total number of STRMU-assisted households that received assistance with both rental and utility costs and the amount expended assisting these households. In Row f, enter the total number of STRMU-assisted households that received assistance with utility costs only (not including rent or mortgage costs) and the amount expended assisting these households. In row g, report the amount of STRMU funds expended to support direct program costs such as program operation staff.

**Data Check:** The total households reported as served with STRMU in Row a, column [1] and the total amount of HOPWA funds reported as expended in Row a, column [2] equals the household and expenditure total reported for STRMU in Part 3, Chart 1, Row 4, Columns b and f, respectively.

**Data Check:** The total number of households reported in Column [1], Rows b, c, d, e, and f equal the total number of STRMU households reported in Column [1], Row a. The total amount reported as expended in Column [2], Rows b, c, d, e, f, and g, equal the total amount of STRMU expenditures reported in Column [2], Row a.

Housing Subsidy Assistance Categories (STRMU)		[1] Output: Number of Households Served	[2] Output: Total HOPWA Funds Expended on STRMU during Operating Year
a.	Total Short-term mortgage, rent and/or utility (STRMU) assistance	71	\$131,127.12
b.	Of the total STRMU reported on Row a, total who received assistance with mortgage costs ONLY.	1	\$1,676.75
c.	Of the total STRMU reported on Row a, total who received assistance with mortgage and utility costs.	0	\$0.00
d.	Of the total STRMU reported on Row a, total who received assistance with rental costs ONLY.	55	\$102,029.94
e.	Of the total STRMU reported on Row a, total who received assistance with rental and utility costs.	14	\$26,946.84
f.	Of the total STRMU reported on Row a, total who received assistance with utility costs ONLY.	1	\$106.12
g.	Direct program delivery costs (e.g., program operations staff time)		\$367.47

**End of PART 3**

**Part 4: Summary of Performance Outcomes**

In Column [1], report the total number of eligible households that received HOPWA housing subsidy assistance, by type. In Column [2], enter the number of households that continued to access each type of housing subsidy assistance into next operating year. In Column [3], report the housing status of all households that exited the program.

**Data Check:** The sum of Columns [2] (Number of Households Continuing) and [3] (Exited Households) equals the total reported in Column[1].

**Note:** Refer to the housing stability codes that appear in Part 5: Worksheet - Determining Housing Stability Outcomes.

**Section 1. Housing Stability: Assessment of Client Outcomes on Maintaining Housing Stability (Permanent Housing and Related Facilities)**

**A. Permanent Housing Subsidy Assistance**

	[1] Output: Total Number of Households Served	[2] Assessment: Number of Households that Continued Receiving HOPWA Housing Subsidy Assistance into the Next Operating Year	[3] Assessment: Number of Households that exited this HOPWA Program; their Housing Status after Exiting		[4] HOPWA Client Outcomes
<b>Tenant-Based Rental Assistance</b>	70	67	1 Emergency Shelter/Streets	0	<i>Unstable Arrangements</i>
			2 Temporary Housing	0	<i>Temporarily Stable, with Reduced Risk of Homelessness</i>
			3 Private Housing	1	<i>Stable/Permanent Housing (PH)</i>
			4 Other HOPWA	0	
			5 Other Subsidy	0	
			6 Institution	0	
			7 Jail/Prison	0	<i>Unstable Arrangements</i>
			8 Disconnected/Unknown	2	
			9 Death	0	
<b>Permanent Supportive Housing Facilities/ Units</b>	115	103	1 Emergency Shelter/Streets	1	<i>Unstable Arrangements</i>
			2 Temporary Housing	0	<i>Temporarily Stable, with Reduced Risk of Homelessness</i>
			3 Private Housing	2	<i>Stable/Permanent Housing (PH)</i>
			4 Other HOPWA	5	
			5 Other Subsidy	1	
			6 Institution	0	
			7 Jail/Prison	0	<i>Unstable Arrangements</i>
			8 Disconnected/Unknown	0	
			9 Death	3	

**B. Transitional Housing Assistance**

	[1] Output: Total Number of Households Served	[2] Assessment: Number of Households that Continued Receiving HOPWA Housing Subsidy Assistance into the Next Operating Year	[3] Assessment: Number of Households that exited this HOPWA Program; their Housing Status after Exiting		[4] HOPWA Client Outcomes
<b>Transitional/ Short-Term Housing Facilities/ Units</b>	0	0	1 Emergency Shelter/Streets	0	<i>Unstable Arrangements</i>
			2 Temporary Housing	0	<i>Temporarily Stable with Reduced Risk of Homelessness</i>
			3 Private Housing	0	<i>Stable/Permanent Housing (PH)</i>
			4 Other HOPWA	0	
			5 Other Subsidy	0	
			6 Institution	0	
			7 Jail/Prison	0	<i>Unstable Arrangements</i>
			8 Disconnected/unknown	0	
			9 Death	0	

B1: Total number of households receiving transitional/short-term housing assistance whose tenure exceeded 24 months	0
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**Section 2. Prevention of Homelessness: Assessment of Client Outcomes on Reduced Risks of Homelessness (Short-Term Housing Subsidy Assistance)**

Report the total number of households that received STRMU assistance in Column [1].  
 In Column [2], identify the outcomes of the households reported in Column [1] either at the time that they were known to have left the STRMU program or through the project sponsor’s best assessment for stability at the end of the operating year.  
 Information in Column [3] provides a description of housing outcomes; therefore, data is not required.

At the bottom of the chart:

- In Row 1a, report those households that received STRMU assistance during the operating year of this report, and the prior operating year.
- In Row 1b, report those households that received STRMU assistance during the operating year of this report, and the two prior operating years.

**Data Check:** The total households reported as served with STRMU in Column [1] equals the total reported in Part 3, Chart 1, Row 4, Column b.

**Data Check:** The sum of Column [2] should equal the number of households reported in Column [1].

**Assessment of Households that Received STRMU Assistance**

[1] Output: Total number of households	[2] Assessment of Housing Status		[3] HOPWA Client Outcomes
71	<b>Maintain Private Housing <u>without</u> subsidy</b> <i>(e.g. Assistance provided/completed and client is stable, not likely to seek additional support)</i>	56	<i>Stable/Permanent Housing (PH)</i>
	<b>Other Private Housing without subsidy</b> <i>(e.g. client switched housing units and is now stable, not likely to seek additional support)</i>	3	
	Other HOPWA Housing Subsidy Assistance	0	
	Other Housing Subsidy (PH)	2	
	<b>Institution</b> <i>(e.g. residential and long-term care)</i>	0	
	Likely that additional STRMU is needed to maintain current housing arrangements	1	<i>Temporarily Stable, with Reduced Risk of Homelessness</i>
	<b>Transitional Facilities/Short-term</b> <i>(e.g. temporary or transitional arrangement)</i>	0	
	<b>Temporary/Non-Permanent Housing arrangement</b> <i>(e.g. gave up lease, and moved in with family or friends but expects to live there less than 90 days)</i>	0	
	Emergency Shelter/street	1	<i>Unstable Arrangements</i>
	Jail/Prison	0	
	Disconnected	8	
	Death	0	<i>Life Event</i>
	1a. Total number of those households that received STRMU Assistance in the operating year of this report that also received STRMU assistance in the prior operating year (e.g. households that received STRMU assistance in two consecutive operating years).		
1b. Total number of those households that received STRMU Assistance in the operating year of this report that also received STRMU assistance in the two prior operating years (e.g. households that received STRMU assistance in three consecutive operating years).			0

### Section 3. HOPWA Outcomes on Access to Care and Support

#### 1a. Total Number of Households

Line [1]: For project sponsors that provided HOPWA housing subsidy assistance during the operating year identify in the appropriate row the number of households that received HOPWA housing subsidy assistance (TBRA, STRMU, Facility-Based, PHP and Master Leasing) and HOPWA funded case management services. Use Row c to adjust for duplication among the service categories and Row d to provide an unduplicated household total.

Line [2]: For project sponsors that did NOT provide HOPWA housing subsidy assistance identify in the appropriate row the number of households that received HOPWA funded case management services.

**Note:** These numbers will help you to determine which clients to report Access to Care and Support Outcomes for and will be used by HUD as a basis for analyzing the percentage of households who demonstrated or maintained connections to care and support as identified in Chart 1b below.

Total Number of Households	
1. For Project Sponsors that provided HOPWA Housing Subsidy Assistance: Identify the total number of households that received the following HOPWA-funded services:	
a. Housing Subsidy Assistance (duplicated)-TBRA, STRMU, PHP, Facility-Based Housing, and Master Leasing	335
b. Case Management	0
c. Adjustment for duplication (subtraction)	0
d. Total Households Served by Project Sponsors with Housing Subsidy Assistance (Sum of Rows a and b minus Row c)	335
2. For Project Sponsors did NOT provide HOPWA Housing Subsidy Assistance: Identify the total number of households that received the following HOPWA-funded service:	
a. HOPWA Case Management	0
b. Total Households Served by Project Sponsors without Housing Subsidy Assistance	0

#### 1b. Status of Households Accessing Care and Support

Column [1]: Of the households identified as receiving services from project sponsors that provided HOPWA housing subsidy assistance as identified in Chart 1a, Row 1d above, report the number of households that demonstrated access or maintained connections to care and support within the operating year.

Column [2]: Of the households identified as receiving services from project sponsors that did NOT provide HOPWA housing subsidy assistance as reported in Chart 1a, Row 2b, report the number of households that demonstrated improved access or maintained connections to care and support within the operating year.

**Note:** For information on types and sources of income and medical insurance/assistance, refer to Charts below.

Categories of Services Accessed	[1] For project sponsors that provided HOPWA housing subsidy assistance, identify the households who demonstrated the following:	[2] For project sponsors that did NOT provide HOPWA housing subsidy assistance, identify the households who demonstrated the following:	Outcome Indicator
1. Has a housing plan for maintaining or establishing stable on-going housing	302	0	Support for Stable Housing
2. Had contact with case manager/benefits counselor consistent with the schedule specified in client's individual service plan (may include leveraged services such as Ryan White Medical Case Management)	333	0	Access to Support
3. Had contact with a primary health care provider consistent with the schedule specified in client's individual service plan	309	0	Access to Health Care
4. Accessed and maintained medical insurance/assistance	324	0	Access to Health Care
5. Successfully accessed or maintained qualification for sources of income	236	0	Sources of Income

#### Chart 1b, Line 4: Sources of Medical Insurance and Assistance include, but are not limited to the following (Reference only)

- |  |  |  |
|--|--|--|
| <ul style="list-style-type: none"> <li>MEDICAID Health Insurance Program, or use local program name</li> <li>MEDICARE Health Insurance Program, or use local program name</li> </ul> | <ul style="list-style-type: none"> <li>Veterans Affairs Medical Services</li> <li>AIDS Drug Assistance Program (ADAP)</li> <li>State Children's Health Insurance Program (SCHIP), or use local program name</li> </ul> | <ul style="list-style-type: none"> <li>Ryan White-funded Medical or Dental Assistance</li> </ul> |
|--|--|--|

**Chart 1b, Row 5: Sources of Income include, but are not limited to the following (Reference only)**

<ul style="list-style-type: none"> <li>• Earned Income</li> <li>• Veteran’s Pension</li> <li>• Unemployment Insurance</li> <li>• Pension from Former Job</li> <li>• Supplemental Security Income (SSI)</li> </ul>	<ul style="list-style-type: none"> <li>• Child Support</li> <li>• Social Security Disability Income (SSDI)</li> <li>• Alimony or other Spousal Support</li> <li>• Veteran’s Disability Payment</li> <li>• Retirement Income from Social Security</li> <li>• Worker’s Compensation</li> </ul>	<ul style="list-style-type: none"> <li>• General Assistance (GA), or use local program name</li> <li>• Private Disability Insurance</li> <li>• Temporary Assistance for Needy Families (TANF)</li> <li>• Other Income Sources</li> </ul>
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**1c. Households that Obtained Employment**

Column [1]: Of the households identified as receiving services from project sponsors that provided HOPWA housing subsidy assistance as identified in Chart 1a, Row 1d above, report on the number of households that include persons who obtained an income-producing job during the operating year that resulted from HOPWA-funded Job training, employment assistance, education or related case management/counseling services.

Column [2]: Of the households identified as receiving services from project sponsors that did NOT provide HOPWA housing subsidy assistance as reported in Chart 1a, Row 2b, report on the number of households that include persons who obtained an income-producing job during the operating year that resulted from HOPWA-funded Job training, employment assistance, education or case management/counseling services.

*Note: This includes jobs created by this project sponsor or obtained outside this agency.*

*Note: Do not include jobs that resulted from leveraged job training, employment assistance, education or case management/counseling services.*

Categories of Services Accessed	[1 For project sponsors that provided HOPWA housing subsidy assistance, identify the households who demonstrated the following:	[2] For project sponsors that did NOT provide HOPWA housing subsidy assistance, identify the households who demonstrated the following:
Total number of households that obtained an income-producing job	6	0

**End of PART 4**

**PART 5: Worksheet - Determining Housing Stability Outcomes (optional)**

1. This chart is designed to assess program results based on the information reported in Part 4 and to help Grantees determine overall program performance. Completion of this worksheet is optional.

<b>Permanent Housing Subsidy Assistance</b>	<b>Stable Housing</b> (# of households remaining in program plus 3+4+5+6)	<b>Temporary Housing</b> (2)	<b>Unstable Arrangements</b> (1+7+8)	<b>Life Event</b> (9)
Tenant-Based Rental Assistance (TBRA)	67	0	2	0
Permanent Facility-based Housing Assistance/Units	110	0	1	3
Transitional/Short-Term Facility-based Housing Assistance/Units	0	0	0	0
<b>Total Permanent HOPWA Housing Subsidy Assistance</b>	<b>177</b>	<b>0</b>	<b>3</b>	<b>3</b>
<b>Reduced Risk of Homelessness: Short-Term Assistance</b>	<b>Stable/Permanent Housing</b>	<b>Temporarily Stable, with Reduced Risk of Homelessness</b>	<b>Unstable Arrangements</b>	<b>Life Events</b>
Short-Term Rent, Mortgage, and Utility Assistance (STRMU)	61	1	9	0
<b>Total HOPWA Housing Subsidy Assistance</b>	<b>240</b>	<b>1</b>	<b>12</b>	<b>3</b>

**Background on HOPWA Housing Stability Codes**

**Stable Permanent Housing/Ongoing Participation**

- 3 = Private Housing in the private rental or home ownership market (without known subsidy, including permanent placement with families or other self-sufficient arrangements) with reasonable expectation that additional support is not needed.
- 4 = Other HOPWA-funded housing subsidy assistance (not STRMU), e.g. TBRA or Facility-Based Assistance.
- 5 = Other subsidized house or apartment (non-HOPWA sources, e.g., Section 8, HOME, public housing).
- 6 = Institutional setting with greater support and continued residence expected (e.g., residential or long-term care facility).

**Temporary Housing**

2 = Temporary housing - moved in with family/friends or other short-term arrangement, such as Ryan White subsidy, transitional housing for homeless, or temporary placement in institution (e.g., hospital, psychiatric hospital or other psychiatric facility, substance abuse treatment facility or detox center).

**Unstable Arrangements**

- 1 = Emergency shelter or no housing destination such as places not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station, or anywhere outside).
- 7 = Jail /prison.
- 8 = Disconnected or disappeared from project support, unknown destination or no assessments of housing needs were undertaken.

**Life Event**

9 = Death, i.e., remained in housing until death. This characteristic is not factored into the housing stability equation.

**Tenant-based Rental Assistance:** Stable Housing is the sum of the number of households that (i) remain in the housing and (ii) those that left the assistance as reported under: 3, 4, 5, and 6. Temporary Housing is the number of households that accessed assistance, and left their current housing for a non-permanent housing arrangement, as reported under item: 2. Unstable Situations is the sum of numbers reported under items: 1, 7, and 8.

**Permanent Facility-Based Housing Assistance:** Stable Housing is the sum of the number of households that (i) remain in the housing and (ii) those that left the assistance as shown as items: 3, 4, 5, and 6. Temporary Housing is the number of households that accessed assistance, and left their current housing for a non-permanent housing arrangement, as reported under item 2. Unstable Situations is the sum of numbers reported under items: 1, 7, and 8.

**Transitional/Short-Term Facility-Based Housing Assistance:** Stable Housing is the sum of the number of households that (i) continue in the residences (ii) those that left the assistance as shown as items: 3, 4, 5, and 6. Other Temporary Housing is the number of households that accessed assistance, and left their current housing for a non-permanent housing arrangement, as reported under item 2. Unstable Situations is the sum of numbers reported under items: 1, 7, and 8.

**Tenure Assessment.** A baseline of households in transitional/short-term facilities for assessment purposes, indicate the number of households whose tenure exceeded 24 months.

**STRMU Assistance:** Stable Housing is the sum of the number of households that accessed assistance for some portion of the permitted 21-week period and there is reasonable expectation that additional support is not needed in order to maintain permanent housing living situation (as this is a time-limited form of housing support) as reported under housing status: Maintain Private Housing with subsidy; Other Private with Subsidy; Other HOPWA support; Other Housing Subsidy; and Institution. Temporarily Stable, with Reduced Risk of Homelessness is the sum of the number of households that accessed assistance for some portion of the permitted 21-week period or left their current housing arrangement for a transitional facility or other temporary/non-permanent housing arrangement and there is reasonable expectation additional support will be needed to maintain housing arrangements in the next year, as reported under housing status: Likely to maintain current housing arrangements, with additional STRMU assistance; Transitional Facilities/Short-term; and Temporary/Non-Permanent Housing arrangements. Unstable Situation is the sum of number of households reported under housing status: Emergency Shelter; Jail/Prison; and Disconnected.

**End of PART 5**



**PART 6: Annual Report of Continued Usage for HOPWA Facility-Based Stewardship Units (ONLY)**

The Annual Report of Continued Usage for HOPWA Facility-Based Stewardship Units is to be used in place of Part 7B of the CAPER if the facility was originally acquired, rehabilitated or constructed/developed in part with HOPWA funds but no HOPWA funds were expended during the operating year. Scattered site units may be grouped together on one page.

Grantees that used HOPWA funding for new construction, acquisition, or substantial rehabilitation are required to operate their facilities for HOPWA eligible individuals for at least ten (10) years. If non-substantial rehabilitation funds were used, they are required to operate for at least three (3) years. Stewardship begins once the facility is put into operation.

*Note: See definition of Stewardship Units.*

**1. General information**

HUD Grant Number(s)  <b>WAH18001</b>	<b>Operating Year for this report</b> <i>From 01/01/17 To 12/31/17</i> <input type="checkbox"/> Final Yr  <input type="checkbox"/> Yr 1; <input type="checkbox"/> Yr 2; <input type="checkbox"/> Yr 3; <input checked="" type="checkbox"/> Yr 4; <input type="checkbox"/> Yr 5; <input type="checkbox"/> Yr 6;  <input type="checkbox"/> Yr 7; <input type="checkbox"/> Yr 8; <input type="checkbox"/> Yr 9; <input type="checkbox"/> Yr 10
Grantee Name  City of Seattle, Human Service Department	Date Facility Began Operations ( <i>mm/dd/yy</i> )  <b>12/09/15</b>

**2. Number of Units and Non-HOPWA Expenditures**

Facility Name: Interbay Place	Number of Stewardship Units Developed with HOPWA funds	Amount of Non-HOPWA Funds Expended in Support of the Stewardship Units during the Operating Year
Total Stewardship Units (subject to 3- or 10- year use periods)	<b>6</b>	<b>\$96,277.97</b>

**3. Details of Project Site**

Project Sites: Name of HOPWA-funded project	<b>Interbay Place</b>
Site Information: Project Zip Code(s)	<b>98119</b>
Site Information: Congressional District(s)	<b>WA-007</b>
Is the address of the project site confidential?	<input type="checkbox"/> <i>Yes, protect information; do not list</i> <input checked="" type="checkbox"/> <i>Not confidential; information can be made available to the public</i>
<b>If the site is not confidential:</b> Please provide the contact information, phone, email address/location, if business address is different from facility address	<b>Downtown Emergency Service Center</b> <b>Administrative Office</b> <b>515 3rd Avenue, Seattle, WA 98104</b> <b>(206) 464-1570; info@desc.org</b>

**PART 6: Annual Report of Continued Usage for HOPWA Facility-Based Stewardship Units (ONLY)**

The Annual Report of Continued Usage for HOPWA Facility-Based Stewardship Units is to be used in place of Part 7B of the CAPER if the facility was originally acquired, rehabilitated or constructed/developed in part with HOPWA funds but no HOPWA funds were expended during the operating year. Scattered site units may be grouped together on one page.

Grantees that used HOPWA funding for new construction, acquisition, or substantial rehabilitation are required to operate their facilities for HOPWA eligible individuals for at least ten (10) years. If non-substantial rehabilitation funds were used, they are required to operate for at least three (3) years. Stewardship begins once the facility is put into operation.

*Note: See definition of Stewardship Units.*

**1. General information**

HUD Grant Number(s)  <b>WAH18001</b>	<b>Operating Year for this report</b> From 01/01/17 To 12/31/17 <input type="checkbox"/> Final Yr  <input type="checkbox"/> Yr 1; <input type="checkbox"/> Yr 2; <input type="checkbox"/> Yr 3; <input type="checkbox"/> Yr 4; <input type="checkbox"/> Yr 5; <input type="checkbox"/> Yr 6;  <input type="checkbox"/> Yr 7; <input type="checkbox"/> Yr 8; <input type="checkbox"/> Yr 9; <input checked="" type="checkbox"/> Yr 10
Grantee Name  City of Seattle, Human Service Department	Date Facility Began Operations (mm/dd/yy)  <b>02/23/09</b>

**2. Number of Units and Non-HOPWA Expenditures**

Facility Name: Rainier House	Number of Stewardship Units Developed with HOPWA funds	Amount of Non-HOPWA Funds Expended in Support of the Stewardship Units during the Operating Year
Total Stewardship Units (subject to 3- or 10- year use periods)	2	\$50,711.52

**3. Details of Project Site**

Project Sites: Name of HOPWA-funded project	<b>Rainier House</b>
Site Information: Project Zip Code(s)	<b>98118</b>
Site Information: Congressional District(s)	<b>WA-009</b>
Is the address of the project site confidential?	<input type="checkbox"/> Yes, protect information; do not list <input checked="" type="checkbox"/> Not confidential; information can be made available to the public
<b>If the site is not confidential:</b> Please provide the contact information, phone, email address/location, if business address is different from facility address	<b>Downtown Emergency Service Center                  Administrative Office                  515 3rd Avenue, Seattle, WA 98104                  (206) 464-1570; info@desc.org</b>

**PART 6: Annual Report of Continued Usage for HOPWA Facility-Based Stewardship Units (ONLY)**

The Annual Report of Continued Usage for HOPWA Facility-Based Stewardship Units is to be used in place of Part 7B of the CAPER if the facility was originally acquired, rehabilitated or constructed/developed in part with HOPWA funds but no HOPWA funds were expended during the operating year. Scattered site units may be grouped together on one page.

Grantees that used HOPWA funding for new construction, acquisition, or substantial rehabilitation are required to operate their facilities for HOPWA eligible individuals for at least ten (10) years. If non-substantial rehabilitation funds were used, they are required to operate for at least three (3) years. Stewardship begins once the facility is put into operation.

*Note: See definition of Stewardship Units.*

**1. General information**

HUD Grant Number(s)  <b>WAH18001</b>	<b>Operating Year for this report</b> From 01/01/17 To 12/31/17 <input type="checkbox"/> Final Yr  <input type="checkbox"/> Yr 1; <input type="checkbox"/> Yr 2; <input type="checkbox"/> Yr 3; <input type="checkbox"/> Yr 4; <input checked="" type="checkbox"/> Yr 5; <input type="checkbox"/> Yr 6;  <input type="checkbox"/> Yr 7; <input type="checkbox"/> Yr 8; <input type="checkbox"/> Yr 9; <input type="checkbox"/> Yr 10
Grantee Name  City of Seattle, Human Service Department	Date Facility Began Operations (mm/dd/yy)  <b>05/05/14</b>

**2. Number of Units and Non-HOPWA Expenditures**

Facility Name: Pacific Hotel	Number of Stewardship Units Developed with HOPWA funds	Amount of Non-HOPWA Funds Expended in Support of the Stewardship Units during the Operating Year
Total Stewardship Units (subject to 3- or 10- year use periods)	<b>8</b>	<b>\$0.00</b>

**3. Details of Project Site**

Project Sites: Name of HOPWA-funded project	<b>Pacific Hotel</b>
Site Information: Project Zip Code(s)	<b>98104</b>
Site Information: Congressional District(s)	<b>WA-007</b>
Is the address of the project site confidential?	<input type="checkbox"/> Yes, protect information; do not list <input checked="" type="checkbox"/> Not confidential; information can be made available to the public
<b>If the site is not confidential:</b> Please provide the contact information, phone, email address/location, if business address is different from facility address	<b>Plymouth Housing Group</b> <b>Administrative Office</b> <b>2113 3rd Avenue, Seattle, WA 98121</b> <b>(206) 374-9409</b>

**PART 6: Annual Report of Continued Usage for HOPWA Facility-Based Stewardship Units (ONLY)**

The Annual Report of Continued Usage for HOPWA Facility-Based Stewardship Units is to be used in place of Part 7B of the CAPER if the facility was originally acquired, rehabilitated or constructed/developed in part with HOPWA funds but no HOPWA funds were expended during the operating year. Scattered site units may be grouped together on one page.

Grantees that used HOPWA funding for new construction, acquisition, or substantial rehabilitation are required to operate their facilities for HOPWA eligible individuals for at least ten (10) years. If non-substantial rehabilitation funds were used, they are required to operate for at least three (3) years. Stewardship begins once the facility is put into operation.

*Note: See definition of Stewardship Units.*

**1. General information**

HUD Grant Number(s)  <b>WAH18F001</b>	<b>Operating Year for this report</b> From (mm/dd/yy) To (mm/dd/yy) <input checked="" type="checkbox"/> Final Yr  <input type="checkbox"/> Yr 1; <input type="checkbox"/> Yr 2; <input type="checkbox"/> Yr 3; <input type="checkbox"/> Yr 4; <input type="checkbox"/> Yr 5; <input type="checkbox"/> Yr 6;  <input type="checkbox"/> Yr 7; <input type="checkbox"/> Yr 8; <input type="checkbox"/> Yr 9; <input type="checkbox"/> Yr 10
Grantee Name  City of Seattle, Human Services Department	Date Facility Began Operations (mm/dd/yy)  <b>10/01/08</b>

**2. Number of Units and Non-HOPWA Expenditures**

Facility Name: Pacific Hotel	Number of Stewardship Units Developed with HOPWA funds	Amount of Non-HOPWA Funds Expended in Support of the Stewardship Units during the Operating Year
Total Stewardship Units (subject to 3- or 10- year use periods)	<b>18</b>	<b>\$0.00</b>

**3. Details of Project Site**

Project Sites: Name of HOPWA-funded project	<b>Kenyon House</b>
Site Information: Project Zip Code(s)	<b>98118</b>
Site Information: Congressional District(s)	<b>WA-009</b>
Is the address of the project site confidential?	<input checked="" type="checkbox"/> Yes, protect information; do not list <input type="checkbox"/> Not confidential; information can be made available to the public
<b>If the site is not confidential:</b> Please provide the contact information, phone, email address/location, if business address is different from facility address	

**End of PART 6**

**Part 7: Summary Overview of Grant Activities****A. Information on Individuals, Beneficiaries, and Households Receiving HOPWA Housing Subsidy Assistance (TBRA, STRMU, Facility-Based Units, Permanent Housing Placement and Master Leased Units ONLY)**

*Note: Reporting for this section should include ONLY those individuals, beneficiaries, or households that received and/or resided in a household that received HOPWA Housing Subsidy Assistance as reported in Part 3, Chart 1, Row 7, Column b. (e.g., do not include households that received HOPWA supportive services ONLY).*

**Section 1. HOPWA-Eligible Individuals Who Received HOPWA Housing Subsidy Assistance****a. Total HOPWA Eligible Individuals Living with HIV/AIDS**

In Chart a., provide the total number of eligible (and unduplicated) low-income individuals living with HIV/AIDS who qualified their household to receive HOPWA housing subsidy assistance during the operating year. This total should include only the individual who qualified the household for HOPWA assistance, NOT all HIV positive individuals in the household.

<b>Individuals Served with Housing Subsidy Assistance</b>	<b>Total</b>
Number of individuals with HIV/AIDS who qualified their household to receive HOPWA housing subsidy assistance.	335

**Chart b. Prior Living Situation**

In Chart b, report the prior living situations for all Eligible Individuals reported in Chart a. In Row 1, report the total number of individuals who continued to receive HOPWA housing subsidy assistance from the prior operating year into this operating year. In Rows 2 through 17, indicate the prior living arrangements for all new HOPWA housing subsidy assistance recipients during the operating year.

**Data Check:** The total number of eligible individuals served in Row 18 equals the total number of individuals served through housing subsidy assistance reported in Chart a above.

<b>Category</b>		<b>Total HOPWA Eligible Individuals Receiving Housing Subsidy Assistance</b>
1.	<u>Continuing</u> to receive HOPWA support from the prior operating year	191
<b>New Individuals who received HOPWA Housing Subsidy Assistance support during Operating Year</b>		
2.	Place not meant for human habitation (such as a vehicle, abandoned building, bus/train/subway station/airport, or outside)	8
3.	Emergency shelter (including hotel, motel, or campground paid for with emergency shelter voucher)	26
4.	Transitional housing for homeless persons	5
5.	<b>Total number of new Eligible Individuals who received HOPWA Housing Subsidy Assistance with a Prior Living Situation that meets HUD definition of homelessness (Sum of Rows 2 – 4)</b>	39
6.	Permanent housing for formerly homeless persons (such as Shelter Plus Care, SHP, or SRO Mod Rehab)	9
7.	Psychiatric hospital or other psychiatric facility	0
8.	Substance abuse treatment facility or detox center	1
9.	Hospital (non-psychiatric facility)	0
10.	Foster care home or foster care group home	0
11.	Jail, prison or juvenile detention facility	1
12.	Rented room, apartment, or house	72
13.	House you own	1
14.	Staying or living in someone else's (family and friends) room, apartment, or house	10
15.	Hotel or motel paid for without emergency shelter voucher	0
16.	Other	0
17.	Don't Know or Refused	11
18.	<b>TOTAL Number of HOPWA Eligible Individuals (sum of Rows 1 and 5-17)</b>	335

**c. Homeless Individual Summary**

In Chart c, indicate the number of eligible individuals reported in Chart b, Row 5 as homeless who also are homeless Veterans and/or meet the definition for Chronically Homeless (See Definition section of CAPER). The totals in Chart c do not need to equal the total in Chart b, Row 5.

Category	Number of Homeless Veteran(s)	Number of Chronically Homeless
HOPWA eligible individuals served with HOPWA Housing Subsidy Assistance	3	33

**Section 2. Beneficiaries**

In Chart a, report the total number of HOPWA eligible individuals living with HIV/AIDS who received HOPWA housing subsidy assistance (as reported in Part 7A, Section 1, Chart a), and all associated members of their household who benefitted from receiving HOPWA housing subsidy assistance (resided with HOPWA eligible individuals).

*Note: See definition of HOPWA Eligible Individual*

*Note: See definition of Transgender.*

*Note: See definition of Beneficiaries.*

**Data Check:** The sum of each of the Charts b & c on the following two pages equals the total number of beneficiaries served with HOPWA housing subsidy assistance as determined in Chart a, Row 4 below.

**a. Total Number of Beneficiaries Served with HOPWA Housing Subsidy Assistance**

Individuals and Families Served with HOPWA Housing Subsidy Assistance	Total Number
1. Number of individuals with HIV/AIDS who qualified the household to receive HOPWA housing subsidy assistance (equals the number of HOPWA Eligible Individuals reported in Part 7A, Section 1, Chart a)	335
2. Number of ALL other persons <b>diagnosed</b> as HIV positive who reside with the HOPWA eligible individuals identified in Row 1 and who benefitted from the HOPWA housing subsidy assistance	8
3. Number of ALL other persons <b>NOT diagnosed</b> as HIV positive who reside with the HOPWA eligible individual identified in Row 1 and who benefitted from the HOPWA housing subsidy	73
<b>4. TOTAL number of ALL <u>beneficiaries</u> served with Housing Subsidy Assistance (Sum of Rows 1, 2, &amp; 3)</b>	416

**b. Age and Gender**

In Chart b, indicate the Age and Gender of all beneficiaries as reported in Chart a directly above. Report the Age and Gender of all HOPWA Eligible Individuals (those reported in Chart a, Row 1) using Rows 1-5 below and the Age and Gender of all other beneficiaries (those reported in Chart a, Rows 2 and 3) using Rows 6-10 below. The number of individuals reported in Row 11, Column E, equals the total number of beneficiaries reported in Part 7, Section 2, Chart a, Row 4.

<b>HOPWA Eligible Individuals (Chart a, Row 1)</b>						
		<b>A.</b>	<b>B.</b>	<b>C.</b>	<b>D.</b>	<b>E.</b>
		<b>Male</b>	<b>Female</b>	<b>Transgender M to F</b>	<b>Transgender F to M</b>	<b>TOTAL (Sum of Columns A-D)</b>
1.	Under 18	0	0	0	0	0
2.	18 to 30 years	11	4	0	0	15
3.	31 to 50 years	129	41	4	1	175
4.	51 years and Older	118	25	2	0	145
5.	<b>Subtotal (Sum of Rows 1-4)</b>	259	90	6	1	335
<b>All Other Beneficiaries (Chart a, Rows 2 and 3)</b>						
		<b>A.</b>	<b>B.</b>	<b>C.</b>	<b>D.</b>	<b>E.</b>
		<b>Male</b>	<b>Female</b>	<b>Transgender M to F</b>	<b>Transgender F to M</b>	<b>TOTAL (Sum of Columns A-D)</b>
6.	Under 18	11	20	0	0	31
7.	18 to 30 years	14	8	0	0	22
8.	31 to 50 years	4	8	0	0	12
9.	51 years and Older	11	5	0	0	16
10.	<b>Subtotal (Sum of Rows 6-9)</b>	40	41	0	0	81
<b>Total Beneficiaries (Chart a, Row 4)</b>						
11.	<b>TOTAL (Sum of Rows 5 &amp; 10)</b>	298	111	6	1	416

**c. Race and Ethnicity\***

In Chart c, indicate the Race and Ethnicity of all beneficiaries receiving HOPWA Housing Subsidy Assistance as reported in Section 2, Chart a, Row 4. Report the race of all HOPWA eligible individuals in Column [A]. Report the ethnicity of all HOPWA eligible individuals in column [B]. Report the race of all other individuals who benefitted from the HOPWA housing subsidy assistance in column [C]. Report the ethnicity of all other individuals who benefitted from the HOPWA housing subsidy assistance in column [D]. The summed total of columns [A] and [C] equals the total number of beneficiaries reported above in Section 2, Chart a, Row 4.

Category		HOPWA Eligible Individuals		All Other Beneficiaries	
		[A] Race [all individuals reported in Section 2, Chart a, Row 1]	[B] Ethnicity [Also identified as Hispanic or Latino]	[C] Race [total of individuals reported in Section 2, Chart a, Rows 2 & 3]	[D] Ethnicity [Also identified as Hispanic or Latino]
1.	American Indian/Alaskan Native	4	1	4	0
2.	Asian	7	0	1	0
3.	Black/African American	99	1	55	0
4.	Native Hawaiian/Other Pacific Islander	0	0	0	0
5.	White	212	54	21	2
6.	American Indian/Alaskan Native & White	2	1	0	0
7.	Asian & White	0	0	0	0
8.	Black/African American & White	6	3	0	0
9.	American Indian/Alaskan Native & Black/African American	0	0	0	0
10.	Other Multi-Racial	5	1	0	0
11.	Column Totals (Sum of Rows 1-10)	335	61	81	2
<p><b>Data Check:</b> Sum of Row 11 Column A and Row 11 Column C equals the total number HOPWA Beneficiaries reported in Part 3A, Section 2, Chart a, Row 4.</p>					

\*Reference (data requested consistent with Form HUD-27061 Race and Ethnic Data Reporting Form)

**Section 3. Households**

**Household Area Median Income**

Report the income(s) for all households served with HOPWA housing subsidy assistance.

**Data Check:** The total number of households served with HOPWA housing subsidy assistance should equal Part 3C, Row 7, Column b and Part 7A, Section 1, Chart a. (Total HOPWA Eligible Individuals Served with HOPWA Housing Subsidy Assistance).

**Note:** Refer to <https://www.huduser.gov/portal/datasets/il.html> for information on area median income in your community.

Percentage of Area Median Income		Households Served with HOPWA Housing Subsidy Assistance
1.	0-30% of area median income (extremely low)	300
2.	31-50% of area median income (very low)	32
3.	51-80% of area median income (low)	3
4.	<b>Total (Sum of Rows 1-3)</b>	335





**2b. Number and Type of HOPWA Capital Development Project Units (For Current or Past Capital Development Projects that receive HOPWA Operating Costs this Reporting Year)**

For units entered above in 2a, please list the number of HOPWA units that fulfill the following criteria:

	Number Designated for the Chronically Homeless	Number Designated to Assist the Homeless	Number Energy-Star Compliant	Number 504 Accessible
Rental units constructed (new) and/or acquired with or without rehab				
Rental units rehabbed				
Homeownership units constructed (if approved)				

**3. Units Assisted in Types of Housing Facility/Units Leased by Project Sponsor**

Charts 3a, 3b, and 4 are required for each facility. In Charts 3a and 3b, indicate the type and number of housing units in the facility, including master leased units, project-based or other scattered site units leased by the organization, categorized by the number of bedrooms per unit.

*Note: The number units may not equal the total number of households served.*

**Please complete separate charts for each housing facility assisted. Scattered site units may be grouped together.**

**3a. Check one only**

- Permanent Supportive Housing Facility/Units
- Short-term Shelter or Transitional Supportive Housing Facility/Units

**3b. Type of Facility**

Complete the following Chart for all facilities leased, master leased, project-based, or operated with HOPWA funds during the reporting year.

**Name of Project Sponsor/Agency Operating the Facility/Leased Units:** CCS-PBRA Scattered Sites

Type of housing facility operated by the project sponsor		Total Number of Units in use during the Operating Year Categorized by the Number of Bedrooms per Units				
		SRO/Studio/0 bdrm	1 bdrm	2 bdrm	3 bdrm	4 bdrm
a.	Single room occupancy dwelling					
b.	Community residence					
c.	Project-based rental assistance units or leased units		3	2		
d.	Other housing facility <u>Specify:</u>					

**4. Households and Housing Expenditures**

Enter the total number of households served and the amount of HOPWA funds expended by the project sponsor on subsidies for housing involving the use of facilities, master leased units, project based or other scattered site units leased by the organization.

Housing Assistance Category: Facility Based Housing		Output: Number of Households	Output: Total HOPWA Funds Expended during Operating Year by Project Sponsor
a.	Leasing Costs		
b.	Operating Costs		
c.	Project-Based Rental Assistance (PBRA) or other leased units	5	\$22,801.22
d.	Other Activity (if approved in grant agreement) <u>Specify:</u>		
e.	Adjustment to eliminate duplication (subtract)		
f.	<b>TOTAL Facility-Based Housing Assistance (Sum Rows a through d minus Row e)</b>	5	\$22,801.22



**2b. Number and Type of HOPWA Capital Development Project Units (For Current or Past Capital Development Projects that receive HOPWA Operating Costs this Reporting Year)**

For units entered above in 2a. please list the number of HOPWA units that fulfill the following criteria:

	Number Designated for the Chronically Homeless	Number Designated to Assist the Homeless	Number Energy-Star Compliant	Number 504 Accessible
Rental units constructed (new) and/or acquired <u>with or without</u> rehab				
Rental units rehabbed				
Homeownership units constructed (if approved)				

**3. Units Assisted in Types of Housing Facility/Units Leased by Project Sponsor or Subrecipient**

Charts 3a., 3b. and 4 are required for each facility. In Charts 3a. and 3b., indicate the type and number of housing units in the facility, including master leased units, project-based or other scattered site units leased by the organization, categorized by the number of bedrooms per unit.

*Note: The number units may not equal the total number of households served.*

**Please complete separate charts for each housing facility assisted. Scattered site units may be grouped together.**

**3a. Check one only**

- Permanent Supportive Housing Facility/Units
- Short-term Shelter or Transitional Supportive Housing Facility/Units

**3b. Type of Facility**

Complete the following Chart for all facilities leased, master leased, project-based, or operated with HOPWA funds during the reporting year.

**Name of Project Sponsor/Agency Operating the Facility/Leased Units:** DESC-Lyon Building

Type of housing facility operated by the project sponsor/subrecipient	Total Number of <u>Units</u> in use during the Operating Year Categorized by the Number of Bedrooms per Units					
	SRO/Studio/0 bdrm	1 bdrm	2 bdrm	3 bdrm	4 bdrm	5+bdrm
a. Single room occupancy dwelling						
b. Community residence						
c. Project-based rental assistance units or leased units						
d. Other housing facility <u>Specify:</u> Permanent Supportive Housing	42	10				

**4. Households and Housing Expenditures**

Enter the total number of households served and the amount of HOPWA funds expended by the project sponsor/subrecipient on subsidies for housing involving the use of facilities, master leased units, project based or other scattered site units leased by the organization.

Housing Assistance Category: Facility Based Housing	Output: Number of Households	Output: Total HOPWA Funds Expended during Operating Year by Project Sponsor/subrecipient
a. Leasing Costs		
b. Operating Costs	55	\$176,740.12
c. Project-Based Rental Assistance (PBRA) or other leased units		
d. Other Activity (if approved in grant agreement) <u>Specify:</u>		
e. Adjustment to eliminate duplication (subtract)		
f. <b>TOTAL Facility-Based Housing Assistance (Sum Rows a. through d. minus Row e.)</b>	55	\$176,740.12

## B. Facility-Based Housing Assistance

Complete one Part 7B for each facility developed or supported through HOPWA funds.

**Do not complete this Section for programs originally developed with HOPWA funds but no longer supported with HOPWA funds.** If a facility was developed with HOPWA funds (subject to ten years of operation for acquisition, new construction and substantial rehabilitation costs of stewardship units, or three years for non-substantial rehabilitation costs), but HOPWA funds are no longer used to support the facility, the project sponsor or subrecipient should complete Part 6: Annual Certification of Continued Usage for HOPWA Facility-Based Stewardship Units (ONLY).

Complete Charts 2a., Project Site Information, and 2b., Type of HOPWA Capital Development Project Units, for all Development Projects, including facilities that were past development projects, but continued to receive HOPWA operating dollars this reporting year.

### 1. Project Sponsor/Subrecipient Agency Name (Required)

Lifelong AIDS Alliance (Lifelong)

### 2. Capital Development

#### 2a. Project Site Information for HOPWA Capital Development of Projects (For Current or Past Capital Development Projects that receive HOPWA Operating Costs this reporting year)

*Note: If units are scattered-sites, report on them as a group and under type of Facility write "Scattered Sites."*

Type of Development this operating year	HOPWA Funds Expended this operating year (if applicable)	Non-HOPWA funds Expended (if applicable)	Name of Facility:
<input type="checkbox"/> New construction	\$	\$	<b>Type of Facility [Check <u>only one</u> box.]</b> <input type="checkbox"/> Permanent housing <input type="checkbox"/> Short-term Shelter or Transitional housing <input type="checkbox"/> Supportive services only facility
<input type="checkbox"/> Rehabilitation	\$	\$	
<input type="checkbox"/> Acquisition	\$	\$	
<input type="checkbox"/> Operating	\$	\$	
a.	Purchase/lease of property:		Date (mm/dd/yy):
b.	Rehabilitation/Construction Dates:		Date started: _____ Date Completed: _____
c.	Operation dates:		Date residents began to occupy: <input type="checkbox"/> Not yet occupied
d.	Date supportive services began:		Date started: <input type="checkbox"/> Not yet providing services
e.	Number of units in the facility:		HOPWA-funded units = _____ Total Units = _____
f.	Is a waiting list maintained for the facility?		<input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, number of participants on the list at the end of operating year</i>
g.	What is the address of the facility (if different from business address)?		
h.	Is the address of the project site confidential?		<input type="checkbox"/> Yes, protect information; do not publish list <input type="checkbox"/> No, can be made available to the public

**2b. Number and Type of HOPWA Capital Development Project Units (For Current or Past Capital Development Projects that receive HOPWA Operating Costs this Reporting Year)**

For units entered above in 2a. please list the number of HOPWA units that fulfill the following criteria:

	Number Designated for the Chronically Homeless	Number Designated to Assist the Homeless	Number Energy-Star Compliant	Number 504 Accessible
Rental units constructed (new) and/or acquired <u>with or without</u> rehab				
Rental units rehabbed				
Homeownership units constructed (if approved)				

**3. Units Assisted in Types of Housing Facility/Units Leased by Project Sponsor or Subrecipient**

Charts 3a., 3b. and 4 are required for each facility. In Charts 3a. and 3b., indicate the type and number of housing units in the facility, including master leased units, project-based or other scattered site units leased by the organization, categorized by the number of bedrooms per unit.

*Note: The number units may not equal the total number of households served.*

**Please complete separate charts for each housing facility assisted. Scattered site units may be grouped together.**

**3a. Check one only**

- Permanent Supportive Housing Facility/Units
- Short-term Shelter or Transitional Supportive Housing Facility/Units

**3b. Type of Facility**

Complete the following Chart for all facilities leased, master leased, project-based, or operated with HOPWA funds during the reporting year.

**Name of Project Sponsor/Agency Operating the Facility/Leased Units:** Lifelong-PBRA Scattered Site

Type of housing facility operated by the project sponsor/subrecipient		Total Number of Units in use during the Operating Year Categorized by the Number of Bedrooms per Units				
		SRO/Studio/0 bdrm	1 bdrm	2 bdrm	3 bdrm	4 bdrm
a.	Single room occupancy dwelling					
b.	Community residence					
c.	Project-based rental assistance units or leased units	20	31	2		
d.	Other housing facility <u>Specify:</u>					

**4. Households and Housing Expenditures**

Enter the total number of households served and the amount of HOPWA funds expended by the project sponsor/subrecipient on subsidies for housing involving the use of facilities, master leased units, project based or other scattered site units leased by the organization.

Housing Assistance Category: Facility Based Housing		Output: Number of Households	Output: Total HOPWA Funds Expended during Operating Year by Project Sponsor/subrecipient
a.	Leasing Costs		
b.	Operating Costs		
c.	Project-Based Rental Assistance (PBRA) or other leased units	55	\$345,785.00
d.	Other Activity (if approved in grant agreement) <u>Specify:</u>		
e.	<b>Adjustment to eliminate duplication (subtract)</b>		
f.	<b>TOTAL Facility-Based Housing Assistance (Sum Rows a. through d. minus Row e.)</b>	55	\$345,785.00